

CABINET

MAYOR

Mayor John Biggs

CABINET MEMBERS

Councillor Sirajul Islam	(Statutory Deputy Mayor and Cabinet Member for Housing)
Councillor Amina Ali	(Cabinet Member for Environment)
Councillor Rachel Blake	(Cabinet Member for Strategic Development & Waste)
Councillor Asma Begum	(Cabinet Member for Community Safety)
Councillor David Edgar	(Cabinet Member for Resources)
Councillor Denise Jones	(Cabinet Member for Health & Adult Services)
Councillor Abdul Mukit MBE	(Cabinet Member for Culture and Youth)
Councillor Joshua Peck	(Cabinet Member for Work & Economic Growth)
Councillor Amy Whitelock Gibbs	(Cabinet Member for Education and Children's Services)

[The quorum for Cabinet is 3 Members]

MEETING DETAILS

Tuesday, 9 January 2018 at 5.30 p.m.
C1, 1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG

The meeting is open to the public to attend.

Further Information

The public are welcome to attend meetings of the Cabinet. Procedures relating to Public Engagement are set out in the 'Guide to Cabinet' attached to this agenda.

Contact for further enquiries:

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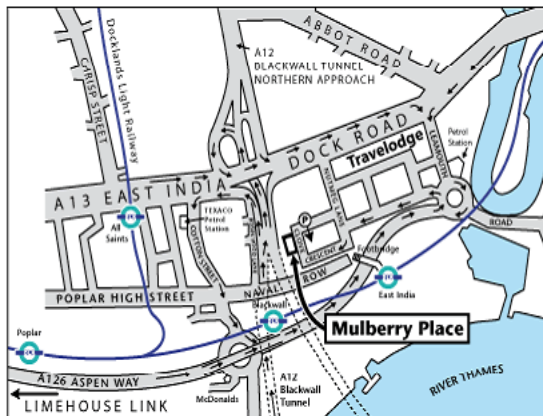
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A Guide to CABINET

Decision Making at Tower Hamlets

As Tower Hamlets operates the Directly Elected Mayor system, **Mayor John Biggs** holds Executive powers and takes decisions at Cabinet or through Individual Mayoral Decisions. The Mayor has appointed nine Councillors to advise and support him and they, with him, form the Cabinet. Their details are set out on the front of the agenda.

Which decisions are taken by Cabinet?

Executive decisions are all decisions that aren't specifically reserved for other bodies (such as Development or Licensing Committees). In particular, Executive Key Decisions are taken by the Mayor either at Cabinet or as Individual Mayoral Decisions.

The constitution describes Key Decisions as an executive decision which is likely

- a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the borough.

Upcoming Key Decisions are published on the website on the 'Forthcoming Decisions' page through www.towerhamlets.gov.uk/committee

Published Decisions and Call-Ins

Once the meeting decisions have been published, any 5 Councillors may submit a Call-In to the Service Head, Democratic Services requesting that a decision be reviewed. This halts the decision until it has been reconsidered.

- The decisions will be published on: **Thursday, 11 January 2018**
- The deadline for call-ins is: **Thursday, 18 January 2018**

Any Call-Ins will be considered at the next meeting of the Overview and Scrutiny Committee. The Committee can reject the call-in or they can agree it and refer the decision back to the Mayor, with their recommendations, for his final consideration.

Public Engagement at Cabinet

The main focus of Cabinet is as a decision-making body. However there is an opportunity for the public to contribute through making submissions that specifically relate to the reports set out on the agenda.

Members of the public may make written submissions in any form (for example; Petitions, letters, written questions) to the Clerk to Cabinet (details on the front page) by 5 pm the day before the meeting.

LONDON BOROUGH OF TOWER HAMLETS

CABINET

TUESDAY, 9 JANUARY 2018

5.30 p.m.

	Pages
1. APOLOGIES FOR ABSENCE	
To receive any apologies for absence.	
2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS	9 - 12
To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992. See attached note from the Monitoring Officer.	
3. UNRESTRICTED MINUTES	13 - 26
The unrestricted minutes of the Cabinet meeting held on Tuesday 19 December 2017 are presented for approval.	
4. OVERVIEW & SCRUTINY COMMITTEE	
4 .1 Chair's Advice of Key Issues or Questions	
Chair of Overview and Scrutiny Committee (OSC) to report on any issues raised by the OSC in relation to unrestricted business to be considered.	
4 .2 Any Unrestricted Decisions "Called in" by the Overview & Scrutiny Committee	
(Under provisions of Article 6 Para 6.02 V of the Constitution).	

5. UNRESTRICTED REPORTS FOR CONSIDERATION

5 .1	The Council's 2018-19 Budget Report and Medium Term Financial Strategy 2018-21	Separate Budget Pack
	<p>Report Summary: This report sets out for consideration those issues that have a bearing on the Council's financial planning for the 2018-19 Budget and the 2018 – 2021 Medium Term Financial Strategy (MTFS). This will include the relevant risks, uncertainties and the options for managing those issues. The Full Council is required to take final decisions on the Council's budget including the setting of the Council tax although there are a number of individual decisions that are taken by the Cabinet as part of this overarching report or other separate detailed reports. These include agreement of the Council's approach to fees and charges, the agreement of its Local Council Tax Reduction Scheme and agreement to participate in the London-wide Business Rates Retention Scheme.</p> <p>Wards: All Wards Lead Member: Cabinet Member for Resources Corporate Priority: A transformed council, making best use of resources and with an outward looking culture</p>	
5 .2	Council Tax Base 2018/19	27 - 32
	<p>Report Summary: To approve, in accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 1992, the amount calculated by the London Borough of Tower Hamlets as its Council Tax Base for the year 2018/19.</p> <p>Wards: All Wards Lead Member: Cabinet Member for Resources Corporate Priority: A transformed council, making best use of resources and with an outward looking culture</p>	
5 .3	Local Council Tax Reduction Scheme 2018/19	33 - 38
	<p>Report Summary: To consider options for the Council's Local Council Tax Reduction Scheme (LCTRS) for 2018/19. And to agree the Local Council Tax Reduction Scheme for 2018/19.</p> <p>Wards: All Wards Lead Member: Cabinet Member for Resources Corporate Priority: Creating and maintaining a vibrant, successful place</p>	

5 .4	Fees and Charges 2018/19	39 - 98
<p>Report Summary: Fees and charges are reviewed annually as part of the financial and business planning process. This ensures that they are set at the appropriate level for the prevailing economic circumstances and represents good practice in terms of the Council's aim to provide value for money.</p> <p>Wards: All Wards Lead Member: Cabinet Member for Resources Corporate Priority: A transformed council, making best use of resources and with an outward looking culture</p>		

5 .5	List of Recent Individual Executive Mayoral Decisions	99 - 108
<p>Report Summary: A noting report setting out recent decisions taken outside of Cabinet by the Mayor.</p> <p>Wards: All Wards Lead Member: Mayor Corporate Priority: A transformed council, making best use of resources and with an outward looking culture</p>		

6. ANY OTHER UNRESTRICTED BUSINESS CONSIDERED TO BE URGENT

7. EXCLUSION OF THE PRESS AND PUBLIC

Nil items.

8. EXEMPT / CONFIDENTIAL MINUTES

Nil items.

9. OVERVIEW & SCRUTINY COMMITTEE

9 .1 Chair's Advice of Key Issues or Questions in Relation to Exempt / Confidential Business

Chair of Overview and Scrutiny Committee (OSC) to report on any issues raised by the OSC in relation to exempt/confidential business to be considered.

9 .2 Any Exempt / Confidential Decisions "Called in" by the Overview & Scrutiny Committee

(Under provisions of Article 6 Para 6.02 V of the Constitution).

10. EXEMPT / CONFIDENTIAL REPORTS FOR CONSIDERATION

Nil items.

11. ANY OTHER EXEMPT/ CONFIDENTIAL BUSINESS CONSIDERED TO BE URGENT

Next Meeting of the Committee:

Tuesday, 30 January 2018 at 5.30 p.m. in C1, 1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG

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DECLARATIONS OF INTERESTS - NOTE FROM THE MONITORING OFFICER

This note is for guidance only. For further details please consult the Members' Code of Conduct at Part 5.1 of the Council's Constitution.

Please note that the question of whether a Member has an interest in any matter, and whether or not that interest is a Disclosable Pecuniary Interest, is for that Member to decide. Advice is available from officers as listed below but they cannot make the decision for the Member. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending a meeting.

Interests and Disclosable Pecuniary Interests (DPIs)

You have an interest in any business of the authority where that business relates to or is likely to affect any of the persons, bodies or matters listed in section 4.1 (a) of the Code of Conduct; and might reasonably be regarded as affecting the well-being or financial position of yourself, a member of your family or a person with whom you have a close association, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward affected.

You must notify the Monitoring Officer in writing of any such interest, for inclusion in the Register of Members' Interests which is available for public inspection and on the Council's Website.

Once you have recorded an interest in the Register, you are not then required to declare that interest at each meeting where the business is discussed, unless the interest is a Disclosable Pecuniary Interest (DPI).

A DPI is defined in Regulations as a pecuniary interest of any of the descriptions listed at **Appendix A** overleaf. Please note that a Member's DPIs include his/her own relevant interests and also those of his/her spouse or civil partner; or a person with whom the Member is living as husband and wife; or a person with whom the Member is living as if they were civil partners; if the Member is aware that that other person has the interest.

Effect of a Disclosable Pecuniary Interest on participation at meetings

Where you have a DPI in any business of the Council you must, unless you have obtained a dispensation from the authority's Monitoring Officer following consideration by the Dispensations Sub-Committee of the Standards Advisory Committee:-

- not seek to improperly influence a decision about that business; and
- not exercise executive functions in relation to that business.

If you are present at a meeting where that business is discussed, you must:-

- Disclose to the meeting the existence and nature of the interest at the start of the meeting or when the interest becomes apparent, if later; and
- Leave the room (including any public viewing area) for the duration of consideration and decision on the item and not seek to influence the debate or decision

When declaring a DPI, Members should specify the nature of the interest and the agenda item to which the interest relates. This procedure is designed to assist the public's understanding of the meeting and to enable a full record to be made in the minutes of the meeting.

Where you have a DPI in any business of the authority which is not included in the Member's register of interests and you attend a meeting of the authority at which the business is considered, in addition to disclosing the interest to that meeting, you must also within 28 days notify the Monitoring Officer of the interest for inclusion in the Register.

Further advice

For further advice please contact:-

Asmat Hussain, Corporate Director, Governance and Monitoring Officer. Tel 020 7364 4800

APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to the Member's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

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LONDON BOROUGH OF TOWER HAMLETS

MINUTES OF THE CABINET

HELD AT 5.33 P.M. ON TUESDAY, 19 DECEMBER 2017

**C1, 1ST FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE CRESCENT,
LONDON, E14 2BG**

Members Present:

Mayor John Biggs	
Councillor Sirajul Islam	(Statutory Deputy Mayor and Cabinet Member for Housing)
Councillor Amina Ali	(Cabinet Member for Environment)
Councillor Rachel Blake	(Cabinet Member for Strategic Development & Waste)
Councillor Asma Begum	(Cabinet Member for Community Safety)
Councillor David Edgar	(Cabinet Member for Resources)
Councillor Denise Jones	(Cabinet Member for Health & Adult Services)
Councillor Abdul Mukit MBE	(Cabinet Member for Culture and Youth)
Councillor Joshua Peck	(Cabinet Member for Work & Economic Growth)
Councillor Amy Whitelock Gibbs	(Cabinet Member for Education and Children's Services)

Other Councillors Present:

Councillor Dave Chesterton	(Chair of the Overview and Scrutiny Committee)
Councillor Peter Golds	(Leader of the Conservative Group)
Councillor Andrew Wood	

Officers Present:

Stephen Bramah	(Deputy Head of the Mayor's office)
Vicky Clark	(Divisional Director for Economic Growth and Development)
John Coker	(Strategic Housing Manager, Place)
Ellie Kuper-Thomas	Planner, Plan Making Team (Place)
Niall McGowan	(Housing Regeneration Manager)
Matthew Pullen	(Infrastructure Planning Manager)
Marissa Ryan-Hernandez	(Plan Making Team Leader)
Andy Scott	(Divisional Director, Growth & Economic Development)
Matthew Vaughan	(Political Advisor to the Conservative Group, Democratic Services, LPG)
Anthony Walters	(Programme Manager, Children's Services Improvement)
Joseph Ward	(Development Viability Team Leader, Place)
Owen Whalley	(Divisional Director, Planning & Building Control)
Asmat Hussain	(Corporate Director, Governance and Monitoring Officer)
Debbie Jones	(Corporate Director, Children's)

Tom McCourt	(Strategic Director)
Neville Murton	(Divisional Director, Finance, Procurement & Audit)
Denise Radley	(Corporate Director, Health, Adults & Community)
Ann Sutcliffe	(Acting Corporate Director, Place)
Will Tuckley	(Chief Executive)
Colin Middleton	(Construction Project Officer, WorkPath)
Matthew Mannion	(Committee Services Manager, Democratic Services, Governance)
David Knight	(Senior Democratic Services Officer)

Agenda Order

During the meeting the Mayor agreed to change the agenda order to allow Items with public attendance to be taken earlier. For clarity the minutes are presented in the order the Items appeared on the agenda.

At the meeting the agenda was taken in the following order:

- All Items up to and including 5.1 (Children's Services Improvement) were taken in order, followed by:
- Agenda Item 5.4 (Withy House Tenant Management Organisation)
- Agenda Item 5.9 (Isle of Dogs Neighbourhood Plan)
- Then all other Items in order starting with 5.2 (Update on the Mayor's Transparency Protocol and OSC Transparency Commission)

1. APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Zena Cooke (Corporate Director, Resources), Neville Murton (Divisional Director, Finance, Procurement and Audit) deputised.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

Councillor Denise Jones declared a Disclosable Pecuniary Interest in two projects listed under Agenda Item 5.7 (IDF: Approval of the Allocation of CIL and s106 funding) namely the Brick Lane Regeneration Project and the Middlesex Street Public Art Project. She left the meeting for the duration of the discussion of those items.

3. UNRESTRICTED MINUTES

DECISION

1. That the unrestricted minutes of the Cabinet meeting held on Tuesday 28 November 2017 be approved and signed by the Chair as a correct record of proceedings.

4. OVERVIEW & SCRUTINY COMMITTEE

4.1 Chair's Advice of Key Issues or Questions

Pre-Decision Scrutiny Questions were received on the following agenda items:

- 5.1 – Children's Services Improvement - progress report quarter 2
- 5.2 – Update on implementation of the Mayor's Transparency Protocol and response to the OSC Transparency Commission report
- 5.3 – Establishment of Group Training Association for Construction Training
- 5.6 – Removal of Nuisance and Illegally Parked Vehicles
- 5.7 – IDF: Approval of the Allocation of CIL and s106 funding
- 5.8 – Consultation on a new CIL charging schedule and submission for examination
- 5.9 – Neighbourhood Planning – Isle of Dogs Neighbourhood Plan 2017 - 2031
- 5.13 – Corporate Directors' Decisions

The questions (and answers provided) were considered during discussion of the relevant Agenda Items.

In addition Councillor Dave Chesterton, Chair of the Overview and Scrutiny Committee, provided an update on the Committee's meeting the previous week.

He highlighted a number of issues that had been discussed including:

- A report back by the Mayor and Chief executive on the investigation of the allegations around bribery at planning meetings.
- A Scrutiny Spotlight Session with the Cabinet Member for Community Safety looking at a number of relevant issues such as crime prevention, cross-borough working, the operation of police ward panels, violence against women and girls and similar.
- A review of the Brexit Challenge Session and its impact on the Council and the Borough.

The Mayor thanked Councillor Dave Chesterton for his update.

4.2 Any Unrestricted Decisions "Called in" by the Overview & Scrutiny Committee

Nil items.

5. UNRESTRICTED REPORTS FOR CONSIDERATION

5.1 Children's Services Improvement- progress report quarter 2

Councillor Amy Whitelock Gibbs, Cabinet member for Education and Children's services, introduced the report. She explained that this was the second quarterly update report and that progress had been verbally reported to the Overview and Scrutiny Committee in November.

She noted the Pre-Decision Scrutiny Questions and Answers and in particular welcomed the idea of providing more information to all Members about the children who were under the corporate parenting of the Council.

She drew Members attention to the highlights of the report including:

- The progress against the four themes in the improvement plan.
- The summary of the work of the improvement partners.
- That a report on the most recent OFSTED visit would be published in January.
- Initial improvements seen in the summer that were now being embedded.
- That there was a noticeable improvement in services being more child-focussed.
- A number of issues requiring more focus had also been identified in areas such as high case-loads and the recruitment and retention of staff. Ensuring change was fully embedded was also an important issue to monitor.
- The next visit from OFSTED was expected to be in May 2018.

During discussion the Mayor noted the tabled questions from Overview and Scrutiny Committee and the officer responses.

The **Mayor** stated that he was happy the council was moving in the right direction and he **agreed** the recommendations as set out.

RESOLVED

1. To endorse the progress made in delivering the children's services improvement programme.
2. To agree the next steps in the improvement journey which would be updated on in the next report.

5.2 Update on implementation of the Mayor's Transparency Protocol and response to the OSC Transparency Commission Report

The Mayor introduced the report. He highlighted how important improving transparency was to the Council and that both he and the Overview and Scrutiny Committee had a key role in supporting this aim.

The **Mayor** noted the Pre-Decision Scrutiny Questions and the responses provided by officers, he **agreed** the recommendations as set out in the report.

RESOLVED

1. To note the progress in delivering the actions set out in the Mayor's Transparency Protocol (Appendix B to the report) and the actions agreed to in response to the Transparency Commission's recommendations (Appendix C to the report).
2. To approve the summary of key achievements on the Council's transparency agenda (Appendix A to the report) and decide if and how this information should be publicised.

5.3 Establishment of Group Training Association for Construction Training

Councillor Joshua Peck, Cabinet Member for Work and Economic Development, introduced the report. He explained that, due to the amount of development work taking place in the Borough there was a massive opportunity for residents to apply for construction jobs but that it was becoming apparent that there was a significant gap in relevant training to support this process.

Following discussions with the London Legacy Development Corporation, other local authorities and the construction industry it was proposed to set up an employer led training association to support the sector. The Group would provide training support in a wide range of skills which, as well as on-site training, would include areas such as finance, legal and administration requirements for the industry.

The **Mayor** welcomed the report. He noted the Pre-Decision Scrutiny Question and written answer and **agreed** the recommendations as set out in the report.

RESOLVED

1. To agree to pursue the formal establishment of an East London Group Training Agency (GTA) in partnership with the London Legacy Development Corporation (LLDC) and other east London Councils.
2. To receive a further report in the new year to set out recommendations for the adoption of a formal governance structure including legal, financial and procurement implications for the Council; and to seek

approval for formal LBTH representation within the recommended governance structure.

5.4 Withy House Tenant Management Organisation (TMO) Termination Notice

Councillor Sirajul Islam, Deputy Mayor and Cabinet Member for Housing, introduced the report on the termination of the Withy House Tenant Management Organisation (TMO) agreement. He stated that a number of residents had approached him at his surgeries expressing a desire to be allowed to continue to operate the TMO whilst they addressed the issues of concern that had been raised.

Cabinet heard from a representative of the Tenant Management Organisation who highlighted the previous good record of the organisation and requested that time be allowed to deal with the issues that had been highlighted by the Council.

During discussion, Councillor Sirajul Islam proposed that the Mayor should agree to defer a decision on the termination for 6 months at which point a further report would be presented for consideration on whether the TMO was now operating appropriately. It was also proposed that an Independent Assessor be appointed to produce the report.

The **Mayor** accepted the proposals and then **agreed** the amended recommendations.

RESOLVED

1. To defer a decision on whether to terminate the Management Agreement for six months to allow time for Withy Tenant Management Organisation to progress their improvement programme and for an Independent Assessor to undertake an organisational review of the Tenant Management Organisation and to provide a report back to the Mayor recommending a final course of action.

5.5 Better Care Fund 2017- 2019 - Section 75 agreement

Councillor Denise Jones, Cabinet Member for Health and Adult Services, introduced the report. She explained that the Better Care Fund aimed to improve health outcomes for local people through better joined up services. The Council's proposals had been fully approved by NHS England and it was now necessary to pool funding through a Section 75 agreement.

The **Mayor** welcomed the report and the demonstration of close working with the Council's partners to achieve a better quality of life for residents. He agreed the recommendations set out in the report.

RESOLVED

1. To agree to the Council entering into a joint agreement with Tower Hamlets Clinical Commissioning Group (CCG), under Section 75 of the NHS Act 2006, to give formal effect to the Better Care Fund Plan and programme.
2. To approve the draft section 75 agreement attached as Appendix 1 to the report and agree that any final amendments to the s75 agreement should be delegated to the Corporate Director, Health, Adults & Community, following consultation with the Corporate Director, Governance.

5.6 Removal of Nuisance and Illegally Parked Vehicles

Councillor Amina Ali, Cabinet Member for Environment, introduced the report. She explained that the Council currently had a three-lot contract which required an extension and then a new tender to be agreed.

During discussion the Mayor noted that there were legal changes required on local enforcement. He also noted disappointment on the need to extend the current contract.

Councillor Dave Chesterton, Chair of the Overview and Scrutiny Committee (OSC), noted the concerns of OSC that abandoned vehicles were the focus of Anti-Social Behaviour especially on housing association land.

The **Mayor** welcomed OSC's focus on this issue and he then **agreed** the recommendations as set out in the report.

DECISION

1. To agree to extend the current contract for eight months in order to allow sufficient time for the full tender to be advertised on OJEU and the assessment and award of the new contract for the removal of nuisance vehicles.
2. To agree retrospective permission to include the tendering out of parking enforcement on housing land in the new contract. This is retrospective approval for Lot 2 of this contract for THH.

5.7 IDF: Approval of the Allocation of CIL and S106 funding and Approval for the Adoption of a Capital Budget in Respect of a number of projects

Note – Councillor Denise Jones left the meeting for the duration of the discussion of the Brick Lane Regeneration Project and Middlesex Street Public Art Project due to a Disclosable Pecuniary Interest. She returned for the next agenda item.

Councillor Rachel Blake, Cabinet Member for Strategic Development, introduced the report and passed over to the relevant Cabinet Members for each individual proposal.

The Mayor first discussed the proposal for the South Dock Bridge and the progress that had been made to date.

On Route 108 bus service enhancements, Councillor Amina Ali, Cabinet Member for Environment, noted that it was part of the Bow Enterprise development and that the associated s106 funding had originally been provided for public transport improvements.

In relation to the Brick Lane Regeneration Project, Councillor Joshua Peck, Cabinet Member for Work and Economic Development, explained that the area was a big visitor attraction for the Borough, it therefore needed a lot of care and investment. This proposal was the second stage of the project and included public realm improvements, wayfinding projects, artwork and more. This also included the Middlesex Street Art project which was listed as a separate item in the report.

On the Toynbee Hall Refurbishment Project, the Mayor explained that assistance was being sought from the Council which would help to underpin a number of services provided from that building.

The **Mayor** noted the Pre-Decision Scrutiny Questions and Answers. He then thanked officers for their work on these projects and on their efforts to ensure the most appropriate source of funding was used in each case. He **agreed** the recommendations as set out in the report.

RESOLVED

1. To approve the allocation of £270,000 in Community Infrastructure Levy (CIL) funding to the proposals set out in the "South Dock Bridge: Initiation, Design and Public Consultation Phases" Subordinate Project Initiation Document (Sub-PID), which is attached to the Cabinet report at Appendix A and Table 1.
2. To approve the allocation of £440,000 in Section 106 (S106) funding to the proposals set out in the "*Route 108*: Bow Enterprise Park Development Bus Service Enhancement" Project Initiation Document (PID), which is attached to the Cabinet report at Appendix B and Table 1.
3. To approve the allocation of £1,143,405 in Section 106 (S106) funding to the proposals set out in the "Brick Lane Regeneration - Phase 2 Project Delivery" Project Initiation Document (PID), which is attached to the Cabinet report at Appendix C and Table 1.
4. To approve the allocation of £305,000 in Section 106 (S106) funding to the proposals set out in the "Toynbee Hall Refurbishment" Project Initiation Document (PID), which is attached to the Cabinet report at Appendix E and Table 1.

5. To adopt a capital estimate for the following projects detailed in Table 2 of the report:
 - a) Brick Lane Regeneration – Phase 2 Project Delivery Project Initiation Document (PID) attached at Appendix C and Table 2 (£1,143,405) of the report.
 - b) Middlesex Street Art Project Initiation Document (PID) which is attached at Appendix D and Table 2 (£304,326) of the report.

5.8 Consultations on a new Community Infrastructure Levy (CIL) Charging Schedule and submission for examination

Councillor Rachel Blake, Cabinet Member for Strategic Development, introduced the report. She explained that the Council had decided to review its CIL charging structure. Two consultations were required and the timetable was set out in the report.

The most significant changes were in relation to residential development with smaller increases for commercial rates. Zone boundaries were also being amended. The evidence base for the proposals was also set out.

The **Mayor** noted the questions and tabled answers from the overview and scrutiny committee. He **agreed** the recommendations as set out.

RESOLVED

1. To approve the *Tower Hamlets CIL Preliminary Draft Charging Schedule* (Appendix A of the report) and supporting evidence for a 6 week public consultation.
2. To authorise the Corporate Director of the Place Directorate to:
 - Approve minor modifications to the PDCS following the public consultation;
 - Where no material modifications are required to the proposed Charging Schedule following the consultation on the PDCS, approve the undertaking of a subsequent consultation on a DCS;
 - Where no material modifications are required following the consultation on the DCS, to approve the submission of the Council's proposed Charging Schedule and associated evidence base for public examination.
3. To note that if material modifications to the Charging Schedule following consultation are required, that approval to undertake a subsequent consultation will be referred to the Mayor in Cabinet.

4. To note BNP Paribas Real Estate's *CIL Viability Study* (Appendix B to the report) that forms part of the supporting evidence for the PDCS. The document appended is less its appendices (as they run to 244 pages) – the full document including the appendices is available separately as a background document. The full document will be published for consultation.
5. To note the *Supporting Evidence and Funding Gap Report* attached at Appendix C to the report. This document explains the infrastructure planning criteria the Council must account for in adopting a new CIL Charging Schedule.
6. To note other associated documents that will be published alongside the PDCS, including:
 - An Equality Assurance Checklist (Appendix D to the report – not subject to consultation);
 - A Payment in Kind and Infrastructure Payments Policy (Appendix F to the report);
 - Charging Schedule Explanatory Notes (Appendix G to the report).
7. Approve the adoption of an updated Instalments Policy (Appendix E to the report).

5.9 Neighbourhood Planning: Isle of Dogs Neighbourhood Plan - 2017 to 2031 - Legal Compliance and Examination Stage

Councillor Rachel Blake, Cabinet Member for Strategic Development, introduced the report. She explained that the report was a procedural decision as to whether the plan was ready to go to the next step and was not a comment on the Council's views of the proposals. She noted that the consultation exercise would take place one week later than stated in Paragraph 7.2 of the report to avoid clashing with the call-in period.

During discussion Cabinet heard from representatives of the Isle of Dogs Planning Forum who thanked officers, especially Ellie Kuper-Thomas from the Plan Making Team, for the support they had provided.

The **Mayor** noted the Pre-Decision Scrutiny Question and Answer and **agreed** the recommendations as set out.

RESOLVED

1. To agree that the submission of the draft Isle of Dogs Neighbourhood Plan under Regulation 15 of the Neighbourhood Planning (General) Regulations 2012 is Legally Compliant and should be publicised under Regulation 16 of the Neighbourhood Planning (General) Regulations 2012 and taken forward to Examination.

2. To agree that the Council should proceed to appoint an independent examiner with the consent of the neighbourhood forum in accordance with Paragraph 6 of Schedule 4B of the Town and Country Planning Act 1990 (as amended).
3. To delegate authority to the Divisional Director of Planning and Building Control, following consultation with the Cabinet Member for Strategic Development and Waste and the Mayor, to provide comments on behalf of the Council on the Submission version of the Plan.

5.10 Blackwall Reach Regeneration: New Charitable Trust & CPO Resolution

Councillor Rachel Blake, Cabinet Member for Strategic Development, introduced the report. She explained that the proposals set out in the report would allow for the new Trust to oversee the new central park and investment in community initiatives.

The **Mayor agreed** the recommendations as set out.

RESOLVED

In respect to the Blackwall Trust:

1. To agree to establish the Blackwall Trust, a charitable company limited by guarantee, and delegate to the Corporate Director of Place, after consultation with the Corporate Director of Governance and Monitoring Officer, the power to take all necessary steps for this purpose including, but not limited to, approving the name of the Trust, governance documents (including the memorandum of association, articles of association and objects), submitting documents and making necessary applications/registrations with Companies House, the Charity Commission, and HMRC.
2. To authorise the Corporate Director, Place, to nominate up to 2 officers to be appointed as directors and trustees of the company on behalf of the Council, subject to any restriction on local authority control which will be determined once the final structure is confirmed.
3. To authorise the Corporate Director of Governance and Monitoring Officer to execute any agreements or documents required to give effect to Recommendations 1 and 2.
4. To authorise the Corporate Director of Place to finalise and grant a 250 year lease of the Millennium Green to the new Blackwall Trust, to be retained as open space, subject to consideration being given to any objections made following advertisement of the intended disposal in accordance with section 123(2A) of the Local Government Act 1972.
5. To authorise the Corporate Director of Place to transfer to the Blackwall Trust any funds the council has received from Swan Housing Association Limited and which are being held on trust for the Trust.

In respect to the Millennium Green Compulsory Purchase Order, the Mayor in Cabinet is recommended to:

6. To agree the making, confirming and implementation of a Compulsory Purchase Order under section 226(1)(a) of the Town and Country Planning Act 1990 to acquire plots 61, 71 and 74 (as shown in the map in Appendix 1 to the report) which are located within the residual Robin Hood Millennium Green, and currently in the ownership of the Robin Hood Millennium Green Trust, in order to secure its preservation and improve its management.
7. To note that the Council has made (and will continue to make) a concerted effort to negotiate the acquisition of the Millennium Green land with its Trustees, but that to date these negotiations have proven unsuccessful.
8. Determine that the use of CPO powers is justified after balancing the rights of the land owners with the need to secure the preservation and improvement of the open space.
9. Determine that the interference with the human rights of the property owners affected by these proposals, and in particular their rights to the ownership of property, is proportionate, given the adequacy of their rights to object and to compensation (where applicable), and the benefit to the economic, social and environmental well-being of the areas of Tower Hamlets affected by these proposals.
10. To authorise the Corporate Director of Place to take all necessary steps to implement recommendation 2.6 including but not limited to:
 - a. Acquiring the land interests identified in the map at Appendix 1 to the report, either by private treaty or compulsorily.
 - b. Appointing land referencing agents, making the CPO, publication and service of any press, site and individual notices and other correspondence for such making.
 - c. To apply for a certificate under section 19(1)(aa) of the Land Acquisition Act 1981 to the Secretary of State or, if no certificate is granted, to pursue the compulsory acquisition through the special parliamentary procedure.
 - d. Seeking confirmation of the CPO by the Secretary of State (or, if permitted, by the Council under any permission or power conferred by the Secretary of State), including the preparation and presentation of the Council's case at any Public Inquiry which may be necessary.
 - e. Publication and service of notices of confirmation of the CPO and thereafter to execute and serve any General Vesting Declarations and/or notices to treat and notices of entry, and any other notices or correspondence to acquire those interests within the area identified in the plan at Appendix 1 to the report;

- f. Issuing of General Vesting Declarations or Notices to Treat in respect of the land/interests identified in the map at Appendix 1 to the report.
- g. Referral and conduct of disputes, relating to compulsory purchase compensation at the Upper Tribunal (Lands Chamber), where applicable.

5.11 Sonali Gardens Day Centre

Councillor David Edgar, Cabinet Member for Resources, introduced the report. He explained the report was looking to secure the use of the site for the Sonali Gardens Day Centre through a new 25 year lease. A further sub-lease to the existing service provider would also be arranged for 18 months pending a retendering of the service.

During discussion a number of issues were noted including that:

- A huge amount of work had been undertaken by officers to get to this point.
- The certainty provided by this lease would be welcome by service users.
- There may be a need for some capital investment in the building.

The **Mayor** welcomed the report and **agreed** the recommendations as set out.

RESOLVED

1. To agree to enter into a 25 year lease for the ground floor of the building 79 Tarling Street, London E1 0AT.
2. To agree that the Council may grant a simultaneous sub-lease to St Hilda's East of the whole building, to continue running the provision of an adult day care centre, on the terms mirroring the head lease.

5.12 Publication of Brownfield Register

Councillor Rachel Blake, cabinet Member for Strategic Development introduced the report. She explained that the provision of a Brownfield Register was required by the government. She thanked officers for their work on the report.

The **Mayor agreed** the recommendation as set out.

RESOLVED

1. To approve the publication of the London Borough of Tower Hamlets Brownfield Land Register.

5.13 Corporate Directors Decisions

Councillor David Edgar, Cabinet Member for Resources, introduced the report. The Mayor noted the Corporate Director Decisions listed and the Pre-Decision Scrutiny Question and the Answer provided by officers. He noted that further details would be provided by officers after the meeting.

The **Mayor agreed** the recommendation as set out.

RESOLVED

1. To note the Corporate Directors' decisions set out in Appendix 1 to the report.

6. ANY OTHER UNRESTRICTED BUSINESS CONSIDERED TO BE URGENT

Nil items.

7. EXCLUSION OF THE PRESS AND PUBLIC

Nil items.

8. EXEMPT / CONFIDENTIAL MINUTES**RESOLVED**

1. That the exempt/confidential minutes of the Cabinet meeting held on Tuesday 28 November 2017 be approved and signed by the Chair as a correct record of proceedings.

9. OVERVIEW & SCRUTINY COMMITTEE**9.1 Chair's Advice of Key Issues or Questions in Relation to Exempt / Confidential Business**

Nil items.

9.2 Any Exempt / Confidential Decisions "Called in" by the Overview & Scrutiny Committee


Nil items.

10. ANY OTHER EXEMPT/ CONFIDENTIAL BUSINESS CONSIDERED TO BE URGENT

Nil items.

The meeting ended at 7.10 p.m.

MAYOR JOHN BIGGS

<p style="text-align: center;">Cabinet</p> <p style="text-align: center;">9 January 2018</p>	 <p style="text-align: center;">TOWER HAMLETS</p>
<p>Report of: Zena Cooke; Corporate Director of Resources</p>	<p>Classification: Unrestricted</p>
<p>Calculation of Council Tax Base 2018/19</p>	

Lead Member	Councillor David Edgar, Cabinet Member for Resources
Originating Officer(s)	Zena Cooke; Corporate Director of Resources
Wards affected	All Wards
Key Decision?	Yes
Community Plan Theme	One Tower Hamlets

Executive Summary

This report sets out the calculation of the Council Tax Base for 2018/19 as required by statute.

Recommendations:

The Mayor in Cabinet is recommended to:

1. Approve, in accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 2012, that the amount calculated by the London Borough of Tower Hamlets as its Council Tax Base for the year 2018/19 shall be 95,095.

1. REASONS FOR THE DECISIONS

- 1.1 The scheme for calculation of council tax established under the Local Government Finance Act 1992 requires local authorities to agree their Council Tax Base and to notify it to the preceptors (the Greater London Authority (GLA)) by 31st January 2018.
- 1.2 If the tax base is not agreed and notified to the Preceptor by 31st January 2018, this may prejudice the calculation of Council Tax for 2018/19.

2. ALTERNATIVE OPTIONS

- 2.1 The recommendations contained within this report are made in line with the statutory requirements outlined in sections 1.1 and 1.2 of this report; therefore the Council is not presented with alternative options in setting its Council Tax Base.

3. DETAILS OF REPORT

- 3.1 The Council Tax legislation requires local authorities to agree their Council Tax Base and to notify it to the preceptors by the 31st January each year.
- 3.2 The tax base is central to the Council Tax system because it is the means by which the budget is translated into tax levels. For the next financial year, the tax base has been estimated at 95,095.
- 3.3 A simple way of looking at this is in financial terms, broadly, if 1.0% is added to the band D tax, this would raise £919,378 to the General Fund Budget.
- 3.4 The 2017/18 Council Tax Base was 88,784. The estimated 2018/19 figure represents an increase of 6,311 properties (7.1%).
- 3.5 The government's Core Spending Power calculation assumes that Council Tax will be increased by the Adults Social Care (ASC) precept up to a cumulative total of 6% to 2019/20 and by an inflationary amount equal to less than 2% in order to avoid a referendum for an 'excessive' Council tax increase.
- 3.6 The Council's 2017/18 Council tax rate was set at £966.80 reflecting an increase of 3% (for the ASC precept) and a further 1.99% general increase.
- 3.7 This report summarises the principles of the tax base calculation and sets out the calculation for 2018/19.

CALCULATION OF THE TAX BASE

- 3.8 The tax base calculation must take account of:
- the number of properties in each council tax band (A to H), including estimated changes during the year (for Tower Hamlets this includes an estimated increase in property numbers due to the continuing regeneration of the borough);
 - the number of discounts, taking account of estimated changes during the year; these include
 - Demolished dwellings and dwellings outside the area of the authority
 - Dwellings subject to a reduction for disability
 - 25% discounts where there is only one adult resident
 - 25% discounts where all but one adult resident is disregarded
 - 50% discounts where all adult residents are disregarded
 - the estimated collection rate; the 2018/19 tax base has been calculated on the basis of previous performance at a collection rate of 97.25%.

4. COMMENTS OF THE CHIEF FINANCE OFFICER

- 4.1 This report incorporates the comments of the Chief Financial Officer.

5. LEGAL COMMENTS

- 5.1 The Council is required by section 33 of the Local Government Finance Act 1992 (“the Act”) to calculate for each financial year the basic amount of its council tax. The basic amount of council tax must be calculated according to a prescribed formula that uses the amount which is calculated by the Council as its council tax base. The council tax base is in turn calculated by reference to a formula prescribed in the Local Authorities (Calculation of Council Tax Base) Regulations 2012 (“the Tax Base Regulations”)
- 5.2 The Council is required to submit its council tax base to the GLA between 1 December and 31 January in the financial year preceeding the financial year for which the calculation of council tax base is made. This is the effect of section 33(1) of the Act and regulation 8 of the Tax Base Regulations. If the Council does not submit its council tax base to the GLA, then the GLA is required to determine the calculation for itself, in the manner prescribed in the Tax Base Regulations.
- 5.3 The preparation, for submission to Council for consideration, of estimates of the amounts to be used for the purposes of calculating the basic amount of council tax is an executive function by virtue of regulations 4(9) – 4(11) of the Local Authorities (Functions and Responsibilities) (England) Regulations 2000.

6. ONE TOWER HAMLETS CONSIDERATIONS

- 6.1 Calculation of the Council’s tax base is an important step towards calculation of the basic amount of council tax. The calculation of council tax is a key element of the Council’s budget, which will enable it to deliver on its Strategic Plan and, in turn, the Community Plan.

7. BEST VALUE (BV) IMPLICATIONS

- 7.1 This is a statutory calculation which ensures any best value implications are accounted for in terms of the Council’s budget

8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 8.1 There are no SAGE implications.

9. RISK MANAGEMENT IMPLICATIONS

- 9.1 If the tax base is not agreed, the Council will not be able to set a legal budget for 2018/19 and notify the preceptor by 31st January 2018. Consequently the Council may be open to legal challenge and also affect the budget setting arrangements for the GLA.

10. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 10.1 There are no Crime and Disorder Reduction Implications.

11. SAFEGUARDING IMPLICATIONS

- 11.1 There are no safeguarding implications arising from the recommendations of this report.
-

Linked Reports, Appendices and Background Documents

Linked Report

- None

Appendices

- Appendix A – Calculation of Council Tax Base 2018/19

Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012

- Local Government Act, 1972 Section 100D (As amended).


Officer contact details for documents:

Ruth Ebaretonbofa-Morah (Deputy Financial Planning Manager) - ext. 1698

Calculation of Council Tax Base Estimate 2018/19

Estimate 2018/19		Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H	Total
1	Total Dwellings	3,984	25,900	38,914	27,728	20,887	9,906	4,108	673	132,099
2	Exempt Dwellings	3,143	1,301	936	765	899	442	164	7	7,655
3	Disabled Reduction	-	23	40	43	43	25	11	7	192
4	Account for Disabled Reduction	23	40	43	43	24	11	7	-	191
5	Total Chargeable Dwellings	864	24,616	37,981	26,963	19,969	9,450	3,940	659	124,443
6	25% Discounts	778	10,966	11,029	7,193	4,046	1,660	663	96	36,431
7	50% Discounts	-	5	23	17	15	2	9	8	79
9	Total equivalent number of discounts	195	2,744	2,769	1,807	1,019	416	170	28	9,147
10	Net Chargeable Dwellings	669	21,872	35,212	25,156	18,950	9,034	3,770	631	115,295
11	Band Proportion	2/3	7/9	8/9	1	1 2/9	1 4/9	1 2/3	2	-
12	Number of band D equivalent properties	446	17,012	31,299	25,156	23,161	13,050	6,283	1,262	117,670
13	Council Tax Support Estimate									- 19,886
14	Revised Band D Equivalents									97,784
15	Estimated collection rate									97.25%
16	Taxbase Estimate									95,095

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<p style="text-align: center;">Cabinet</p> <p style="text-align: center;">9 January 2018</p>		 <p style="text-align: center;">TOWER HAMLETS</p>
Report of: Zena Cooke – Corporate Director Resources		Classification: Unrestricted
Local Council Tax Reduction Scheme 2018/19		
Lead Member	Councillor David Edgar Cabinet Member for Resources	
Originating Officer(s)	Steve Hill, Head of Benefits Services	
Wards affected	All wards	
Key Decision?	Yes	
Community Plan Theme	One Tower Hamlets	

Executive Summary

The council made changes to its Local Council Tax Reduction Scheme (LCTRS) with effect from 1 April 2017. The decision to change the scheme was made by Council and followed a comprehensive public consultation. The feedback from the consultation was taken into account and the revised LCTRS retained many elements of the previous scheme including provisions to ensure the level of reduction is based on household income and retaining a 100% scheme so that those in most need received the maximum 100% reduction on their council tax liability.

Recommendations:

The Mayor in Cabinet is recommended to:

- Agree that the existing LCTRS remains for 2018/19 including the hardship provision in the scheme
- Note the package of support that has been put in place for self-employed residents and disabled non-dependants.

1. REASONS FOR THE DECISIONS

- 1.1 This is to formally confirm the Local Council Tax Reduction Scheme for 2017/18 will continue through to 2018/19 together with the packages of support as for residents as set out below.

2. ALTERNATIVE OPTIONS

- 2.1 Given the requirement to consult fully on any changes to the LCTRS for 2018/19, there are no alternative options.

3. DETAILS OF REPORT

- 3.1 In April 2013 the Government replaced the national Council Tax Benefit scheme with a requirement for each Local Authority to develop its own Local Council Tax Reduction Scheme (LCTRS). At the same time, the Government reduced its funding contribution to Local Authorities nationally by £500 million (10%) and put in place mandatory protections for some groups of recipients such as pensioners.
- 3.2 Since that time, the funding made available to support LCTRS schemes has formed part of the Council's formula funding arrangements, the Revenue Support Grant (RSG) and consequently from 2014/15 there has been no visibility over the actual level of funding for LCTRS. However, the Government has transacted its austerity savings programme for local government through reducing the level of support through RSG and it is reasonable to conclude that a proportion of the resources received through RSG have been subject to those reductions. Between 2014/15 and 2017/18 the overall reduction in RSG was 54%. Based on the current cost set out below a pressure of c£13m could be considered to be falling on council tax payers or being met through service reductions.
- 3.3 The cost of the former LCTRS scheme prior to April 2017 was around £26.2m, this represents a significant on-going cost to the council. The changes introduced in April 2017 have reduced the year to date LCTRS scheme cost to £24.7m.
- 3.4 Councils have discretion over their LCTRS within certain constraints; the Government requires pensioner households in receipt of LCTRS to be protected, but councils can determine the level of support provided for working age households. The current Tower Hamlets LCTRS also includes protection for war widows.
- 3.5 In order to fully explain the current LCTRS, it should be noted that it is similar to the national Housing Benefit scheme whereby the income of the claimant and their partner is compared to a nationally defined set of allowances designed to reflect needs; these include amounts for each dependent child. Deductions are then applied to entitlement in respect of non-dependants (adults in the household other than the claimant and partner). The level of deduction is based on the non-dependant's income and circumstances.
- 3.6 The current scheme is based on an applicant's council tax liability and their entitlement to a reduction is assessed by comparing the claimant and partner's income with a national set of amounts designed to reflect their circumstances. A reduction of up to 100% of the council tax liability is possible. Deductions are then made in respect of other adults residing in the

household. The nationally set amounts are also used to assess entitlement to Housing Benefit.

- 3.7 The current scheme retains the same exemptions from non-dependant deductions included in the previous scheme in so far as claimants who receive the daily living component of Personal Independence Payments, the care component of Disability Living Allowance, Attendance Allowance or are registered blind do not incur non dependant deductions regardless of the non-dependant's circumstances and income. Some non-dependants who did attract deductions under the former scheme such as full time students and those aged under 18 remain exempt under the new scheme.
- 3.8 To acknowledge that some residents affected by the changes may experience hardship the LCTRS includes discretionary provision derived from S13A of the Local Government Finance Act 1992. This allows the council to reduce council tax liability where it considers the claimant may experience hardship due to the scheme changes. This provision has been used to reduce the council tax due as part of a more comprehensive offer of support to self-employed residents and also for households with disabled non dependants.
- 3.9 The LCTRS hardship provision has resulted in additional support being offered to 161 self-employed residents and 239 households with disabled non-dependants. The total value of this support is approximately £85k to date.
- 3.10 In addition to the LCTRS hardship provision, on 28th November 2017 as part of the Tackling Poverty Mayoral priority, the Mayor in Cabinet approved more comprehensive packages of support for residents including Universal Credit and Local Council Tax Reduction Scheme – Support for Residents and the Resident Support Scheme. These new initiatives included the creation of a new advice and support service with additional specialist services commissioned from organisations with specialist knowledge, such as advice in community languages, support for those with mental health conditions and those affected by domestic abuse.

4. COMMENTS OF THE CHIEF FINANCE OFFICER

- 4.1 The cost of the former LCTRS scheme was £26.2m (2016/17). Following changes introduced in April 2017, current estimates indicate that costs in 2017/18 will be approximately £24.7m.
- 4.2 This report proposes no changes to the scheme introduced in April 2017 and therefore costs in 2018/19 are expected to be broadly similar to current levels.
- 4.3 Historically funding for the LCTRS scheme was rolled into Revenue Support Grant (RSG), however, following recent government cuts and reductions to RSG the LCTRS scheme is now funded through a mixture of retained business rates, RSG, income council tax payers and service reductions.

- 4.4 There are a number of proposals that will change the way local government is funded going forward, including Business rates retention and the fair funding review, all of which may have an impact on the funding of LCTRS schemes in the future.

5. LEGAL COMMENTS

- 5.1 The Council has made a Local Council Tax Reduction Scheme (LCTRS) in accordance with powers contained in section 13A of and Schedule 1A of the Local Government Finance Act 1992. The current LCTRS is for the financial year 2017/18.
- 5.2 For each financial year, the Council must consider whether to revise its scheme or to replace it with another scheme. Any revision to its scheme, or any replacement scheme, must be made no later than 31 January in the financial year preceding that for which the revision or replacement scheme is to have effect. Any changes to or replacement of the scheme will require public consultation.
- 5.3 If however the existing Scheme is to remain in force then no public consultation is required. Further, the decision for the Scheme to remain is one for the Mayor in Cabinet to make and approval of Council is not required. The reason for this is that the Council is not making or revising the council tax reduction scheme but is merely continuing the existing Scheme.
- 5.4 When deciding whether or not to proceed with the proposals, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who don't (the public sector equality duty). A proportionate level of equality analysis is required in order to enable the Council to adequately discharge this duty. Section 6 of this report provides information relevant to this duty.

6. ONE TOWER HAMLETS CONSIDERATIONS

- 6.1 The vision and priorities expressed in the Tower Hamlets Community Plan are to increase opportunity, prosperity and mobility in Tower Hamlets. Welfare reform, of which LCTRS is one element, could have a significant impact for each of these priorities for residents.
- 6.2 There are client groups within the scheme that are fully protected e.g. pensioners, while others e.g. those of working age, could be liable to reduced support.

7. BEST VALUE (BV) IMPLICATIONS

- 7.1 This report acknowledges the need to balance the cost and fairness of the scheme.

8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 8.1 There is no sustainable action for a greener environment implications arising from this report.

9. RISK MANAGEMENT IMPLICATIONS

- 9.1 None.

10. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 10.1 None.

11. SAFEGUARDING IMPLICATIONS

- 11.1 None.

Linked Reports, Appendices and Background Documents

Linked Report

- None.

Appendices

- None.

Background Documents – Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012

- 2017/18 Local Council Tax Reduction Scheme.

Officer contact details for documents:

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<p style="text-align: center;">Cabinet</p> <p style="text-align: center;">9 January 2018</p>	 <p style="text-align: center;">TOWER HAMLETS</p>
<p>Report of: Zena Cooke, Corporate Director of Resources</p>	<p>Classification: Unrestricted</p>
<p>Fees and Charges 2018-19</p>	

Lead Member	Councillor David Edgar, Cabinet Member for Resources
Originating Officer(s)	Neville Murton - Divisional Director, Finance and Procurement
Wards affected	All wards
Key Decision?	Yes
Community Plan Theme	One Tower Hamlets

Executive Summary

This report details the proposed changes to fees and charges across the Council for the financial year 2018-19.

Fees and charges detailed in this report generally fall into two broad categories:

Statutory – those prescribed by government statute, for example notice of marriage, and household planning applications for alterations / extensions;

Discretionary – those set at the discretion of local authorities, for example library charges, and commercial waste collection.

Whilst the recommendations in this report relate to the latter, details of the key statutory charges have also been included in Appendix 6 to provide the overall picture for the Council.

The level of inflation (CPI 2.9% & RPI 3.9% in August 2017), along with rounding up to the nearest 5p, 10p etc have been key factors in determining the recommended changes. However, as the report points out, factors such as service demand, the projected cost of providing the different services, benchmarking with other local authorities, and the impact of the general economic situation on the Council's residents have also been taken into account.

Recommendations:

The Mayor in Cabinet is recommended to:

1. Approve the proposed increase to discretionary fees and charges by a minimum of CPI (2.9%) or RPI (3.9%) rounded up to the nearest 5p, 10p etc, with effect from 1st April 2018
2. Approve proposed increases above CPI 2.9% for the following areas;
Integrated Early Years Services
Sports & Physical Activities
Street Trading
Pre application
Registration of Births, Deaths & Marriages
Idea Store and Idea Store Learning
3. Approve New Charges proposed in the following areas;

Parking – Residents and Car Club permits, ranging from £25 to £1,300
Street Trading - Use of Markets Equipment by traders / non traders, £5 / £30 per day
Development Management – Pre-application advice, ranging from £885 to £4,000
4. Approve proposed new parking concessions for the area around Roman Road market only as specified in Section 3.4.4 and 3.4.5. The new charges will be implemented immediately once approved.
5. Consider the detailed list of proposed changes within

Health, Adults & Community as set out in Section 3.2 and **Appendix 1**

Children's Services as set out in Section 3.3 and **Appendix 2**

Place as set out in Section 3.4 and **Appendix 3**

Governance as set out in Section 3.5 and **Appendix 4**

Resources as set out in Section 3.6 and **Appendix 5**
6. Note the revised **Statutory** fees and charges as set out in **Appendix 6** with effect from 1st April 2018. The statutory planning fees for 2017-18 now incorporates the proposed 20% fee increase that will come into effect on 1st January 2018.

1. REASONS FOR THE DECISIONS

- 1.1 Fees and charges are reviewed annually as part of the Council's budget setting process. This ensures that they are set at the appropriate level for the prevailing economic conditions and represents good practice in terms of the Council's aim to provide value for money.

2. ALTERNATIVE OPTIONS

- 2.1 Whilst the changes to existing, and the introduction of new fees and charges recommended in this report follow a review of the current charging regime, other alternatives can be adopted by Members if they so wish. The financial impact of any alternatives will need to be reflected in the Council's Medium Term Financial Strategy (MTFS).

3. DETAILS OF REPORT

3.1 BACKGROUND

- 3.1.1 The application of fees and charges plays an important role in supporting the Council to achieve its strategic priorities, for example, by:

- Providing a source of funding for re-investment in services;
- Influencing service demand whilst, through appropriate discounts / concessions, ensuring that only those who can afford to pay are required to pay;
- Working as a driver to reduce unit costs.

- 3.1.2 The authority currently generates in the region of £36m through fees and charges. Approximately £13.6m is generated through school meals, £12m from parking charges, £3.5m from planning and building control fees and £3.6m from commercial waste charges, with the balance of around £3.0m coming from all other areas covered in the report.

- 3.1.3 Fees and charges generally fall into two broad categories; Statutory or Discretionary. A few charges do not fall into either such include Penalty charge notices set by London Councils' Transport and Environment Committee; and On-street parking charges driven by traffic management considerations.

- 3.1.4 Additional income generated from increases to fees and charges will be used to support the Council to meet its budget saving and inflationary pressures for 2018-19.

3.2 HEALTH, ADULTS & COMMUNITY

Meals Service for Social Service Clients (Contract Services) (Appendix 1, section 1.1)

- 3.2.1 This service provides both hot and frozen meals to elderly and vulnerable adults at lunch clubs and day centres. This is a highly subsidised service and generates a low amount of income to recover costs incurred. A review is underway and the outcome will be considered in terms of the level of subsidy in future.

Refreshments and Day Centres (Appendix 1, section 1.2)

- 3.2.2 Charges are levied on clients attending council run day care centres where the placement is made by another local authority; as well as a contribution towards refreshments from all those who attend.

Community Based Services (Appendix 1, 1.3)

- 3.2.3 Clients in receipt of community based services such as home care, day care, transport; care and support delivered in Extra Care sheltered housing on a temporary or permanent basis are required to make a contribution to the cost of care they receive in line with the Adult Social Care Charging Policy.

3.3 CHILDREN'S SERVICES

School Meals (Contract Services) (Appendix 2, section 2.1) [Trading Account]

- 3.3.1 The School Meals Service operated by Contract Services continues to provide healthy and nutritious meals to pupils on a daily basis. The menus change each April and November and are designed to meet or exceed the Government's tough nutritional and food based guidelines. However, it should be noted that Contract Services is operating at a significant loss and a review has been undertaken which has set out a strategy for the achievement of a break even budget position in the future.
- 3.3.2 The contract price charged to primary schools is £2.30 per child's meal; and to secondary schools it is £2.75. The price charged to pupils by the schools is currently £1.95 and £2.35 per meal (primary and secondary respectively).
- 3.3.3 The revised price charged to schools will be £2.45 (Primary) and £2.85 (Secondary). The prices charged to pupils would be £2.00 and £2.45 per meal (primary and secondary respectively). As part of the Mayors free school meal programme, whilst we review the future position with schools, a Mayoral priority growth bid has been put forward to cover the primary school increase.
- 3.3.4 Within some schools, Contract Services operate a Tuck Shop the 2017-18 price per item of food is 50p. For 2018-19 the price of each Tuck Shop item will increase to 60p.

Cafeteria Services (Contract Services)

- 3.3.5 Contract Services currently provide cafeteria services to both Mulberry Café in the town hall and the café at the Professional Development Centre (PDC). Both cafes currently run at a substantial deficit. A review at both café sites has been undertaken and it is proposed from 1 April 2018 to increase the selling prices of Mulberry Café and PDC individual menu items, above the rate of the Consumer Price Index (CPI) to an average of 10%.

Arts and Music (Appendix 2, section 2.2)

- 3.3.6 The cost of the service is fully funded through Department of Education Grants and Fee Income and therefore no subsidies are received from the Council. Fee levels remain the lowest of all music services within London and the proposed changes are necessary to cover inflationary pressures. The service will continue to be free of charge for those parents classified as being on low incomes and contributions will only be required from those whose parents can afford to pay.

Parental Engagement & Support (Appendix 2, section 2.3)

- 3.3.7 The Council runs childcare schemes during school holidays for both working and non-working parents. The service is means tested and to qualify for the subsidised rate, those on benefits must provide recent proof of benefits such as income support, Employment & Support Allowance (ESA) or Disability Living Allowance (DLA).

Local Authority Day Nurseries (Appendix 2, section 2.4)

- 3.3.8 In September 2017, in addition to the universal offer for three and four year olds, the government introduced a new funding stream for families where if both parents are earning at least the equivalent of 16 hours' worth of the minimum wage per week and less than £100,000 per annum each, they receive another 570 hours of paid-for childcare.
- 3.3.9 It is standard practice in the nursery sector to charge for late collection due to Ofsted requirements around staffing ratios. Therefore, a late collection fee of £10 for every 15 minutes is proposed for all three LA day care nurseries. Some parents have also suggested that introducing a late collection fee may be a way of assisting improvement of the financial sustainability of nurseries.

Integrated Early Years Service (Appendix 2, section 2.5)

- 3.3.10 The DfE introduced the Early Years National Funding Formula for nursery education funding for 3 and 4 year olds on 1 April 2017. Whilst this council secured a temporary exemption, it is required to prepare for the new funding requirements. It is therefore proposed that a much larger proportion of the childcare funding is paid directly to providers, thus reducing the amount

retained by the Local Authority by at least £1.8m annually. Part of this reduction prevents the continued provision of subsidised training.

3.3.11 At present training is provided at a significant loss. The alternative to increasing fees is to continue to run at a loss or to cease the provision of training and sign post settings to private providers, consultants, on line offers and so on. Our benchmarking exercise shows commercial rates are much higher than the proposed increase at up to £200 for Private, Voluntary and Independent settings (PVI's), £110 for child minders and £500 for schools and children's centres.

3.3.12 The proposal is to increase fees up to the following daily rates: £120 for PVI's, £85 for child minders, and £250 for schools and children's centres. In addition, the service would also like flexibility in pricing to enable it to offer discounts, e.g. for multiple bookings, to maximise take up of training places.

Support Services to Academies and Free Schools (Appendix 2, section 2.6)

3.3.13 The Council provides a range of support services for its schools on a traded basis, which are set out in detail in our online catalogue at www.lbthservicesforschools.co.uk. These services are charged on a full cost recovery basis.

3.3.14 Where appropriate, these services are offered to academies and free schools. In order to cover the additional administrative costs of providing these services to organisations outside local authority control, a pricing policy that adds a 10% administrative charge to the full cost recovery rate was adopted last year. It is proposed to continue with this policy. Academies and Free Schools will also be charged VAT.

Arts Parks and Events (Appendix 2, section 2.7)

3.3.15 Hire of space at a number of venues within the borough is managed by the Arts Parks and Events Service. Inflationary increases are proposed to charges for hire of venues within the Borough.

Sports & Physical Activities (Appendix 2, section 2.8)

3.3.16 Outdoor sports pitches are managed by the Arts Parks and Event Service. It is proposed to increase all pitch fees by around 5% across the board. The resultant charge for AstroTurf pitch hire is rounded up to the nearest £1. All other charges are rounded up to the nearest 5p. Pitch fees remain well below those in other London Boroughs

3.4 PLACE

Parking (Appendix 3, section 3.1) [Ring fenced Account]

3.4.1 In setting Parking fees and charges, consideration has been taken to ensure:

- Value for money is provided
- Demand can be controlled and managed effectively
- Where appropriate, the cost of providing the services are recovered
- The Council's transport and environment strategies are supported

3.4.2 The purposes behind setting parking charges are:

- a) To control and manage parking demand.
- b) To ensure road safety in the borough.
- c) To regulate traffic flow and reduce congestion.
- d) To cover the cost of providing the service, as the Government strongly recommends that any shortfall in operations should not be funded through the General Fund.

3.4.3 The following new charges are proposed to be introduced from 1st April 2018:

- Second / Third permit surcharges (6 months), £25 / £75
- Second / Third permit surcharges (12 months), £50 / £150
- Car club permit (point-to-point model, 12 months), £1,300

3.4.4 In order to attract custom to Roman Road market which suffers from particular issues as a result of poor public transport access, this report proposes to introduce the following parking concessions for this area (parking is usually £3.60 per hour):

- A charge of 50p per half hour (or part thereof) up to a maximum of two hours. Over two hours, £2.00 plus £1.80 per half hour (or part thereof) up to a maximum of four hours, which is the maximum permitted stay.
- Limited to Saturdays only
- Applicable to all bays in the area described in paragraph 3.4.5 below in which paid parking can be used
- Only available through the Council's cashless payment system

The current maximum stay of four hours is to be retained. Therefore the maximum payable on a Saturday, if using the Council's cashless payment system, would be £9.20, compared to £14.40 on any other day of the week.

3.4.5 This concession applies to all roads in the area bounded by:

- Grove Road, between Old Ford Road and the railway line that runs from Liverpool Street to Stratford;
- Old Ford Road, between Grove Road and Parnell Road;
- Parnell Road, between Old Ford Road and Tredegar Road;
- Tredegar Road, between Old Ford Road and Fairfield Road;
- Fairfield Road, between Tredegar Road and the railway line that runs from Liverpool Street to Stratford; and

- the railway line that runs from Liverpool Street to Stratford.

It should be noted that all the boundary roads mentioned above are included in the concession area except for Grove Road, as this is a major route through the borough.

Clean and Green (Appendix 3, section 3.2)

- 3.4.6 For charges within the Clean and Green service such as Commercial Waste collection services, an increase in line with CPI (2.9%) rounded up to eliminate any odd charges for practical purposes is proposed.

Transportation and Highways (Appendix 3, section 3.3)

- 3.4.7 It is proposed to increase the range of fees for Traffic Management Orders in line with CPI (2.9%) rounded up to the nearest pound.

Street Trading (Appendix 3, section 3.4) [Markets Trading Account]

- 3.4.8 There are proposals to bring specific fees and charges in line with that agreed in 2017-18 to recover costs and introduce new charges to the Trading Account for the financial year 2018-19.

- 3.4.9 Proposed increases include:

- Isolated pitch charge
 - £22.00 to £30.00 per day Monday to Friday;
 - £42.00 to £50.00 Saturday

- 3.4.10 New charge of £5 per day is proposed for the Use of Market Equipment (gazebo's etc.) by traders, and £30 by non traders.

Environmental Commercial Services (Appendix 3, section 3.5)

- 3.4.11 There are no increases proposed for Selective Licensing and HMO Licence fees as these are considered to be competitive. All other charges in this area are proposed to increase in line with CPI (2.9%) rounded up to eliminate any odd charges.

Strategic Planning and Development Management (Appendix 3, section 3.6)

- 3.4.12 Development Management Service has carried out benchmarking with other comparable authorities and proposed the following:

- It is proposed to increase Scale B And C in line with CPI (2.9%) rounded up to the nearest 50p.
- Introduced a package based approach and consolidated scale D and E into one single category (Scale D) but increased to a level that is more in line with comparable authorities.

- Replaced Scale F type fees, which was not actually being used because discretionary, with a new Scale E, now clearly defined as strategic applications and site allocations

Building Control (Appendix 3, section 3.7)

- 3.4.13 Building Control trading account activity must break even year on year, hence, fees and charges relating to the Building Control Trading Account must reflect the cost of the service. Therefore it is proposed to increase fees in this area in line with CPI (2.9%) rounded up to the nearest 50p

Technical Support – Local Land Charges (Appendix 3, section 3.8)

- 3.4.14 Although the Council has the power to set its own fees for Local Land Charges searches, fees charged must reflect the cost of the service.
- 3.4.15 The Local Authority searches are formed in two parts as set out in section 3.8 of Appendix 3; it is proposed to increase the search fees in accordance with RPI (3.9%) rounded up to the next £1.
- 3.4.16 It is also proposed to increase the private registration fees (Rights of Light Notices) as there has been an increase in demand for this and as a result the cost of providing this service has increased.

3.5 GOVERNANCE

Electoral Services (Appendix 4, section 4.1)

- 3.5.1 Electoral Services generate approximately £6,500 per annum through the following fees and charges and only inflationary increases are proposed:
- Sale of revised registers
 - Sale of Monthly alterations lists
 - Sale of Marked polling station registers; and
 - Confirmation of residency letters

Registration of Births, Deaths & Marriages (Appendix 4, section 4.2)

- 3.5.2 The Registration & Citizenship Service currently generates approximately £750k per annum from a combination of fees from statutory services such as the registration of births, deaths, marriages and civil partnerships and other services such as citizenship ceremonies, approved premises' licences etc. Broadly inflationary increases are proposed however in a few cases, the proposal is to increase above CPI (2.9%) inflation to ensure we remain competitive and can meet budget and cost pressures within the service.

3.6 RESOURCES

Council Tax and Business Rates (Appendix 5, section 5.1)

- 3.6.1 Court Costs are charged to both Council Tax payers and Ratepayers when they default on their payment schemes and it becomes necessary to take enforcement action to secure the Council's position, and obtain a liability order to recover any outstanding sums.
- 3.6.2 There have been a number of high profile legal challenges to court costs charged by local authorities. The current charges already place the authority at the higher end when compared with other London Boroughs. For these reasons it is proposed they remain at the current levels.

Idea Store and Idea Store Learning (Appendix 5, section 5.2)

- 3.6.3 A new fees and charges model is proposed in order to maximise the fee income from those learners who can afford to pay a realistic fee level whilst adhering to SFA funding requirements. This will have no impact on learners who cannot afford to pay and who meet the SFA's definition of being eligible for fee waivers. All courses will be free or subsidised for learners who meet the eligibility criteria.

4. COMMENTS OF THE CHIEF FINANCE OFFICER

- 4.1 All directorates have undertaken a review of their fees and charges as part of the annual budget setting process. In general, fees and charges recover some or all of the costs of providing services from users. This generates income which reduces the cost of service borne by Council tax payers, and can also be used to achieve other strategic objectives, such as encouraging the use of particular services. A decision to charge for, or to subsidise services needs to be based on rational considerations.
- 4.2 In general it is proposed that discretionary fees and charges are increased by a minimum of CPI (2.9% in August 2017) rounded up to the nearest 5p, 10p etc (to simplify cash collection), unless there is a compelling reason for not increasing at all or increasing by a greater amount.
- 4.3 It is estimated that additional general fund income of around £419k may be generated in 2018-19 through the changes proposed in this report. The Medium Term Financial Strategy assumes the additional general fund income will contribute towards meeting the overall budget gap.
- 4.4 If it is decided not to increase charges in line with inflation, this will generally have the impact of increasing the level of subsidy provided by the Council to service users and alternative savings will need to be found to cover the General Fund budget gap. Once a decision is made to freeze charges, it is difficult to recover the lost income without increasing costs by more than inflation in a future period. The financial implications of freezing charges can therefore be regarded as permanent.

5. LEGAL COMMENTS

- 5.1 The Council has in place a range of fees and charges relating to services it provides. In respect of certain fees and charges, the amount of the fee etc. is prescribed in statute and in those cases there is no discretion as to the level of charge.
- 5.2 In respect of other fees and charges that are specifically allowed by statute but do not prescribe the actual amount of fee, then the Council can set its own charges (e.g. parking). Others fall to be set by the Council pursuant to a variety of statutory powers. These discretionary fees and charges are reviewed annually. As a general rule, those charges service should not exceed the cost of providing the service; i.e. the income from these charges should not be used to generate a profit.
- 5.3 The Council also has a general power under section 93 of the Local Government Act 2003 ('the 2003 Act') to charge a person for discretionary services; i.e. the provision of a service where there is no specific statutory power for the Council to provide the service, but the Council can chose to do so and the person has agreed to its provision (e.g. pest control). Again, the income from charges for such services should not exceed the cost of providing the service.
- 5.4 Further the Council has power under section 1 of the Localism Act 2011 ('the 2011 Act') to do anything that individuals generally may do, subject to specified restrictions and limitations imposed by other statutes. The general power of competence extends to charging for services, but limits on charging are imposed by section 3 of the 2011 Act. The Council may only charge for a service under the general power of competence if: (a) it is a discretionary service; (b) the person agrees to the service being provided; and (c) there is no other power to charge for the service, including in section 93 of the 2003 Act. Taking one financial year with another, the income from charges must not exceed the costs of providing the service
- 5.5 Generally with regard to fees and charges, where the Council can set its own charges it may also be able to set such charges so that different charges can be applied subject to location, class of user etc. (e.g. parking charges can be charged at a higher level for business use as opposed to residential.
- 5.6 Certain fees may not be set by the Cabinet. Regulation 2(6) of the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 provides that decision on certain approvals, consents permits and licences (for example premises licenses; licenses for street trading) cannot be made by the Executive. Likewise, charges for such approvals, consents permits and licences may not be made by the Cabinet. These fees will therefore need to be set by the Council.

- 5.7 In carrying out its functions, the Council must comply with the public sector equality duty set out in section 149 Equality Act 2010, namely it must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and to foster good relations between persons who share a protected characteristic and those who do not. This includes where the Council's sets fees and charges. How this duty is met is addressed in the paragraph below headed 'One Tower Hamlets Considerations'.

6. ONE TOWER HAMLETS CONSIDERATIONS

- 6.1 The Council has a statutory duty under the Equality Act 2010, the effect of which is summarised in paragraph 5.7.
- 6.2 Equality analyses have been undertaken and reviewed for all services where fees and charge increases are proposed.
- 6.3 Where appropriate, concessions will be available to groups or individuals in the community where the increase may result in them being excluded from particular activities or subject to any other particular hardship.

7. BEST VALUE (BV) IMPLICATIONS

- 7.1 Fees and charges are reviewed annually as part of the Council's annual budget setting process. This ensures that they are set at the appropriate level for the prevailing economic conditions and represents good practice in terms of the Council's aim to provide value for money.

8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 8.1 There are no implications arising from the recommendations of this report.

9. RISK MANAGEMENT IMPLICATIONS

- 9.1 The proposals for increases to fees and charges detailed in this report support the Council's Medium Term Financial Strategy and are necessary to deliver approved savings and achieve a balanced budget.

10. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 10.1 There are no implications arising from the recommendations of this report.

11. SAFEGUARDING IMPLICATIONS

- 11.1 The recommendations do not give rise to any relevant implications.

Linked Reports, Appendices and Background Documents

Linked Report

- None

Appendices

- Appendix 1 – Discretionary Fees and Charges within Health, Adults & Community
- Appendix 2 – Discretionary Fees and Charges within Children's Services
- Appendix 3 – Discretionary Fees and Charges within Place
- Appendix 4 – Discretionary Fees and Charges within Governance
- Appendix 5 – Discretionary Fees and Charges within Resources
- Appendix 6 – Statutory Fees and Charges (All Directorates)

Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012

- Individual Equality Impact screening pro-forma.

Officer contact details for documents:

N/A

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Appendix 1

Discretionary Fees and Charges within Health, Adults & Community

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
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1.1 Meals Service for Social Service Clients (Contract Services)

1	HAC	Meals Service for Social Service Clients (Contract Services)	Contribution towards the cost of meal in the home	Meals in the home	Cllr Denise Jones	No strong alignment to Priorities	2.50	2.60	4.0%	Per Meal
2	HAC	Meals Service for Social Service Clients (Contract Services)	Contribution towards the cost of meal taken in day centres	Meals in day centres	Cllr Denise Jones	No strong alignment to Priorities	2.50	2.60	4.0%	Per Meal

1.2 Refreshments and Day Centres

3	HAC	Refreshments	Contribution towards the cost of refreshments		Cllr Denise Jones	1.3 People access joined-up services when they need them and feel healthier and independent	0.55	0.60	9.1%	Per Unit (Half Day)
4	HAC	Day Centres	Attendance of day care centres for other local authority placements, excluding transport	Pritchards Road - Mental Health	Cllr Denise Jones	1.3 People access joined-up services when they need them and feel healthier and independent	48.65	50.10	3.0%	Per Day
5	HAC	Day Centres	Attendance of day care centres for other local authority placements, excluding transport	Create Day Centre - Learning Disabilities	Cllr Denise Jones	1.3 People access joined-up services when they need them and feel healthier and independent	48.05	49.50	3.0%	Per Day
6	HAC	Day Centres	Attendance of day care centres for other local authority placements, excluding transport	Riverside Day Centre - Older people	Cllr Denise Jones	1.3 People access joined-up services when they need them and feel healthier and independent	47.75	49.20	3.0%	Per Day
7	HAC	Day Centres	Attendance of day care centres for other local authority placements, excluding transport	Russia Lane - Older people	Cllr Denise Jones	1.3 People access joined-up services when they need them and feel healthier and independent	59.40	61.20	3.0%	Per Day
8	HAC	Day Centres	Attendance of day care centres for other local authority placements, excluding transport	Physical Disability Day Opportunities	Cllr Denise Jones	1.3 People access joined-up services when they need them and feel healthier and independent	65.60	67.60	3.0%	Per Day

1.3 Community Based Social Care Services and Residential Care Services

9	HAC	Community Based Social Care Services and Residential Care Services	Community and residential care charges are levied in accordance with the relevant charging policy		Cllr Denise Jones	1.3 People access joined-up services when they need them and feel healthier and independent	In accordance with the relevant charging policy	In accordance with the relevant charging policy	In accordance with the relevant charging policy	
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Appendix 2

Discretionary Fees and Charges within Children's Services

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
2.1 Contract Services										
1	CHI	School Meals	School Lunch	Primary	Cllr Amy Whitelock Gibbs	No strong alignment to Priorities	1.95	2.00	2.6%	Per Meal
2	CHI	School Meals	School Lunch	Secondary	Cllr Amy Whitelock Gibbs	No strong alignment to Priorities	2.35	2.45	4.3%	Per Meal
3	CHI	School tuck Shop	Tuck shops operate in a number of schools	Secondary	Cllr Amy Whitelock Gibbs	No strong alignment to Priorities	0.50	0.60	20.0%	Per Item
4	CHI	Cafeteria Services	Professional Development Centre Café & Mulberry Café	Canteen	Cllr Amy Whitelock Gibbs	No strong alignment to Priorities	Varies per individual item	Varies per individual item	10.0%	Per Item
2.2 Arts and Music										
5	CHI	Arts and Music	THAMES Saturday Music Centre	Primary and Secondary Pupils	Cllr Abdul Mukit	1.2 Children and young people feel they are protected and get the best start in life and realise their potential	7.20	7.50	4.2%	Per child per week/10 weeks a term/3 times a year. 50% reduction for siblings and remissions in place.
6	CHI	Arts and Music	THAMES Wednesday Music Centre	Primary and Secondary Pupils	Cllr Abdul Mukit	1.2 Children and young people feel they are protected and get the best start in life and realise their potential	3.00	3.50	16.7%	Per child per week/10 weeks a term/3 times a year. 50% reduction for siblings and remissions in place.
2.3 Parental Engagement & Support										
7	CHI	Parental Engagement & Support	Holiday child care	Non working parents	Cllr Amy Whitelock Gibbs	1.2 Children and young people feel they are protected and get the best start in life and realise their potential	4.10	4.30	4.9%	Per Child, Per Day
8	CHI	Parental Engagement & Support	Holiday child care	Working parents - 9am to 5pm	Cllr Amy Whitelock Gibbs	1.2 Children and young people feel they are protected and get the best start in life and realise their potential	10.20	10.50	2.9%	Per Child, Per Day
9	CHI	Parental Engagement & Support	Holiday child care	Working parents - 8am to 6pm	Cllr Amy Whitelock Gibbs	1.2 Children and young people feel they are protected and get the best start in life and realise their potential	14.30	14.80	3.5%	Per Child, Per Day
2.4 Local Authority Day Nurseries										
10	CHI	Local Authority Day Nurseries	Nursery fees	Children aged 2-4	Cllr Amy Whitelock Gibbs	1.2 Children and young people feel they are protected and get the best start in life and realise their potential	4.84	5.00	3.3%	Per Child, Per Hour
11	CHI	Local Authority Day Nurseries	Nursery fees	Late pick up fee	Cllr Amy Whitelock Gibbs	1.2 Children and young people feel they are protected and get the best start in life and realise their potential	0.00	10.00	Approved Cabinet 10 January 2017. To be implemented in 2018-19.	Per 15 mins
2.5 Integrated Early Years Service										
12	CHI	Integrated Early Years Service	Training course charges	For providers offering early years services; Private, voluntary, and independent childcare providers, childminders, schools and children's centres	Cllr Amy Whitelock Gibbs	1.2 Children and young people feel they are protected and get the best start in life and realise their potential	Up to 25.00-75.00	Up to 85.00-250.00		Per day

Appendix 2

Discretionary Fees and Charges within Children's Services

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
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2.6 Support Services to Academies and Free Schools

13	CHI	School support services	Services to Academies	N/A	Cllr Amy Whitelock Gibbs	1.2 Children and young people feel they are protected and get the best start in life and realise their potential	Cost of service plus 10% administration charge plus VAT. Services outlined in brochure at www.lbthservicesforschools.co.uk	Cost of service plus 10% administration charge plus VAT. Services outlined in brochure at www.lbthservicesforschools.co.uk		Varies
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2.7 Arts, Parks & Events

14	CHI	Arts, Parks & Events	Kobi Nazrul Centre rental charges	Space occupied by 11 organisations	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	9.20-12.25	9.50-12.65		Per Square Foot
15	CHI	Arts, Parks & Events	Brady Arts & Community Centre weekday hire charges (private hire)	Main Hall (13m x 8.5m) Mon-Thurs 9am-9pm and Fri 9am-5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	51.00	52.50	2.9%	Per Hour
16	CHI	Arts, Parks & Events	Brady Arts & Community Centre weekday hire charges (private hire)	Side Hall (13m x 7.5m) Mon-Thurs 9am-9pm and Fri 9am-5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	33.00	34.00	3.0%	Per Hour
17	CHI	Arts, Parks & Events	Brady Arts & Community Centre weekday hire charges (private hire)	Main & Side Hall (13m x 16m) Mon-Thurs 9am-9pm and Fri 9am-5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	65.50	67.40	2.9%	Per Hour
18	CHI	Arts, Parks & Events	Brady Arts & Community Centre weekday hire charges (private hire)	Studio (18m x 10.5m) Mon-Thurs 9am-9pm and Fri 9am-5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	43.00	44.25	2.9%	Per Hour
19	CHI	Arts, Parks & Events	Brady Arts & Community Centre weekday hire charges (private hire)	Meeting Room (4.5m x 2.5m) Mon-Thurs 9am-9pm and Fri 9am-5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	15.30	15.75	2.9%	Per Hour
20	CHI	Arts, Parks & Events	Brady Arts & Community Centre weekday hire charges (community group hire)	Main Hall (13m x 8.5m) Mon-Thurs 9am-9pm and Fri 9am-5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	39.80	41.00	3.0%	Per Hour
21	CHI	Arts, Parks & Events	Brady Arts & Community Centre weekday hire charges (community group hire)	Side Hall (13m x 7.5m) Mon-Thurs 9am-9pm and Fri 9am-5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	20.50	21.10	2.9%	Per Hour
22	CHI	Arts, Parks & Events	Brady Arts & Community Centre weekday hire charges (community group hire)	Main & Side Hall (13m x 16m) Mon-Thurs 9am-9pm and Fri 9am-5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	46.00	47.35	2.9%	Per Hour
23	CHI	Arts, Parks & Events	Brady Arts & Community Centre weekday hire charges (community group hire)	Studio (18m x 10.5m) Mon-Thurs 9am-9pm and Fri 9am-5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	30.60	31.50	2.9%	Per Hour
24	CHI	Arts, Parks & Events	Brady Arts & Community Centre weekday hire charges (community group hire)	Meeting Room (4.5m x 2.5m) Mon-Thurs 9am-9pm and Fri 9am-5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	10.20	10.50	2.9%	Per Hour
25	CHI	Arts, Parks & Events	Brady Arts & Community Centre weekend hire charges (private hire)	Main Hall (13m x 8.5m) From 5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	92.00	94.70	2.9%	Per Hour
26	CHI	Arts, Parks & Events	Brady Arts & Community Centre weekend hire charges (private hire)	Side Hall (13m x 7.5m) from 5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	66.30	68.25	2.9%	Per Hour
27	CHI	Arts, Parks & Events	Brady Arts & Community Centre weekend hire charges (private hire)	Main & Side Hall (13m x 16m) from 5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	112.20	115.50	2.9%	Per Hour
28	CHI	Arts, Parks & Events	Brady Arts & Community Centre weekend hire charges (private hire)	Studio (18m x 10.5m) from 5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	90.00	92.65	2.9%	Per Hour
29	CHI	Arts, Parks & Events	Brady Arts & Community Centre weekend hire charges (private hire)	Meeting Room (4.5m x 2.5m) from 5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	21.50	22.15	3.0%	Per Hour
30	CHI	Arts, Parks & Events	Brady Arts & Community Centre weekend hire charges (community group hire)	Main Hall (13m x 8.5m) From 5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	70.00	72.05	2.9%	Per Hour
31	CHI	Arts, Parks & Events	Brady Arts & Community Centre weekend hire charges (community group hire)	Side Hall (13m x 7.5m) from 5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	53.25	54.80	2.9%	Per Hour
32	CHI	Arts, Parks & Events	Brady Arts & Community Centre weekend hire charges (community group hire)	Main & Side Hall (13m x 16m) from 5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	83.75	86.20	2.9%	Per Hour
33	CHI	Arts, Parks & Events	Brady Arts & Community Centre weekend hire charges (community group hire)	Studio (18m x 10.5m) from 5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	67.50	69.50	3.0%	Per Hour

Appendix 2

Discretionary Fees and Charges within Children's Services

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
34	CHI	Arts, Parks & Events	Brady Arts & Community Centre weekend hire charges (community group hire)	Meeting Room (4.5m x 2.5m) from 5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	15.30	15.75	2.9%	Per Hour
35	CHI	Arts, Parks & Events	Kobi Nazrul Centre weekday hire charges (private hire)	Main Hall Theatre (12 x 6m)	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	30.60	31.50	2.9%	Per Hour
36	CHI	Arts, Parks & Events	Kobi Nazrul Centre weekday hire charges (private hire)	Meeting Room (7.8 x 5m)	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	22.50	23.20	3.1%	Per Hour
37	CHI	Arts, Parks & Events	Kobi Nazrul Centre weekday hire charges (private hire)	Committee Room (7 x 6.3 m)	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	15.30	15.75	2.9%	Per Hour
38	CHI	Arts, Parks & Events	Kobi Nazrul Centre weekday hire charges (community group hire)	Main Hall Theatre (12 x 6m)	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	25.50	26.25	2.9%	Per Hour
39	CHI	Arts, Parks & Events	Kobi Nazrul Centre weekday hire charges (community group hire)	Meeting Room (7.8 x 5m)	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	18.50	19.05	3.0%	Per Hour
40	CHI	Arts, Parks & Events	Kobi Nazrul Centre weekday hire charges (community group hire)	Committee Room (7 x 6.3 m)	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	12.25	12.65	3.3%	Per Hour
41	CHI	Arts, Parks & Events	Kobi Nazrul Centre weekday hire charges (all groups) per day	Main Hall Theatre (12 x 6m)	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	102.00	105.00	2.9%	Per Day
42	CHI	Arts, Parks & Events	Kobi Nazrul Centre weekday hire charges (all groups) per day	Meeting Room (7.8 x 5m)	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	61.20	63.00	2.9%	Per Day
43	CHI	Arts, Parks & Events	Kobi Nazrul Centre weekday hire charges (all groups) per day	Committee Room (7 x 6.3 m)	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	51.00	52.50	2.9%	Per Day
44	CHI	Arts, Parks & Events	Kobi Nazrul Centre weekend hire charges (private hire)	Main Hall Theatre (12 x 6m) from 5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	48.00	49.40	2.9%	Per Hour
45	CHI	Arts, Parks & Events	Kobi Nazrul Centre weekend hire charges (private hire)	Meeting Room (7.8 x 5m) from 5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	32.75	33.70	2.9%	Per Hour
46	CHI	Arts, Parks & Events	Kobi Nazrul Centre weekend hire charges (private hire)	Committee Room (7 x 6.3 m) from 5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	25.50	26.25	2.9%	Per Hour
47	CHI	Arts, Parks & Events	Kobi Nazrul Centre weekend hire charges (community group hire)	Main Hall Theatre (12 x 6m) from 5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	35.75	36.80	2.9%	Per Hour
48	CHI	Arts, Parks & Events	Kobi Nazrul Centre weekend hire charges (community group hire)	Meeting Room (7.8 x 5m) from 5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	28.60	29.45	3.0%	Per Hour
49	CHI	Arts, Parks & Events	Kobi Nazrul Centre weekend hire charges (community group hire)	Committee Room (7 x 6.3 m) from 5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	18.40	18.95	3.0%	Per Hour
50	CHI	Arts, Parks & Events	Kobi Nazrul Centre weekend hire charges (all groups) per day	Main Hall Theatre (12 x 6m) from 5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	173.50	178.55	2.9%	Per Day
51	CHI	Arts, Parks & Events	Kobi Nazrul Centre weekend hire charges (all groups) per day	Meeting Room (7.8 x 5m) from 5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	138.00	142.05	2.9%	Per Day
52	CHI	Arts, Parks & Events	Kobi Nazrul Centre weekend hire charges (all groups) per day	Committee Room (7 x 6.3 m) from 5pm	Cllr Abdul Mukit	2.1 People live in a borough that is clean and green	92.00	94.70	2.9%	Per Day

2.8 Sports & Physical Activity

53	CHI	Sports & Physical Activity	Astroturf hire - full pitch	Borough adults hiring in peak hours	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	70.00	74.00	5.7%	Per Hour
54	CHI	Sports & Physical Activity	Astroturf hire - half pitch (2/3rds of the pitch)	Borough adults hiring in peak hours	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	47.00	50.00	6.4%	Per Hour
55	CHI	Sports & Physical Activity	Astroturf hire - full pitch	Borough adults hiring in non-peak hours	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	51.00	54.00	5.9%	Per Hour
56	CHI	Sports & Physical Activity	Astroturf hire - half pitch (2/3rds of the pitch)	Borough adults hiring in non-peak hours	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	34.00	36.00	5.9%	Per Hour

Appendix 2

Discretionary Fees and Charges within Children's Services

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
57	CHI	Sports & Physical Activity	Astroturf hire - full pitch	Non-borough adults hiring in peak hours	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	82.00	87.00	6.1%	Per Hour
58	CHI	Sports & Physical Activity	Astroturf hire - half pitch (2/3rds of the pitch)	Non-borough adults hiring in peak hours	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	55.00	58.00	5.5%	Per Hour
59	CHI	Sports & Physical Activity	Astroturf hire - full pitch	Non-borough adults hiring in non-peak hours	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	73.00	77.00	5.5%	Per Hour
60	CHI	Sports & Physical Activity	Astroturf hire - half pitch (2/3rds of the pitch)	Non-borough adults hiring in non-peak hours	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	49.00	52.00	6.1%	Per Hour
61	CHI	Sports & Physical Activity	Astroturf hire - full pitch	Borough primary schools	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	26.00	28.00	7.7%	Per Hour
62	CHI	Sports & Physical Activity	Astroturf hire - half pitch (2/3rds of the pitch)	Borough primary schools	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	19.00	20.00	5.3%	Per Hour
63	CHI	Sports & Physical Activity	Astroturf hire - full pitch	Borough secondary schools	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	35.00	37.00	5.7%	Per Hour
64	CHI	Sports & Physical Activity	Astroturf hire - half pitch (2/3rds of the pitch)	Borough secondary schools	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	24.00	26.00	8.3%	Per Hour
65	CHI	Sports & Physical Activity	Astroturf hire - full pitch	Non-borough schools	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	48.00	51.00	6.3%	Per Hour
66	CHI	Sports & Physical Activity	Astroturf hire - half pitch (2/3rds of the pitch)	Non-borough schools	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	32.00	34.00	6.3%	Per Hour
67	CHI	Sports & Physical Activity	Astroturf hire - full pitch	Borough under-16s hiring in peak hours	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	35.00	37.00	5.7%	Per Hour
68	CHI	Sports & Physical Activity	Astroturf hire - half pitch (2/3rds of the pitch)	Borough under-16s hiring in peak hours	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	23.00	25.00	8.7%	Per Hour
69	CHI	Sports & Physical Activity	Astroturf hire - full pitch	Borough under-16s hiring in non-peak hours	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	29.00	31.00	6.9%	Per Hour
70	CHI	Sports & Physical Activity	Astroturf hire - half pitch (2/3rds of the pitch)	Borough under-16s hiring in non-peak hours	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	19.00	20.00	5.3%	Per Hour
71	CHI	Sports & Physical Activity	Grass pitch hire	Borough adult team (weekday/weekend)	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	46.40	48.75	5.1%	Per Session
72	CHI	Sports & Physical Activity	Grass pitch hire	Non-borough adult team (weekday)	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	88.75	93.20	5.0%	Per Session
73	CHI	Sports & Physical Activity	Grass pitch hire	Non-borough adult team (weekend)	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	85.10	89.40	5.1%	Per Session
74	CHI	Sports & Physical Activity	Grass pitch hire	Borough under-16s team (weekday/weekend)	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	25.30	26.60	5.1%	Per Session
75	CHI	Sports & Physical Activity	Grass pitch hire	Non-borough under-16s team (weekday)	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	46.40	48.75	5.1%	Per Session

Appendix 2

Discretionary Fees and Charges within Children's Services

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
76	CHI	Sports & Physical Activity	Grass pitch hire	Non-borough under-16s team (weekend)	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	44.45	46.70	5.1%	Per Session
77	CHI	Sports & Physical Activity	Cricket match	Borough adult team	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	43.70	45.90	5.0%	Per Match
78	CHI	Sports & Physical Activity	Cricket match	Non-borough adult team	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	101.35	106.45	5.0%	Per Match
79	CHI	Sports & Physical Activity	Cricket match	Borough under-16s team	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	25.30	26.60	5.1%	Per Match
80	CHI	Sports & Physical Activity	Cricket match	Non-borough under-16s team	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	56.20	59.05	5.1%	Per Match
81	CHI	Sports & Physical Activity	Softball/rounders match	Adults	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	42.85	45.00	5.0%	Per Hour
82	CHI	Sports & Physical Activity	Softball/rounders match	Under-16s	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	25.20	26.50	5.2%	Per Hour
83	CHI	Sports & Physical Activity	Softball/rounders match	School curriculum	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	12.60	13.25	5.2%	Per Hour
84	CHI	Sports & Physical Activity	Bowls	Adult season ticket	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	37.05	38.95	5.1%	Per Season
85	CHI	Sports & Physical Activity	Bowls	Under-16s season ticket	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	20.75	21.80	5.1%	Per Season
86	CHI	Sports & Physical Activity	Bowls	Senior citizens season ticket	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	15.55	16.35	5.1%	Per Season
87	CHI	Sports & Physical Activity	Bowls	Adults	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	2.55	2.70	5.9%	Per Hour
88	CHI	Sports & Physical Activity	Bowls	Under-16s	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	1.20	1.30	8.3%	Per Hour
89	CHI	Sports & Physical Activity	Bowls	Adult leisure pass holders	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	1.30	1.40	7.7%	Per Hour
90	CHI	Sports & Physical Activity	Athletics track - Victoria Park	Primary schools	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	12.50	13.15	5.2%	Per Hour
91	CHI	Sports & Physical Activity	Athletics track - Victoria Park	Secondary schools	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	16.50	17.35	5.2%	Per Hour
92	CHI	Sports & Physical Activity	Athletics track - Victoria Park	Adults	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	2.10	2.25	7.1%	Per Hour
93	CHI	Sports & Physical Activity	Athletics track - Victoria Park	Under-16s	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	1.00	1.05	5.0%	Per Hour
94	CHI	Sports & Physical Activity	Athletics track - Victoria Park	Season ticket (adults/under-16s)	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	64.20	67.45	5.1%	Per Season

Appendix 2

Discretionary Fees and Charges within Children's Services

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
95	CHI	Sports & Physical Activity	Athletics track	Track marking	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	46.25	48.60	5.1%	Per Session
96	CHI	Sports & Physical Activity	Athletics track	Events - Sports Day etc.	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	57.45	60.35	5.0%	Per Session

Appendix 3

Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
3.1 Parking										
1	PLACE	Parking	Residents permits	Band A - 6 months, subject to documentation	Cllr Amina Ali	2.1 People live in a borough that is clean and green	6.20	6.40	3.2%	6 Months
2	PLACE	Parking	Residents permits	Band A - 12 months, subject to documentation	Cllr Amina Ali	2.1 People live in a borough that is clean and green	6.20	6.40	3.2%	12 Months
3	PLACE	Parking	Residents permits	Band B - 6 months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	30.00	31.00	3.3%	6 Months
4	PLACE	Parking	Residents permits	Band B - 12 months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	47.50	49.00	3.2%	12 Months
5	PLACE	Parking	Residents permits	Band C - 6 months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	36.00	37.50	4.2%	6 Months
6	PLACE	Parking	Residents permits	Band C - 12 months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	59.00	61.00	3.4%	12 Months
7	PLACE	Parking	Residents permits	Band D - 6 months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	47.50	49.00	3.2%	6 Months
8	PLACE	Parking	Residents permits	Band D - 12 months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	83.00	85.50	3.0%	12 Months
9	PLACE	Parking	Residents permits	Band E - 6 months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	59.50	61.50	3.4%	6 Months
10	PLACE	Parking	Residents permits	Band E - 12 months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	105.50	109.00	3.3%	12 Months
11	PLACE	Parking	Residents permits	Band F - 6 months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	71.50	74.00	3.5%	6 Months
12	PLACE	Parking	Residents permits	Band F - 12 months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	129.00	133.00	3.1%	12 Months
13	PLACE	Parking	Residents permits	Band G1 - 6 months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	83.00	85.50	3.0%	6 Months
14	PLACE	Parking	Residents permits	Band G1 - 12 months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	145.00	149.50	3.1%	12 Months
15	PLACE	Parking	Residents permits	Band G2 and multi-vehicle - 6 months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	94.00	97.00	3.2%	6 Months
16	PLACE	Parking	Residents permits	Band G2 and multi-vehicle - 12 months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	175.50	181.00	3.1%	12 Months
17	PLACE	Parking	Residents permits	Electric - 6 Months, subject to documentation	Cllr Amina Ali	2.1 People live in a borough that is clean and green	6.20	6.40	3.2%	6 Months
18	PLACE	Parking	Residents permits	Electric - 12 Months, subject to documentation	Cllr Amina Ali	2.1 People live in a borough that is clean and green	6.20	6.40	3.2%	12 Months
19	PLACE	Parking	Residents permits	Foreign vehicle band G2	Cllr Amina Ali	2.1 People live in a borough that is clean and green	94.00	97.00	3.2%	6 Months
20	PLACE	Parking	Residents permits	Motorcycle - 12 months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	16.50	17.00	3.0%	12 Months
21	PLACE	Parking	Residents permits	2nd permit surcharge (12months)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	0.00	50.00	New	Per second permit per household
22	PLACE	Parking	Residents permits	3rd permit surcharge (12months)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	0.00	150.00	New	Per third permit per household
23	PLACE	Parking	Residents permits	2nd permit surcharge (6 months)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	0.00	25.00	New	Per second permit per household
24	PLACE	Parking	Residents permits	3rd permit surcharge (6 months)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	0.00	75.00	New	Per third permit per household
25	PLACE	Parking	Residents permits	Temporary permit	Cllr Amina Ali	2.1 People live in a borough that is clean and green	6.20	6.40	3.2%	Per day

Appendix 3

Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
26	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band A - 3 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	236.00	243.00	3.0%	3 Months
27	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band A - 6 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	350.00	360.50	3.0%	6 Months
28	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band A - 12 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	565.50	582.00	2.9%	12 Months
29	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band B - 3 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	249.00	256.50	3.0%	3 Months
30	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band B - 6 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	371.50	382.50	3.0%	6 Months
31	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band B - 12 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	600.00	617.50	2.9%	12 Months
32	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band C - 3 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	270.50	278.50	3.0%	3 Months
33	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band C - 6 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	399.00	411.00	3.0%	6 Months
34	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band C - 12 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	640.00	659.00	3.0%	12 Months
35	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band D - 3 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	297.00	306.00	3.0%	3 Months
36	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band D - 6 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	439.00	452.00	3.0%	6 Months
37	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band D - 12 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	708.00	729.00	3.0%	12 Months
38	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band E - 3 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	309.50	318.50	2.9%	3 Months
39	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band E - 6 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	457.00	470.50	3.0%	6 Months
40	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band E - 12 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	741.00	762.50	2.9%	12 Months
41	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band F - 3 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	322.50	332.00	2.9%	3 Months
42	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band F - 6 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	478.50	492.50	2.9%	6 Months
43	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band F - 12 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	774.50	797.00	2.9%	12 Months
44	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band G1 - 3 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	337.00	347.00	3.0%	3 Months
45	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band G1 - 6 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	499.00	513.50	2.9%	6 Months
46	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band G1 - 12 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	808.00	831.50	2.9%	12 Months
47	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band G2 and multi-vehicle - 3 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	350.00	360.50	3.0%	3 Months
48	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band G2 and multi-vehicle - 6 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	514.50	529.50	2.9%	6 Months
49	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Band G2 and multi-vehicle - 12 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	842.00	866.50	2.9%	12 Months
50	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Electric - 3 Months, subject to documentation	Cllr Amina Ali	2.1 People live in a borough that is clean and green	7.20	7.50	4.2%	3 Months

Appendix 3

Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
51	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Electric - 6 Months, subject to documentation	Cllr Amina Ali	2.1 People live in a borough that is clean and green	7.20	7.50	4.2%	6 Months
52	PLACE	Parking	Business / Public Service / Contractor / Doctor's permits	Electric - 12 Months, subject to documentation	Cllr Amina Ali	2.1 People live in a borough that is clean and green	7.20	7.50	4.2%	12 Months
53	PLACE	Parking	Personalised Disabled Permit	Permit associated with Personalised Disabled Bay	Cllr Amina Ali	2.1 People live in a borough that is clean and green	0.00	0.00		12 Months
54	PLACE	Parking	Funeral Waivers	Temporary permit	Cllr Amina Ali	2.1 People live in a borough that is clean and green	0.00	0.00		Per Day
55	PLACE	Parking	Pay & Display Short stay parking	A1, A2, A5, A6, C1 and C2	Cllr Amina Ali	2.1 People live in a borough that is clean and green	4.60	4.70	2.2%	Per Hour
56	PLACE	Parking	Pay & Display Short stay parking	A3, A4, C3 and C4	Cllr Amina Ali	2.1 People live in a borough that is clean and green	4.00	4.10	2.5%	Per Hour
57	PLACE	Parking	Pay & Display Short stay parking	Zones B1 (except as set out below), B2, B3, D1 and D2.	Cllr Amina Ali	2.1 People live in a borough that is clean and green	3.60	3.70	2.8%	Per Hour >4 hours
58	PLACE	Parking	Pay & Display Short stay parking	Zone B1, streets around Roman Road market (Saturday only, 08:30-17:30) as set out in para 3.4.5 of the report.	Cllr Amina Ali	2.1 People live in a borough that is clean and green	3.60	0 - 30 mins: 50p 30 - 60 mins: £1.00 60 - 90 mins: £1.50 90 - 120 mins: £2.00 120 - 150 mins: £3.80 150 - 180 mins: £5.60 180 - 210 mins: £7.40 210 - 240 mins: £9.20		Per Hour >4 hours
59	PLACE	Parking	Pay & Display Short stay parking	Roman Road car park	Cllr Amina Ali	2.1 People live in a borough that is clean and green	3.60	3.70	2.8%	Monday to Friday, per hour, >2 hours
60	PLACE	Parking	Pay & Display Short stay parking	Roman Road car park	Cllr Amina Ali	2.1 People live in a borough that is clean and green	3.60	0 - 30 mins: 50p 30 - 60 mins: £1.00 60 - 90 mins: £1.50 90 - 120 mins: £2.00		Saturday, >2 hours
61	PLACE	Parking	Pay & Display Short stay parking off-street	Victoria Park, St Mark's Gate, Haverfield Road, Lawton Road, John Orwell car parks	Cllr Amina Ali	2.1 People live in a borough that is clean and green	2.20	2.30	4.5%	Monday to Sunday, per hour, up to 1 hour
62	PLACE	Parking	Pay & Display Short stay parking off-street	Victoria Park, St Mark's Gate, Haverfield Road, Lawton Road, John Orwell car parks	Cllr Amina Ali	2.1 People live in a borough that is clean and green	5.20	5.30	1.9%	Monday to Friday, per hour, 1 - 4 hours
63	PLACE	Parking	Pay & Display Short stay parking off-street	Victoria Park, St Mark's Gate, Haverfield Road, Lawton Road, John Orwell car parks	Cllr Amina Ali	2.1 People live in a borough that is clean and green	7.20	7.30	1.4%	Monday to Friday, per hour, >4 hours
64	PLACE	Parking	Pay & Display Short stay parking off-street	Victoria Park, St Mark's Gate, Haverfield Road, Lawton Road, John Orwell car parks	Cllr Amina Ali	2.1 People live in a borough that is clean and green	3.20	3.30	3.1%	Saturday and Sunday, per hour, 1 - 4 hours
65	PLACE	Parking	Pay & Display Short stay parking off-street	Victoria Park, St Mark's Gate, Haverfield Road, Lawton Road, John Orwell car parks	Cllr Amina Ali	2.1 People live in a borough that is clean and green	5.20	5.30	1.9%	Saturday and Sunday, per hour, >4 hours
66	PLACE	Parking	Market trader permit	3 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	178.50	184.00	3.1%	3 Months
67	PLACE	Parking	Market trader permit	6 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	301.00	310.00	3.0%	6 Months
68	PLACE	Parking	Market trader permit	12 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	490.00	504.50	3.0%	12 Months
69	PLACE	Parking	Market trader scratch card	Daily permit / scratch card (per book of 5)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	27.00	28.00	3.7%	Book of 5

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Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
70	PLACE	Parking	Car Club Permit	Car Club Permit (single bay model)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	212.50	219.00	3.1%	12 Months
71	PLACE	Parking	Car Club Permit	Car club permit (point-to-point model)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	0.00	1,300.00	New	12 Months
72	PLACE	Parking	Traffic Management Order	Making / amending orders inc preparation, advertising & implementation	Cllr Amina Ali	2.1 People live in a borough that is clean and green	3,505.00	3,607.00	2.9%	Per Item
73	PLACE	Parking	Traffic Management Order	Permanent for car free developments	Cllr Amina Ali	2.1 People live in a borough that is clean and green	106.00	106.00	0.0%	Per Item
74	PLACE	Parking	Bay suspension administration charge	Administration charge for businesses and companies	Cllr Amina Ali	2.1 People live in a borough that is clean and green	85.00	87.50	2.9%	One-off
75	PLACE	Parking	Bay suspensions administration charge	Administration charge for residents, the NHS, police the fire brigade and registered charities	Cllr Amina Ali	2.1 People live in a borough that is clean and green	85.00	87.50	2.9%	One-off
76	PLACE	Parking	Bay suspension charges for businesses and companies	Zones A1, A2, A5, A6, C1 and C2 (paid)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	41.00	42.50	3.7%	Bay / Day
77	PLACE	Parking	Bay suspension charges for businesses and companies	Zones A3, A4, C3 and C4 (paid)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	41.00	42.50	3.7%	Bay / Day
78	PLACE	Parking	Bay suspension charges for businesses and companies	Zones B1, B2, B3, D1 and D2 (paid)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	41.00	42.50	3.7%	Bay / Day
79	PLACE	Parking	Dispensation administration charge for residents, the NHS, police the fire brigade and registered charities	Administration charge for residents, the NHS, police the fire brigade and registered charities	Cllr Amina Ali	2.1 People live in a borough that is clean and green	18.50	19.50	5.4%	One-off
80	PLACE	Parking	Dispensation administration charges for businesses and companies	Administration for businesses and companies	Cllr Amina Ali	2.1 People live in a borough that is clean and green	59.50	61.50	3.4%	One-off
81	PLACE	Parking	Dispensation charges for businesses and companies	Zones A1, A2, A5, A6, C1 and C2 (paid)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	41.00	42.00	2.4%	Bay / Day
82	PLACE	Parking	Dispensation charges for businesses and companies	Zones A3, A4, C3 and C4 (paid)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	41.00	42.00	2.4%	Bay / Day
83	PLACE	Parking	Dispensation charges for businesses and companies	Zones B1, B2, B3, D1 and D2 (paid)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	41.00	42.00	2.4%	Bay / Day
84	PLACE	Parking	Permit Administration	Amendments or replacements	Cllr Amina Ali	2.1 People live in a borough that is clean and green	5.10	5.30	3.9%	Per Item
85	PLACE	Parking	Permit Administration	Refund for returned permits	Cllr Amina Ali	2.1 People live in a borough that is clean and green	25.50	26.30	3.1%	Per Item
86	PLACE	Parking	Visitors scratch card permit	Residents (6 hours - book of 10)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	15.50	16.00	3.2%	Book of 10
87	PLACE	Parking	Visitors scratch card permit	Public Service (3 hours per card - book of 10)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	38.00	39.50	3.9%	Book of 10
88	PLACE	Parking	Skip Licence	Administration Charge for residents and contractors. All areas of the borough	Cllr Amina Ali	2.1 People live in a borough that is clean and green	18.50	19.50	5.4%	Per Licence
89	PLACE	Parking	Skip Licence	Zones A1, A2, A5, A6, C1 and C2	Cllr Amina Ali	2.1 People live in a borough that is clean and green	41.00	42.00	2.4%	Per Licence
90	PLACE	Parking	Skip Licence	Zones A3, A4, C3 and C4	Cllr Amina Ali	2.1 People live in a borough that is clean and green	41.00	42.00	2.4%	Per Licence
91	PLACE	Parking	Skip Licence	Zones B1, B2, B3, D1 and D2	Cllr Amina Ali	2.1 People live in a borough that is clean and green	41.00	42.00	2.4%	Per Licence

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Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
3.2 Clean & Green										
92	PLACE	Clean & Green	Temporary Structures Occupancy fee	Pre-application inspection fee	Cllr Amina Ali	2.1 People live in a borough that is clean and green	34.00	35.00	2.9%	Per Notice
93	PLACE	Clean & Green	Temporary Structures Occupancy fee (less than 50m ²)	Road occupancy charge (less than 1 month)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	288.00	296.40	2.9%	Per Square Metre Per Week
94	PLACE	Clean & Green	Temporary Structures Occupancy fee (50m ² - 200m ²)	Road occupancy charge (less than 1 month)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	357.00	367.40	2.9%	Per Square Metre Per Week
95	PLACE	Clean & Green	Temporary Structures Occupancy fee (more than 200m ²)	Road occupancy charge (less than 1 month)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	360.00 + 51.00 per extra 50m ²	370.50 + 52.50	2.9%	Per Square Metre Per Week
96	PLACE	Clean & Green	Temporary Structures Occupancy fee (less than 50m ²)	Road occupancy charge (1-3 months)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	408.00	420.00	2.9%	Per Square Metre Per Week
97	PLACE	Clean & Green	Temporary Structures Occupancy fee (50m ² - 200m ²)	Road occupancy charge (1-3 months)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	536.00	552.00	3.0%	Per Square Metre Per Week
98	PLACE	Clean & Green	Temporary Structures Occupancy fee (more than 200m ²)	Road occupancy charge (1-3 months)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	536.00 + 51.00 per extra 50m ²	551.55 + 52.50	2.9%	Per Square Metre Per Week
99	PLACE	Clean & Green	Temporary Structures Occupancy fee (less than 50m ²)	Road occupancy charge (more than 3 months)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	816.00	840.00	2.9%	Per Square Metre Per Week
100	PLACE	Clean & Green	Temporary Structures Occupancy fee (50m ² - 200m ²)	Road occupancy charge (more than 3 months)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	1,071.00	1,102.50	2.9%	Per Square Metre Per Week
101	PLACE	Clean & Green	Temporary Structures Occupancy fee (more than 200m ²)	Road occupancy charge (more than 3 months)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	1,071.00	1,102.50	2.9%	Per Square Metre Per Week
102	PLACE	Clean & Green	Temporary Structures Occupancy fee	Post-inspection and deposit handling fee	Cllr Amina Ali	2.1 People live in a borough that is clean and green	41.00	42.50	3.7%	Per Notice
103	PLACE	Clean & Green	Temporary Structures Occupancy fee	Complaint investigation and compliance fee for upheld complaint	Cllr Amina Ali	2.1 People live in a borough that is clean and green	46.00	47.50	3.3%	Per Notice
104	PLACE	Clean & Green	Temporary Structures Occupancy fee	Licence renewal fee	Cllr Amina Ali	2.1 People live in a borough that is clean and green	102.00	105.00	2.9%	One Off
105	PLACE	Clean & Green	Temporary Structures Occupancy fee	Overstay charge	Cllr Amina Ali	2.1 People live in a borough that is clean and green	153.00 + occupancy fee backdated to licence expiry date	157.50 + occupancy fee backdated to licence expiry date	2.9%	Per Overstay
106	PLACE	Clean & Green	Containers/Site Huts/Portaloos	On carriageways	Cllr Amina Ali	2.1 People live in a borough that is clean and green	281.00	289.50	3.0%	Per Item/Per Month
107	PLACE	Clean & Green	Containers/Site Huts/Portaloos	On carriageways (renewal fee)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	153.00	157.50	2.9%	Per Item/Per Month
108	PLACE	Clean & Green	Containers/Site Huts/Portaloos	On footways	Cllr Amina Ali	2.1 People live in a borough that is clean and green	204.00	210.00	2.9%	Per Item/Per Month
109	PLACE	Clean & Green	Containers/Site Huts/Portaloos	On footways (renewal fee)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	128.00	132.00	3.1%	Per Item/Per Month
110	PLACE	Clean & Green	Deposit	York Stone or stone setts paving	Cllr Amina Ali	2.1 People live in a borough that is clean and green	213.00	219.50	3.1%	Per Square Metre
111	PLACE	Clean & Green	Deposit	Other paving materials	Cllr Amina Ali	2.1 People live in a borough that is clean and green	76.00	78.50	3.3%	Per Square Metre
112	PLACE	Clean & Green	Commercial Waste - Residual	Sacks	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	1.35	1.40	3.7%	Per Item
113	PLACE	Clean & Green	Commercial Waste - Residual	240 litre wheeled bin	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	11.40	11.75	3.1%	Per Item
114	PLACE	Clean & Green	Commercial Waste - Residual	360 litre wheeled bin	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	13.00	13.40	3.1%	Per Item
115	PLACE	Clean & Green	Commercial Waste - Residual	Eurobin 1100 litre	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	17.95	18.50	3.1%	Per Item

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Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
116	PLACE	Clean & Green	Commercial Waste - Residual	Eurobin 660 litre	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	13.85	14.30	3.2%	Per Item
117	PLACE	Clean & Green	Commercial Waste - Residual	Rental only 240 litre wheeled bin	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	0.55	0.60	9.1%	Per Item
118	PLACE	Clean & Green	Commercial Waste - Residual	Rental only 360 litre wheeled bin	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	0.55	0.60	9.1%	Per Item
119	PLACE	Clean & Green	Commercial Waste - Residual	Rental only bulk bin	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	1.80	1.90	5.6%	Per Item
120	PLACE	Clean & Green	Commercial Waste - Residual	Collection only 360 litre wheeled bin	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	7.45	7.70	3.4%	Per Item
121	PLACE	Clean & Green	Commercial Waste - Residual	Collection only Eurobin	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	12.00	12.35	2.9%	Per Item
122	PLACE	Clean & Green	Commercial Waste - Residual	Rolonoff	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	163.80	168.60	2.9%	Per Item
123	PLACE	Clean & Green	Commercial Waste - Residual	Rolonoff hire	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	10.75	11.10	3.3%	Per Item
124	PLACE	Clean & Green	Commercial Waste - Recycling	Sacks or bundle of cardboard	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	1.25	1.30	4.0%	Per Item
125	PLACE	Clean & Green	Commercial Waste - Recycling	240 litre wheeled bin	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	3.75	3.90	4.0%	Per Item
126	PLACE	Clean & Green	Commercial Waste - Recycling	360 litre wheeled bin	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	5.20	5.40	3.8%	Per Item
127	PLACE	Clean & Green	Commercial Waste - Recycling	Eurobin 600 litre	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	7.90	8.15	3.2%	Per Item
128	PLACE	Clean & Green	Commercial Waste - Recycling	Eurobin 1280 litre	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	11.30	11.65	3.1%	Per Item
129	PLACE	Clean & Green	Commercial Waste - Schedule 2	Sacks	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	0.85	0.90	5.9%	Per Item
130	PLACE	Clean & Green	Commercial Waste - Schedule 2	240 litre wheeled bin	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	1.80	1.90	5.6%	Per Item
131	PLACE	Clean & Green	Commercial Waste - Schedule 2	360 litre wheeled bin	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	1.90	2.00	5.3%	Per Item
132	PLACE	Clean & Green	Commercial Waste - Schedule 2	Eurobin 1100 litre	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	6.10	6.30	3.3%	Per Item
133	PLACE	Clean & Green	Commercial Waste - Schedule 2	Eurobin 660 litre	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	5.75	5.95	3.5%	Per Item
134	PLACE	Clean & Green	Commercial Waste - Schedule 2	Rental only 240 litre wheeled bin	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	0.55	0.60	9.1%	Per Item
135	PLACE	Clean & Green	Commercial Waste - Schedule 2	Rental only 360 litre wheeled bin	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	1.60	1.65	3.1%	Per Item

3.3 Transportation & Highways										
136	PLACE	Transportation & Highways	Development	Highways enquiries - copy map	Cllr Amina Ali	2.1 People live in a borough that is clean and green	50.00	51.50	3.0%	Per Map
137	PLACE	Transportation & Highways	Development	Highways enquiries - questions	Cllr Amina Ali	2.1 People live in a borough that is clean and green	20.00	21.00	5.0%	Per Question
138	PLACE	Transportation & Highways	Development	Highways enquiries - (resident groups)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	36.00	37.50	4.2%	Per Enquiry
139	PLACE	Transportation & Highways	Street works	Crane Licence - not closing a road	Cllr Amina Ali	2.1 People live in a borough that is clean and green	360-500	360-500	0.0%	Per Licence
140	PLACE	Transportation & Highways	Street works	Weekend Day rate for supervising for crane works etc.	Cllr Amina Ali	2.1 People live in a borough that is clean and green	246-356	246-356	0.0%	Per Day

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Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
141	PLACE	Transportation & Highways	Street works	Section 50 licences	Cllr Amina Ali	2.1 People live in a borough that is clean and green	813-1,200	813-1,200	0.0%	Per Licence
142	PLACE	Transportation & Highways	Street works	list of statutory undertakers	Cllr Amina Ali	2.1 People live in a borough that is clean and green	41-100	41-100	0.0%	Per List
143	PLACE	Transportation & Highways	Street works	Defective statutory undertakers equipment - recharge cost plus fees	Cllr Amina Ali	2.1 People live in a borough that is clean and green	27% - 30%	27% - 30%		Per Incident
144	PLACE	Transportation & Highways	Traffic Management Order	Section 14.2 - Notice to close roads or restrict traffic movement 1 to 5 days	Cllr Amina Ali	2.1 People live in a borough that is clean and green	980.00 - 2,285.00	1,009-2,352	3.0%	Per Notice
145	PLACE	Transportation & Highways	Traffic Management Order	Section 14.1 - Order to close roads or restrict traffic movement - 1 to 14 days	Cllr Amina Ali	2.1 People live in a borough that is clean and green	1,825.00 - 3,355.00	1,878-3,453	2.9%	Per Notice
146	PLACE	Transportation & Highways	Traffic Management Order	Section 14.1 - Order to close roads or restrict traffic movement 15 to 28 days	Cllr Amina Ali	2.1 People live in a borough that is clean and green	1,960.00 - 3,592.00	2,017-3,697	2.9%	Per Notice
147	PLACE	Transportation & Highways	Traffic Management Order	Section 14.1 - Order to close roads or restrict traffic movement - 1 Month	Cllr Amina Ali	2.1 People live in a borough that is clean and green	2,285.00 - 3,917.00	2,352-4,031	2.9%	Per Notice
148	PLACE	Transportation & Highways	Traffic Management Order	Section 14.1 - Order to close roads or restrict traffic movement - 2 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	2,612.00 - 4,244.00	2,688-4,368	2.9%	Per Notice
149	PLACE	Transportation & Highways	Traffic Management Order	Section 14.1 - Order to close roads or restrict traffic movement - 3 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	2,938.00 - 4,570.00	3,024-4,703	2.9%	Per Notice
150	PLACE	Transportation & Highways	Traffic Management Order	Section 14.1 - Order to close roads or restrict traffic movement - 6 Months	Cllr Amina Ali	2.1 People live in a borough that is clean and green	7,834.00 - 12,732.00	8,062-13,102	2.9%	Per Notice

3.4 Street Trading

151	PLACE	Street Trading	Permanent Trader - General	Mon-Fri	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	7.00	7.00	0.0%	Per Day
152	PLACE	Street Trading	Permanent Trader - General	Sat	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	25.00	25.00	0.0%	Per Day
153	PLACE	Street Trading	Permanent Trader - General	Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	36.00	36.00	0.0%	Per Day
154	PLACE	Street Trading	Permanent Trader - Specific Market (Chrip Street - Normal Pitch)	Mon-Fri	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	7.00	7.00	0.0%	Per Day
155	PLACE	Street Trading	Permanent Trader - Specific Market (Chrip Street - Normal Pitch)	Sat	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	27.00	27.00	0.0%	Per Day

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Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
156	PLACE	Street Trading	Permanent Trader - Market Specific (Chrip Street - Large Pitch)	Mon-Fri	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	8.00	8.00	0.0%	Per Day
157	PLACE	Street Trading	Permanent Trader - Market Specific (Chrip Street - Large Pitch)	Sat	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	47.00	47.00	0.0%	Per Day
158	PLACE	Street Trading	Permanent Trader - Market Specific (Columbia Road)	Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	47.00	47.00	0.0%	Per Day
159	PLACE	Street Trading	Permanent Trader - Market Specific (Petticoat Lane)	Mon-Fri	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	7.00	7.00	0.0%	Per Day
160	PLACE	Street Trading	Permanent Trader - Market Specific (Petticoat Lane)	Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	34.00	34.00	0.0%	Per Day
161	PLACE	Street Trading	Permanent Trader - Market Specific (Whitechapel)	Mon-Fri	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	7.00	7.00	0.0%	Per Day
162	PLACE	Street Trading	Permanent Trader - Market Specific (Whitechapel)	Sat	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	30.00	30.00	0.0%	Per Day
163	PLACE	Street Trading	Temporary Trader - General (Daily Issue)	Mon-Fri	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	22.00	22.00	0.0%	Per Day
164	PLACE	Street Trading	Temporary Trader - General (Daily Issue)	Sat	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	33.00	33.00	0.0%	Per Day
165	PLACE	Street Trading	Temporary Trader - General (Daily Issue)	Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	38.00	38.00	0.0%	Per Day

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Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
166	PLACE	Street Trading	Temporary Trader - Regeneration (Daily Issue)	Mon-Fri	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	12.00	12.00	0.0%	Per Day
167	PLACE	Street Trading	Temporary Trader - Regeneration (Daily Issue)	Sat	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	17.00	17.00	0.0%	Per Day
168	PLACE	Street Trading	Temporary Trader - Regeneration (Daily Issue)	Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	22.00	22.00	0.0%	Per Day
169	PLACE	Street Trading	Extra Pitch - General (Daily Issue)	Mon-Fri	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	7.00	7.00	0.0%	Per Day
170	PLACE	Street Trading	Extra Pitch - General (Daily Issue)	Sat	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	12.00	12.00	0.0%	Per Day
171	PLACE	Street Trading	Extra Pitch - General (Daily Issue)	Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	17.00	17.00	0.0%	Per Day
172	PLACE	Street Trading	Isolated Pitch - General	Mon-Fri	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	22.00	30.00	36.4%	Per Day
173	PLACE	Street Trading	Isolated Pitch - General	Sat	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	42.00	50.00	19.0%	Per Day
174	PLACE	Street Trading	Isolated Pitch - General	Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	52.00	52.00	0.0%	Per Day
175	PLACE	Street Trading	Display of goods and other use of public footway space (per square metre)	Mon-Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	1.00	1.00	0.0%	Per Day

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Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
176	PLACE	Street Trading	Additional Cleansing Charge per day (Fresh Produce/ Flower Refuse)	Mon-Sun (above expected level already included within street trading charge)	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	Invoiced equally amongst traders per market	Invoiced equally amongst traders per market		Per Day
177	PLACE	Street Trading	Additional Cleansing Charge per day (Food Courts)	Mon-Sun (above expected level already included within street trading charge)	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	Invoiced equally amongst traders per market	Invoiced equally amongst traders per market		Per Day
178	PLACE	Street Trading	Forecourt Trading	Mon-Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	27.00	27.55	2.0%	Per Week
179	PLACE	Street Trading	Permanent Licence Application / Renewal Fee (up to 3 years)	Mon-Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	75.00	80.00	6.7%	Up to 3 years
180	PLACE	Street Trading	Temporary Licence Application / Renewal Fee (up to 3 years)	Mon-Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	75.00	80.00	6.7%	Up to 3 years
181	PLACE	Street Trading	Public Footway Licence Application Fee - shop display / Aboard / Specified Service etc (6 months)	Mon-Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	12.85	13.50	5.1%	6 Months
182	PLACE	Street Trading	Public Footway Licence - Tables & Chairs	Mon-Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	122.00	122.00	0.0%	6 Months
183	PLACE	Street Trading	Public Footway Licence - Application Fee Isolated Pitch (6 months)	Mon-Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	12.85	13.50	5.1%	6 Months
184	PLACE	Street Trading	Registered Assistant Application / Renewal Fee	Mon-Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	12.00	30.00	150.0%	Up to 3 years
185	PLACE	Street Trading	Fees for a Licence - General Administration (e.g. refunds etc)	Mon-Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	27.00	27.00	0.0%	Per Item

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Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
186	PLACE	Street Trading	Fees for a Licence - Arrears Letter	Mon-Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	22.00	22.45	2.0%	Per Item
187	PLACE	Street Trading	Fees for a Licence - Final Reminder	Mon-Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	22.00	22.45	2.0%	Per Item
188	PLACE	Street Trading	Fees for a Licence - Licence Variation (Quarterly)	Mon-Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	52.00	60.00	15.4%	Per Item
189	PLACE	Street Trading	Fees for a Licence - Replacement Pitch Card	Mon-Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	17.00	17.00	0.0%	Per Item
190	PLACE	Street Trading	Fees for a Licence - New Pitch Designation	Mon-Sun (per pitch)	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	1,002.00	1,031.10	2.9%	Per Item
191	PLACE	Street Trading	Fees for a Licence - Electricity	Mon-Sun (fee for electricity token)	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	3.00	3.00	0.0%	Per Item
192	PLACE	Street Trading	Electricity charge - Chrisp Street Market (per day)	Mon-Sat	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	0.00	1.50	Approved Cabinet 10 January 2017. To be implemented in 2018-19.	Per Item
193	PLACE	Street Trading	Pat Testing Fee (per annum)	-	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	0.00	30.00	Approved Cabinet 10 January 2017. To be implemented in 2018-19.	Per Item
194	PLACE	Street Trading	Permanent Trader - hot food vendor (per day)	Mon - Fri	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	0.00	20.00	Approved Cabinet 10 January 2017. To be implemented in 2018-19.	Per Day
195	PLACE	Street Trading	Permanent Trader - hot food vendor (per day)	Sat	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	0.00	30.00	Approved Cabinet 10 January 2017. To be implemented in 2018-19.	Per Day

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Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
196	PLACE	Street Trading	Trader Toilet provision - Columbia Road	Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	0.00	5.00	Approved Cabinet 10 January 2017. To be implemented in 2018-19.	Per Day
197	PLACE	Street Trading	Private land trading fee each trader per day	Mon-Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	0.00	5.00	Approved Cabinet 10 January 2017. To be implemented in 2018-19.	Per Day
198	PLACE	Street Trading	Use of Council equipment (gazebo etc) per day by non traders	Mon-Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	0.00	30.00	New	Per Day
199	PLACE	Street Trading	Event fee promotion (per day)	Mon-Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	0.00	50.00	Approved Cabinet 10 January 2017. To be implemented in 2018-19.	Per Day
200	PLACE	Street Trading	Use of Council equipment (gazebo etc) per day by traders	Mon-sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	0.00	5.00	New	Per day
201	PLACE	Street Trading	Administration fee - sourcing traders for events	-	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	0.00	50.00	Approved Cabinet 10 January 2017. To be implemented in 2018-19.	Per Item
202	PLACE	Street Trading	Electricity charge - hot food vendors (per day)	Mon-Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	0.00	10.00	Approved Cabinet 10 January 2017. To be implemented in 2018-19.	Per Day
203	PLACE	Street Trading	Deep clean of market locations	-	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	Invoiced equally amongst traders per market	Invoiced equally amongst traders per market		Per Item
204	PLACE	Street Trading	Private Land Application Fee	Mon-Sun	Cllr Joshua Peck	1.1 People access a range of education, training, and employment opportunities and feel they share the benefits from growth	0.00	30.00	Approved Cabinet 10 January 2017. To be implemented in 2018-19.	Per Item

3.5 Environmental Commercial Services

205	PLACE	Environmental Commercial Services	Contaminated land searches	Standard search	Cllr Amina Ali	2.1 People live in a borough that is clean and green	179.00	184.50	3.1%	Per Item
206	PLACE	Environmental Commercial Services	Contaminated land searches	Contaminated land search requiring the use of Environmental databases other than the search	Cllr Amina Ali	2.1 People live in a borough that is clean and green	213.50	220.00	3.0%	Per Item
207	PLACE	Environmental Commercial Services	Contaminated land searches	Non standard search	Cllr Amina Ali	2.1 People live in a borough that is clean and green	476.50	490.50	2.9%	Per Item

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Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
208	PLACE	Environmental Commercial Services	HMO Licensing	Basic fee per property	Cllr Amina Ali	2.1 People live in a borough that is clean and green	525.00	525.00	0.0%	Per Item
209	PLACE	Environmental Commercial Services	HMO Licensing	Additional fee per habitable room	Cllr Amina Ali	2.1 People live in a borough that is clean and green	35.00	35.00	0.0%	Per Item
210	PLACE	Environmental Commercial Services	HMO Licensing	Re-Licence fee for a manadatory HMO	Cllr Amina Ali	2.1 People live in a borough that is clean and green	525.00	525.00	0.0%	Per Item
211	PLACE	Environmental Commercial Services	HMO Licensing	Amend details on an existing Licence	Cllr Amina Ali	2.1 People live in a borough that is clean and green	152.00	152.00	0.0%	Per Item
212	PLACE	Environmental Commercial Services	HMO Licensing	Re-Licence fee / habitable room	Cllr Amina Ali	2.1 People live in a borough that is clean and green	35.00	35.00	0.0%	Per Item
213	PLACE	Environmental Commercial Services	Selective Licensing	Licence online application	Cllr Amina Ali	2.1 People live in a borough that is clean and green	520.00	520.00	0.0%	Per Item
214	PLACE	Environmental Commercial Services	Selective Licensing	Licence partial online application	Cllr Amina Ali	2.1 People live in a borough that is clean and green	580.00	580.00	0.0%	Per Item
215	PLACE	Environmental Commercial Services	Selective Licensing	Licence partial postal application	Cllr Amina Ali	2.1 People live in a borough that is clean and green	660.00	660.00	0.0%	Per Item
216	PLACE	Environmental Commercial Services	Selective Licensing	Licence postal application	Cllr Amina Ali	2.1 People live in a borough that is clean and green	610.00	610.00	0.0%	Per Item
217	PLACE	Environmental Commercial Services	Travellers site weekly rent (pitch)		Cllr Amina Ali	2.1 People live in a borough that is clean and green	81.00	83.50	3.1%	Weekly
218	PLACE	Environmental Commercial Services	Animal warden service fees	Retrieve dog from pound	Cllr Amina Ali	2.1 People live in a borough that is clean and green	51.00	52.50	2.9%	Per Dog
219	PLACE	Environmental Commercial Services	Animal warden service fees	Daily charge and additional for ancillary vet costs	Cllr Amina Ali	2.1 People live in a borough that is clean and green	12.30	12.70	3.3%	Daily/Per Dog
220	PLACE	Environmental Commercial Services	Animal warden service fees	Micro chipping a dog	Cllr Amina Ali	2.1 People live in a borough that is clean and green	13.60	14.00	2.9%	Per Item
221	PLACE	Environmental Commercial Services	Parish funeral admin charge plus the Parish Funeral charge		Cllr Amina Ali	2.1 People live in a borough that is clean and green	176.50	181.70	2.9%	Per Item
222	PLACE	Environmental Commercial Services	Post Mortem (2nd)		Cllr Amina Ali	2.1 People live in a borough that is clean and green	477.50	491.40	2.9%	Per Item
223	PLACE	Environmental Commercial Services	Housing act notice served fee		Cllr Amina Ali	2.1 People live in a borough that is clean and green	483.50	497.60	2.9%	Per Item
224	PLACE	Environmental Commercial Services	Photocopy fees	1st 10 pages A4	Cllr Amina Ali	2.1 People live in a borough that is clean and green	9.40	9.70	3.2%	10 Pages
225	PLACE	Environmental Commercial Services	Photocopy fees	each further sheet A4	Cllr Amina Ali	2.1 People live in a borough that is clean and green	1.05	1.10	4.8%	Per Page
226	PLACE	Environmental Commercial Services	Photocopy fees	1st 10 pages A3	Cllr Amina Ali	2.1 People live in a borough that is clean and green	18.00	18.55	3.1%	10 Pages
227	PLACE	Environmental Commercial Services	Photocopy fees	each further sheet A3	Cllr Amina Ali	2.1 People live in a borough that is clean and green	1.05	1.10	4.8%	Per Page
228	PLACE	Environmental Commercial Services	Pest Control - Pest Control - Pest Control - Mice		Cllr Amina Ali	2.1 People live in a borough that is clean and green	99.20	102.10	2.9%	Per 3 visits
229	PLACE	Environmental Commercial Services	Pest Control - Pest Control - Cockroaches		Cllr Amina Ali	2.1 People live in a borough that is clean and green	99.20	102.10	2.9%	Per 3 visits
230	PLACE	Environmental Commercial Services	Pest Control - Pest Control - Fleas		Cllr Amina Ali	2.1 People live in a borough that is clean and green	54.85	56.45	2.9%	Per visit
231	PLACE	Environmental Commercial Services	Pest Control - Pest Control - Bedbugs		Cllr Amina Ali	2.1 People live in a borough that is clean and green	145.25	149.50	2.9%	Per treatment
232	PLACE	Environmental Commercial Services	Pest Control - Pest Control - Wasps		Cllr Amina Ali	2.1 People live in a borough that is clean and green	54.85	56.45	2.9%	Per visit

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Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
233	PLACE	Environmental Commercial Services	Pest Control - Pest Control - Pharaohs Ants		Cllr Amina Ali	2.1 People live in a borough that is clean and green	99.15	102.05	2.9%	Per 3 visits
234	PLACE	Environmental Commercial Services	Pest Control - Pest Control - Garden Ants		Cllr Amina Ali	2.1 People live in a borough that is clean and green	54.85	56.45	2.9%	Per visit
235	PLACE	Environmental Commercial Services	Food Health - Health Certificates		Cllr Amina Ali	2.1 People live in a borough that is clean and green	85.75	88.25	2.9%	Per Item
236	PLACE	Environmental Commercial Services	Food Health - Additional Copies		Cllr Amina Ali	2.1 People live in a borough that is clean and green	15.30	15.75	2.9%	Per Item
237	PLACE	Environmental Commercial Services	Food Health - Collection of product cost		Cllr Amina Ali	2.1 People live in a borough that is clean and green	113.90	117.25	2.9%	Per Collection
238	PLACE	Environmental Commercial Services	Food Health - Disposal of product cost		Cllr Amina Ali	2.1 People live in a borough that is clean and green	0.65	0.70	7.7%	Per Disposal
239	PLACE	Environmental Commercial Services	Food Health - Certificate of destruction cost		Cllr Amina Ali	2.1 People live in a borough that is clean and green	30.20	31.10	3.0%	Per Item
240	PLACE	Environmental Commercial Services	Food Health - Basic food hygiene & health and safety course		Cllr Amina Ali	2.1 People live in a borough that is clean and green	64.60	66.50	2.9%	Per Item
241	PLACE	Environmental Commercial Services	Food Health - Food premises- full register		Cllr Amina Ali	2.1 People live in a borough that is clean and green	921.00	947.80	2.9%	Per Item
242	PLACE	Environmental Commercial Services	Food Health - Food premises- per category		Cllr Amina Ali	2.1 People live in a borough that is clean and green	369.00	379.80	2.9%	Per Category
243	PLACE	Environmental Commercial Services	Food Health - Food premises - Per Entry		Cllr Amina Ali	2.1 People live in a borough that is clean and green	7.70	8.00	3.9%	Per Entry
244	PLACE	Environmental Commercial Services	Animal Welfare and safety - Dangerous wild animal licence		Cllr Amina Ali	2.1 People live in a borough that is clean and green	481.70	495.70	2.9%	Per Licence
245	PLACE	Environmental Commercial Services	Animal Welfare and safety - Pet shop Licence		Cllr Amina Ali	2.1 People live in a borough that is clean and green	225.20	231.80	2.9%	Per Item
246	PLACE	Environmental Commercial Services	Animal Welfare and safety - Riding establishments		Cllr Amina Ali	2.1 People live in a borough that is clean and green	240.00	247.00	2.9%	Per Licence
247	PLACE	Environmental Commercial Services	Animal Welfare and safety - Performing Animals registration		Cllr Amina Ali	2.1 People live in a borough that is clean and green	371.30	382.10	2.9%	Per Licence
248	PLACE	Environmental Commercial Services	Animal Welfare and safety - Animal Boarding Establishments		Cllr Amina Ali	2.1 People live in a borough that is clean and green	370.30	381.10	2.9%	Per Licence
249	PLACE	Environmental Commercial Services	Animal Welfare and safety - Variation of Performing Animals registration		Cllr Amina Ali	2.1 People live in a borough that is clean and green	277.50	285.60	2.9%	Per Variation
250	PLACE	Environmental Commercial Services	Health and safety reports - Production of factual reports		Cllr Amina Ali	2.1 People live in a borough that is clean and green	117.10	120.50	2.9%	Per Report
251	PLACE	Environmental Commercial Services	Health and safety reports - Photocopy of report		Cllr Amina Ali	2.1 People live in a borough that is clean and green	0.35	0.40	14.3%	Per Photocopy
252	PLACE	Environmental Commercial Services	Health and safety reports - Change per photograph		Cllr Amina Ali	2.1 People live in a borough that is clean and green	26.00	26.80	3.1%	Per Change
253	PLACE	Environmental Commercial Services	Verification Fees - If required in the presence of another staff		Cllr Amina Ali	2.1 People live in a borough that is clean and green	88.00	90.60	3.0%	Per hour or part thereof
254	PLACE	Environmental Commercial Services	Mail forwarding registration - Mail forwarding registration		Cllr Amina Ali	2.1 People live in a borough that is clean and green	106.20	109.30	2.9%	Per Registration
255	PLACE	Environmental Commercial Services	Scrap Metal: Site Licence	New application	Cllr Amina Ali	2.1 People live in a borough that is clean and green	632.95	651.40	2.9%	Per Application
256	PLACE	Environmental Commercial Services	Scrap Metal: Site Licence	Renewal	Cllr Amina Ali	2.1 People live in a borough that is clean and green	474.75	488.60	2.9%	Per Renewal
257	PLACE	Environmental Commercial Services	Scrap Metal: Site Licence	Variation	Cllr Amina Ali	2.1 People live in a borough that is clean and green	211.00	217.20	2.9%	Per Variation

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Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
258	PLACE	Environmental Commercial Services	Scrap Metal: Site Licence	Duplicate	Cllr Amina Ali	2.1 People live in a borough that is clean and green	21.30	22.00	3.3%	Per Duplicate
259	PLACE	Environmental Commercial Services	Scrap Metal: Mobile Collector	New application	Cllr Amina Ali	2.1 People live in a borough that is clean and green	369.20	380.00	2.9%	Per Application
260	PLACE	Environmental Commercial Services	Scrap Metal: Mobile Collector	Renewal	Cllr Amina Ali	2.1 People live in a borough that is clean and green	210.90	217.10	2.9%	Per Renewal
261	PLACE	Environmental Commercial Services	Scrap Metal: Mobile Collector	Variation	Cllr Amina Ali	2.1 People live in a borough that is clean and green	131.90	135.80	3.0%	Per Variation
262	PLACE	Environmental Commercial Services	Scrap Metal: Mobile Collector	Duplicate	Cllr Amina Ali	2.1 People live in a borough that is clean and green	21.10	21.80	3.3%	Per Duplicate
263	PLACE	Environmental Commercial Services	Poisons Act	New Application	Cllr Amina Ali	2.1 People live in a borough that is clean and green	29.50	30.40	3.1%	Per Application
264	PLACE	Environmental Commercial Services	Poisons Act	Renewal	Cllr Amina Ali	2.1 People live in a borough that is clean and green	15.50	16.00	3.2%	Per Renewal
265	PLACE	Environmental Commercial Services	Poisons Act	Variation Detail	Cllr Amina Ali	2.1 People live in a borough that is clean and green	8.00	8.30	3.8%	Per Variation
266	PLACE	Environmental Commercial Services	Film Classification	Per hour or part thereof	Cllr Amina Ali	2.1 People live in a borough that is clean and green	30.60	31.50	2.9%	Per hour or part thereof

3.6 Strategic Planning and Development Management

267	PLACE	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy 2010 Business Collection	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	90.00	93.00	3.3%	Per Document
268	PLACE	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy 2010 Business Postage	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	95.00	98.00	3.2%	Per Document
269	PLACE	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy 2010 Resident Collection	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	60.00	62.00	3.3%	Per Document
270	PLACE	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy 2010 Resident Postage	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	65.00	67.00	3.1%	Per Document
271	PLACE	Strategic Planning	Documents & Information	Local Plan Documents Managing Development Document 2013 Business Collection	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	120.00	123.50	2.9%	Per Document
272	PLACE	Strategic Planning	Documents & Information	Local Plan Documents Managing Development Document 2013 Business Postage	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	125.00	129.00	3.2%	Per Document
273	PLACE	Strategic Planning	Documents & Information	Local Plan Documents Managing Development Document 2013 Resident Collection	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	60.00	62.00	3.3%	Per Document
274	PLACE	Strategic Planning	Documents & Information	Local Plan Documents Managing Development Document 2013 Resident Postage	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	70.00	72.50	3.6%	Per Document
275	PLACE	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy & Managing Development Document 2013 Business Collection	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	200.00	206.00	3.0%	Per Document
276	PLACE	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy & Managing Development Document 2013 Business Postage	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	210.00	216.50	3.1%	Per Document
277	PLACE	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy & Managing Development Document 2013 Resident Collection	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	110.00	113.50	3.2%	Per Document
278	PLACE	Strategic Planning	Documents & Information	Local Plan Documents Core Strategy & Managing Development Document 2013 Resident Postage	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	120.00	123.50	2.9%	Per Document

Appendix 3

Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
279	PLACE	Strategic Planning	Documents & Information	Section 106 and other legal documents	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	35.00	36.50	4.3%	Per Agreement
280	PLACE	Strategic Planning	Planning Briefs/Masterplans Copy	Planning Brief/ Master Plan	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	40.00	41.50	3.8%	Per Document
281	PLACE	Strategic Planning	Planning Site History Package	Summary of Planning applications, appeals, Conservation area and listed building status.	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	65.00	67.00	3.1%	Per Site (One Address)
282	PLACE	Development Management	Pre-application advice (Scale B minor development)	Scale B1 Minor Development Meeting	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	805.00	840.00	4.3%	First Meeting
283	PLACE	Development Management	Pre-application advice (Scale B minor development)	Scale B2 Minor Development Follow up Meeting	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	445.00	510.00	14.6%	Follow-Up/ Subsequent Meetings.
284	PLACE	Development Management	Pre-application advice (Scale B minor development)	Scale B2 Advice on conditions and material / non material amendments	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	440.00	510.00	15.9%	Per Meeting
285	PLACE	Development Management	Pre-application advice (Scale C - medium scale development)	Scale C1 Medium Scale Development Meeting	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	1,435.00	1,475.00	2.8%	First Meeting
286	PLACE	Development Management	Pre-application advice (Scale C - medium scale development)	Scale C2 Medium Scale Development follow up Meeting	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	790.00	885.00	12.0%	Follow-Up/ Subsequent Meetings.
287	PLACE	Development Management	Pre-application advice (Scale C - medium scale development)	Scale C3 Advice on Discharge Of Conditions Or Amendments To a Planning Permission	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	0.00	885.00	New	
288	PLACE	Development Management	Pre-application advice (Scale C - medium scale development)	Scale C4 Advice EIA Screening/Scoping	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	0.00	885.00	New	
289	PLACE	Development Management	Pre-application advice (Scale D - major development)	Scale D1 Major Development Inception and Design Meeting	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	2,860.00	7,500.00	162.2%	First two meeting
290	PLACE	Development Management	Pre-application advice (Scale D - major development)	Scale D2 Major Development follow up Meeting	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	1,575.00	4,500.00	185.7%	Follow-Up/ Subsequent Meetings.
291	PLACE	Development Management	Pre-application advice (Scale D - major development)	Scale D3 Advice on Discharge Of Conditions Or Amendments To a Planning Permission	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	825.00	3,000.00	263.6%	
292	PLACE	Development Management	Pre-application advice (Scale D - major development)	Scale D4 Advice EIA Screening/Scoping	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	885.00	3,000.00	239.0%	
293	PLACE	Development Management	Pre-application advice (Scale D - major development)	Scale D5 Review of Draft Viability Assessment (external consultant)	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	Recover consultant costs	Recover consultant costs + 10% admin charge	10.0%	Per Application
294	PLACE	Development Management	Pre-application advice (Scale D - major development)	Scale D6 Community Forum Facilitation	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	1,085.00	2,000.00	84.3%	Community Forum Attendance
295	PLACE	Development Management	Pre-application advice (Scale E - Strategic Development)	Scale 1E Strategic Development Inception and design Meeting	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	4,290.00	15,000.00	249.7%	First two meetings + GLA attendance
296	PLACE	Development Management	Pre-application advice (Scale E - Strategic Development)	Scale E2 Strategic Development follow up Meeting	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	2,360.00	4,000.00	69.5%	Follow-Up/ Subsequent Meetings.
297	PLACE	Development Management	Pre-application advice (Scale E - Strategic Development)	Scale E3 Advice on Discharge Of Conditions Or Amendments To a Planning Permission	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	0.00	4,000.00	New	
298	PLACE	Development Management	Pre-application advice (Scale E - Strategic Development)	Scale E4 Advice EIA Screening/Scoping	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	0.00	4,000.00	New	
299	PLACE	Development Management	Pre-application advice (Scale E - Strategic Development)	Scale E5 Review of Draft Viability Assessment (external consultant)	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	Recover consultant costs	Recover consultant costs + 10% admin charge	10.0%	Per Application
300	PLACE	Development Management	Pre-application advice (Scale E - Strategic Development)	Scale E6 Community Forum Facilitation	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	1,085.00	2,000.00	84.3%	Community Forum Attendance
301	PLACE	Development Management	Pre-application advice (Scale A - householder development)	Scale A1 Duty Planner advice confirmation email or letter	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	70.00	75.00	7.1%	

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Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
302	PLACE	Development Management	Pre-application advice (Scale A householder development)	Scale A2 Duty Planner site visit only	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	185.00	75.00	-59.5%	Confirmation of advice letter in conservation areas of works affecting listed buildings
303	PLACE	Development Management	Pre-application advice (Scale A householder development)	Scale A3 Duty Planner advice confirmation email or letter for heritage buildings (conservation areas or listed buildings)	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	0.00	150.00	New	

3.7 Building Control

304	PLACE	Building Control	Demolition Survey and issue of [section 81] Demolition Notice	The standard flat rate charge covers officer time and administrative costs associated with survey, consultation and issue of the notice	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	290.00	299.00	3.1%	Per Application
305	PLACE	Building Control	Out of Hours Test Witnessing at developer or owner's request	For test witnessing fire and life safety systems out of working hrs 06:00-09:00 & 17:00-21:00.	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	70.00	75.00	7.1%	£60/Hr Covers Officer 2x Pay
306	PLACE	Building Control	Out of Hours Test Witnessing at developer or owner's request	For test witnessing fire and life safety systems out of working hrs 21:00-06:00hrs and weekends	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	135.00	140.00	3.7%	£120/Hr Covers Officer 2x Pay And Cover For Toil
307	PLACE	Building Control	Street Naming and Numbering	House or premises addition of a name or name change	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	810.00	834.00	3.0%	
308	PLACE	Building Control	Street Naming and Numbering	Naming of Street	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	810.00	834.00	3.0%	
309	PLACE	Building Control	Street Naming and Numbering	Renaming a pre-existing street (including realignment and extensions of/to an existing street name area).	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	810.00	834.00	3.0%	
310	PLACE	Building Control	Street Naming and Numbering	New Developments Address creation or Regularisation of Addresses for pre-existing but unaddressed development	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	360 - 2,000	375-2,060	4.0%	Number of plots + £10 per plot over 100
311	PLACE	Building Control	Street Naming and Numbering	3rd party obtaining of copy of a single street naming and numbering order and/or definitive street naming and addressing plan	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	50.00	52.00	4.0%	
312	PLACE	Building Control	Ordnance Survey Map Extracts	A4 Scale 1:1250	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	40.00	41.50	3.8%	
313	PLACE	Building Control	Ordnance Survey Map Extracts	A4 Scale 1:2500	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	75.00	77.50	3.3%	
314	PLACE	Building Control	Documents & Information	List of Current Applications	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	290.00	298.50	2.9%	Per Annum
315	PLACE	Building Control	Drawings	A0 Sized	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	20.00	21.00	5.0%	Per Sheet
316	PLACE	Building Control	Drawings	A1 - A3 Sized	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	15.00	15.50	3.3%	Per Sheet
317	PLACE	Building Control	File Retrieval	Research for file retrieval	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	45.00	46.50	3.3%	
318	PLACE	Building Control	File Retrieval	Retrieval of 1 archive box from Storage.	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	30.00	31.00	3.3%	
319	PLACE	Building Control	File Retrieval	Express Retrieval of 1-6 archive boxes from Storage.	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	50.00	51.50	3.0%	

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Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
320	PLACE	Building Control	File Retrieval	Additional File Boxes £1 per box up to 20 boxes	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	2.00	2.10	5.0%	
321	PLACE	Building Control	Copies	A4 first page	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	2.00	2.10	5.0%	
322	PLACE	Building Control	Copies	A4 each page thereafter	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	0.30	0.35	16.7%	
323	PLACE	Building Control	Copies	A3 first page	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	6.00	6.20	3.3%	
324	PLACE	Building Control	Copies	A3 each page thereafter	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	0.55	0.60	9.1%	
325	PLACE	Building Control	Professional Advice and Services	Post Search/ Conveyance Related Enquiries	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	160.00	165.00	3.1%	Per Letter
326	PLACE	Building Control	Professional Advice and Services	Enquires requiring response by letter, non-binding.	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	55.00	57.00	3.6%	Per Letter
327	PLACE	Building Control	Professional Advice and Services	Confirmation of Tree Preservation Order / Listed Building Status /	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	30.00	31.00	3.3%	Up to 5 sites/addresses
328	PLACE	Building Control	Professional Advice and Services	Other charges for administrative work	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	55.00	57.00	3.6%	Per Hour
329	PLACE	Building Control	Documents & Information	Copy Decision Notice/ Completion Certificate/ Building Regulation Approval Decision/ Rights of Light Notice	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	30.00	31.00	3.3%	Per Document
330	PLACE	Building Control	Dangerous Structures	Survey and administration costs in processing contractors' invoices etc.	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	200.00 - 350.00 survey fee and 5% of contractors' invoiced costs	200.00 - 350.00 survey fee and 5% of contractors' invoiced costs	0.0%	Job By Job Basis
331	PLACE	Building Control	Creation of New Dwellings - standard	Plan Charge - between 1-19 dwellings	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	260.00 - 680.00 ex VAT 312.00 - 816.00 inc VAT	260.00 - 680.00 ex VAT 312.00 - 816.00 inc VAT	0.0%	Dependent On Number Of Dwellings
332	PLACE	Building Control	Creation of New Dwellings - standard	Plan Charge - between 1-19 dwellings - REGULARISATION CHARGE	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	As above plus 25%	As above plus 25%	0.0%	Dependent On Number Of Dwellings
333	PLACE	Building Control	Creation of New Dwellings - standard	Inspection Charge - between 1-19 dwellings	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	350.00 - 2,464.00 ex VAT 420.00 - 2,956.80 inc VAT	350.00 - 2,464.00 ex VAT 420.00 - 2,956.80 inc VAT	0.0%	Dependent On Number Of Dwellings
334	PLACE	Building Control	Creation of New Dwellings - standard	Inspection Charge - between 1-19 dwellings - REGULARISATION CHARGE	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	As above plus 25%	As above plus 25%	0.0%	Dependent On Number Of Dwellings
335	PLACE	Building Control	Creation of New Dwellings - standard	Building Notice Charge - between 1-19 dwellings	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	610.00 - 3,144.00 ex VAT 732.00 - 3,772.80 inc VAT	610.00 - 3,144.00 ex VAT 732.00 - 3,772.80 inc VAT	0.0%	Dependent On Number Of Dwellings
336	PLACE	Building Control	Creation of New Dwellings - standard	Building Notice Charge - between 1-19 dwellings - REGULARISATION CHARGE	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	As above plus 25%	As above plus 25%	0.0%	Dependent On Number Of Dwellings
337	PLACE	Building Control	Extensions to a single domestic building	Plan Charge - Single storey extensions - category 1,2,3	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	250.00 ex VAT 300.00 inc VAT	250.00 ex VAT 300.00 inc VAT	0.0%	Per Plan
338	PLACE	Building Control	Extensions to a single domestic building	Inspection Charge - Single storey extensions - category 1,2,3	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	325.00 - 504.00 ex VAT 390.00 - 604.80 inc VAT	325.00 - 504.00 ex VAT 390.00 - 604.80 inc VAT	0.0%	Per Inspection & Depending On Floor Area
339	PLACE	Building Control	Extensions to a single domestic building	Building Notice Charge - Single storey extensions - category 1,2,3	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	575.00 - 754.00 ex VAT 690.00 - 904.80 inc VAT	575.00 - 754.00 ex VAT 690.00 - 904.80 inc VAT	0.0%	Per Notice & Depending On Floor Area

Appendix 3

Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
340	PLACE	Building Control	Extensions to a Two Storey domestic building	Plan Charge - Two storey extensions - category 4, 5	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	250.00 ex VAT 300.00 inc VAT	250.00 ex VAT 300.00 inc VAT	0.0%	Per Plan
341	PLACE	Building Control	Extensions to a Two Storey domestic building	Inspection Charge - Two storey extensions - category 4,5	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	504.00 - 575.00 ex VAT 604.80 - 690.00 INC VAT	504.00 - 575.00 ex VAT 604.80 - 690.00 INC VAT	0.0%	Per Inspection & Depending On Floor Area
342	PLACE	Building Control	Extensions to a Two Storey domestic building	Building Notice Charge - Two storey extensions - category 4,5	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	754.00 - 825.00 ex VAT 904.80 - 990.00 inc VAT	754.00 - 825.00 ex VAT 904.80 - 990.00 inc VAT	0.0%	Per Notice & Depending On Floor Area
343	PLACE	Building Control	Loft Conversion	Plan Charge - Loft Conversion - category 6,7	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	250.00 ex VAT 300.00 inc VAT	250.00 ex VAT 300.00 inc VAT	0.0%	Per Plan
344	PLACE	Building Control	Loft Conversion	Inspection Charge - Loft Conversion - category 6,7	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	325.00 - 575.00 ex VAT - no dormer / dormer / dormer 390.00 - 690.00 inc VAT	325.00 - 575.00 ex VAT - no dormer / dormer 390.00 - 690.00 inc VAT	0.0%	Per Inspection
345	PLACE	Building Control	Loft Conversion	Building Notice Charge - Loft Conversion - category 6,7	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	575.00 - 825.00 ex VAT - no dormer / dormer / dormer 690.00 - 990.00 inc VAT	575.00 - 825.00 ex VAT - no dormer / dormer 690.00 - 990.00 inc VAT	0.0%	Per Notice
346	PLACE	Building Control	Garages & Carports	Plan Charge - Garages & Carports - Category 8	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	175.00 ex VAT 210.00 inc VAT	175.00 ex VAT 210.00 inc VAT	0.0%	Per Plan
347	PLACE	Building Control	Garages & Carports	Inspection Charge - Garages & Carports - Category 8	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	255.00 ex VAT 306.00 inc VAT	255.00 ex VAT 306.00 inc VAT	0.0%	Per Inspection
348	PLACE	Building Control	Garages & Carports	Buildings Notice Charge Garages & Carports - Category 8	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	430.00 ex VAT 516.00 inc VAT	430.00 ex VAT 516.00 inc VAT	0.0%	Per Notice
349	PLACE	Building Control	Garages & Carports	Plan Charge - Garages & Carports - Category 9	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	175.00 ex VAT 210.00 inc VAT	175.00 ex VAT 210.00 inc VAT	0.0%	Per Plan
350	PLACE	Building Control	Garages & Carports	Inspection Charge - Garages & Carports - Category 9	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	325.00 ex VAT 390.00 inc VAT	325.00 ex VAT 390.00 inc VAT	0.0%	Per Inspection
351	PLACE	Building Control	Garages & Carports	Buildings Notice Charge Garages & Carports - Category 9	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	500.00 ex VAT 600.00 inc VAT	500.00 ex VAT 600.00 inc VAT	0.0%	Per Notice
352	PLACE	Building Control	Other	Plan Charge - Conversion of a garage to a dwelling to a habitable room(s) - Category 10	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	215.00 ex VAT 258.00 inc VAT	215.00 ex VAT 258.00 inc VAT	0.0%	Per Plan
353	PLACE	Building Control	Other	Inspection Charge - Conversion of a garage to a dwelling to a habitable room(s) - Category 10	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	380.00 ex VAT 456.00 inc VAT	380.00 ex VAT 456.00 inc VAT	0.0%	Per Inspection
354	PLACE	Building Control	Other	Buildings Notice Charge Conversion of a garage to a dwelling to a habitable room(s) - Category 10	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	595.00 ex VAT 714.00 inc VAT	595.00 ex VAT 714.00 inc VAT	0.0%	Per Notice
355	PLACE	Building Control	Other	Plan Charge - Alterations to extend or create a basement up to 100m2 - Category 11	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	250.00 ex VAT 300.00 inc VAT	250.00 ex VAT 300.00 inc VAT	0.0%	Per Plan
356	PLACE	Building Control	Other	Inspection Charge - Alterations to extend or create a basement up to 100m2 - Category 11	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	505.00 ex VAT 606.00 inc VAT	505.00 ex VAT 606.00 inc VAT	0.0%	Per Inspection
357	PLACE	Building Control	Other	Buildings Notice Charge Alterations to extend or create a basement up to 100m2 - Category 11	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	755.00 ex VAT 906.00 inc VAT	755.00 ex VAT 906.00 inc VAT	0.0%	Per Notice
358	PLACE	Building Control	Extensions	Regularisation Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	1.25% x Building Notice Charge	1.25% x Building Notice Charge	0.0%	Per Application
359	PLACE	Building Control	Extensions	Not using a Part P Registered Electrician	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	200.00 ex VAT 240.00 inc VAT	200.00 ex VAT 240.00 inc VAT	0.0%	Per Application

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Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
360	PLACE	Building Control	Alterations to Single Domestic Building	Underpinning - Plan Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	175.00 ex VAT 210.00 inc VAT	175.00 ex VAT 210.00 inc VAT	0.0%	Per Application
361	PLACE	Building Control	Alterations to Single Domestic Building	Underpinning - Inspection Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	200.00 ex VAT per 5m 240.00 inc VAT	200.00 ex VAT per 5m 240.00 inc VAT	0.0%	Per Application
362	PLACE	Building Control	Alterations to Single Domestic Building	Underpinning - Building Notice Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	375.00 ex VAT 450.00 inc VAT	375.00 ex VAT 450.00 inc VAT	0.0%	Per Application
363	PLACE	Building Control	Alterations to Single Domestic Building	Underpinning - Inspection Charge - each additional 5m or part thereof	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	85.00 ex VAT 102.00 inc VAT	85.00 ex VAT 102.00 inc VAT	0.0%	Per Application
364	PLACE	Building Control	Alterations to Single Domestic Building	Internal alterations, installation of fittings (not electrical) and/or structural alterations - Plan Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	175.00 - 250.00 ex VAT 210.00 - 300.00 inc VAT	175.00 - 250.00 ex VAT 210.00 - 300.00 inc VAT	0.0%	Depending on estimated cost of works
365	PLACE	Building Control	Alterations to Single Domestic Building	Internal alterations, installation of fittings (not electrical) and/or structural alterations - Inspection Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	175.00 - 760.00 ex VAT 210.00 - 912.00 inc VAT	175.00 - 760.00 ex VAT 210.00 - 912.00 inc VAT	0.0%	Depending on estimated cost of works
366	PLACE	Building Control	Alterations to Single Domestic Building	Internal alterations, installation of fittings (not electrical) and/or structural alterations - Building Notice Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	175.00 - 1,010.00 ex VAT 210.00 - 1,212.00 inc VAT	175.00 - 1,010.00 ex VAT 210.00 - 1,212.00 inc VAT	0.0%	Depending on estimated cost of works
367	PLACE	Building Control	Alterations to Single Domestic Building	Window replacement (not competent persons scheme) - Plan Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	85.00 ex VAT 102.00 inc VAT	85.00 ex VAT 102.00 inc VAT	0.0%	Up to 20 windows / over 20 windows
368	PLACE	Building Control	Alterations to Single Domestic Building	Window replacement (not competent persons scheme) - Inspection Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	200.00 / 400.00 ex VAT 240.00 / 480.00 inc VAT	200.00 / 400.00 ex VAT 240.00 / 480.00 inc VAT	0.0%	Up to 20 windows / over 20 windows
369	PLACE	Building Control	Alterations to Single Domestic Building	Window replacement (not competent persons scheme) - Building Notice Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	285.00 / 485.00 ex VAT 342.00 / 582.00 inc VAT	285.00 / 485.00 ex VAT 342.00 / 582.00 inc VAT	0.0%	Up to 20 windows / over 20 windows
370	PLACE	Building Control	Alterations to Single Domestic Building	Electrical wiring - Plan Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	230.00 ex VAT 276.00 inc VAT	230.00 ex VAT 276.00 inc VAT	0.0%	
371	PLACE	Building Control	Alterations to Single Domestic Building	Electrical wiring - Inspection Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	230.00 ex VAT 276.00 inc VAT	230.00 ex VAT 276.00 inc VAT	0.0%	
372	PLACE	Building Control	Alterations to Single Domestic Building	Electrical wiring - Building Notice Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	230.00 ex VAT 276.00 inc VAT	230.00 ex VAT 276.00 inc VAT	0.0%	
373	PLACE	Building Control	Alterations to Single Domestic Building	Conversion to create new dwellings - Plan Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	175.00 - 340.00 ex VAT 210.00 - 408.00 inc VAT	175.00 - 340.00 ex VAT 210.00 - 408.00 inc VAT	0.0%	Per application - 7 pricing bands - depending on estimated costs
374	PLACE	Building Control	Alterations to Single Domestic Building	Conversion to create new dwellings - Inspection Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	175.00 - 1,850.00 ex VAT 210.00 - 2,220.00 inc VAT	175.00 - 1,850.00 ex VAT 210.00 - 2,220.00 inc VAT	0.0%	Per application - 7 pricing bands - depending on estimated costs
375	PLACE	Building Control	Alterations to Single Domestic Building	Conversion to create new dwellings - Building Notice Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	175.00 - 2,190.00 ex VAT 210.00 - 2,628.00 inc VAT	175.00 - 2,190.00 ex VAT 210.00 - 2,628.00 inc VAT	0.0%	Per application - 7 pricing bands - depending on estimated costs
376	PLACE	Building Control	Alterations to Single Non Domestic Building	Underpinning - Plan Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	175.00 ex VAT 210.00 inc VAT	175.00 ex VAT 210.00 inc VAT	0.0%	Per application.
377	PLACE	Building Control	Alterations to Single Non Domestic Building	Underpinning - Inspection Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	200.00 ex VAT 240.00 inc VAT	200.00 ex VAT 240.00 inc VAT	0.0%	Per application. For every 5m length or part thereof
378	PLACE	Building Control	Alterations to Single Non Domestic Building	Underpinning - Inspection Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	84.00 ex VAT 100.80 inc VAT	84.00 ex VAT 100.80 inc VAT	0.0%	Per application, for each additional 5m or part thereof

Appendix 3

Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
379	PLACE	Building Control	Alterations to Single Non Domestic Building	Fit out and alteration - office and retail - Plan Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	175.00 - 505.00 ex VAT 210.00 - 606.00 inc VAT	175.00 - 505.00 ex VAT 210.00 - 606.00 inc VAT	0.0%	Per application. 7 price bands depending on estimated cost
380	PLACE	Building Control	Alterations to Single Non Domestic Building	Fit out and alteration - office and retail - Inspection Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	200.00 - 900.00 ex VAT 240.00 - 1,080.00 inc VAT	200.00 - 900.00 ex VAT 240.00 - 1,080.00 inc VAT	0.0%	Per application. 7 price bands depending on estimated cost
381	PLACE	Building Control	Alterations to Single Non Domestic Building	Fit out and alteration - other than office or retail use - Plan Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	175.00 - 505.00 ex VAT 210.00 - 606.00 inc VAT	175.00 - 505.00 ex VAT 210.00 - 606.00 inc VAT	0.0%	Per application. 7 price bands depending on estimated cost
382	PLACE	Building Control	Alterations to Single Non Domestic Building	Fit out and alteration - other than office or retail use - Inspection Charge	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	340.00 - 1,265.00 ex VAT 408.00 - 1,518.00 inc VAT	340.00 - 1,265.00 ex VAT 408.00 - 1,518.00 inc VAT	0.0%	Per application. 7 price bands depending on estimated cost
383	PLACE	Building Control	Section 30 - Temporary Structures Charge	Application for erection of a special buildings or structures intended to be kept permanently or temporarily.	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	TBC Please contact for a quote	TBC Please contact for a quote		
384	PLACE	Building Control	Section 30 - Temporary Structures Charge	Grandstand	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	300.00-600.00	300.00-600.00	0.0%	No of seats 10 to 1000 No of seats over 1000 to be agreed based on details of structure & complexity
385	PLACE	Building Control	Section 30 - Temporary Structures Charge	Stage	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	300.00	300.00	0.0%	Less than 60m ² Over 60m ² to be agreed based on details of structure & complexity
386	PLACE	Building Control	Section 30 - Temporary Structures Charge	Framed Tower for loud speakers, lighting, video screens etc	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	180.00	180.00	0.0%	+50% for each additional tower of a similar type
387	PLACE	Building Control	Section 30 - Temporary Structures Charge	Other structure pf a complex nature	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	To be agreed based on details of structure & complexity	To be agreed based on details of structure & complexity		
388	PLACE	Building Control	Section 30 - Temporary Structures Charge	Renewals of previous consents (regardless of the regulatory of the re-inspection) - Building or Structure	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	85.00 - 125.00	85.00 - 125.00	0.0%	
389	PLACE	Building Control	Section 30 - Temporary Structures Charge	Renewals of previous consents (regardless of the regulatory of the re-inspection) - Chimney Shaft, Smoke Duct, Tower or similar sized structure (whether vertical, horizontal or inclined)	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	85.00 / 10.00	85.00 / 10.00	0.0%	For first 6 metres/ for every additional 6 metres
390	PLACE	Building Control	Section 30 - Temporary Structures Charge	Renewals of previous consents (regardless of the regulatory of the re-inspection) - Advertisement Hoarding or other sign supporting structure	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	85.00	85.00	0.0%	Per independent panel

3.8 Technical Support - Local Land Charges

391	PLACE	Technical Support	Local Land Charges - Documents & Information	Copy Of Local Land Charges Search	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	31.00	32.00	3.2%	
392	PLACE	Technical Support	Local Land Charges - Documents & Information	Copy of LLC 1	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	16.00	17.00	6.3%	
393	PLACE	Technical Support	Local Land Charges - Official Search	Register only (Regular search or NLS)	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	41.00	43.00	4.9%	

Appendix 3

Discretionary Fees and Charges within Place

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
394	PLACE	Technical Support	Local Land Charges - Official Search	CON29 (Regular search or NLIS)	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	174.00	180.00	3.4%	
395	PLACE	Technical Support	Local Land Charges - Official Search	Total Full Search Fee (Regular search or NLIS)	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	215.00	223.00	3.7%	
396	PLACE	Technical Support	Local Land Charges - Enhanced Search Fee	Each additional parcel of land on LLC1	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	11.00	12.00	9.1%	
397	PLACE	Technical Support	Local Land Charges - Enhanced Search Fee	Each additional parcel of land on CON29	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	46.00	48.00	4.3%	
398	PLACE	Technical Support	Local Land Charges - Enhanced Search Fee	Each additional parcel of land on LLC1 + CON29	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	57.00	59.00	3.5%	
399	PLACE	Technical Support	Local Land Charges - Enhanced Search Fee	Part 2 enquiries	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	45.00	47.00	4.4%	
400	PLACE	Technical Support	Local Land Charges - Enhanced Search Fee	Cancellation Fee	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	65.00	67.00	3.1%	
401	PLACE	Technical Support	Local Land Charges - Private Registration Fee	Rights of Light Notice (Full or Temporary)	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	200.00	206.00	3.0%	
402	PLACE	Technical Support	Local Land Charges - Private Registration Fee	Rights of Light Notice (Definitive Certificate following registration of temporary certificate)	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	65.00	67.00	3.1%	

Appendix 4

Discretionary Fees and Charges within Governance

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
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4.1 Electoral Services

1	GOV	Electoral Services	Register of Electors confirmation letter	For a person	Mayor John Biggs	No strong alignment to Priorities	15.00	15.50	3.3%	Per Letter
2	GOV	Electoral Services	Register of Electors confirmation letter	For a company	Mayor John Biggs	No strong alignment to Priorities	30.00	31.00	3.3%	Per Letter
3	GOV	Electoral Services	Register of Electors confirmation letter	For a person - going back 5 years	Mayor John Biggs	No strong alignment to Priorities	40.00	41.50	3.8%	Per Letter
4	GOV	Electoral Services	Register of Electors confirmation letter	For a company - going back 5 years	Mayor John Biggs	No strong alignment to Priorities	80.00	82.50	3.1%	Per Letter
5	GOV	Electoral Services	Register of Electors confirmation letter	For a person - going back 6-10 years	Mayor John Biggs	No strong alignment to Priorities	60.00	62.00	3.3%	Per Letter
6	GOV	Electoral Services	Register of Electors confirmation letter	For a person - going back 10-25 years	Mayor John Biggs	No strong alignment to Priorities	100.00	103.00	3.0%	Per Letter
7	GOV	Electoral Services	Register of Electors street index	All	Mayor John Biggs	No strong alignment to Priorities	35.00	36.50	4.3%	Per Copy

4.2 Registration of Births, Deaths & Marriages

8	GOV	Registration of Births, Deaths & Marriages	Marriage & Civil Partnership Provisional Booking Fee	Booking fee if whole ceremony fee is not paid up front	Mayor John Biggs	No strong alignment to Priorities	60.00	70.00	16.7%	Per booking where whole ceremony fee is not paid up front
9	GOV	Registration of Births, Deaths & Marriages	Marriage & Civil Partnership Ceremony - Vestry	Tuesday & Thursday only	Mayor John Biggs	No strong alignment to Priorities	170.00	190.00	11.8%	1 hr
10	GOV	Registration of Births, Deaths & Marriages	Marriage & Civil Partnership Ceremony - Vestry	Friday	Mayor John Biggs	No strong alignment to Priorities	190.00	220.00	15.8%	1 hr
11	GOV	Registration of Births, Deaths & Marriages	Marriage & Civil Partnership Ceremony - Vestry	Saturday AM	Mayor John Biggs	No strong alignment to Priorities	220.00	250.00	13.6%	1 hr
12	GOV	Registration of Births, Deaths & Marriages	Marriage & Civil Partnership Ceremony - Vestry	Saturday PM - office will be closed	Mayor John Biggs	No strong alignment to Priorities	320.00	350.00	9.4%	1 hr
13	GOV	Registration of Births, Deaths & Marriages	Marriage & Civil Partnership Ceremony - Vestry	Sunday	Mayor John Biggs	No strong alignment to Priorities	510.00	600.00	17.6%	1 hr
14	GOV	Registration of Births, Deaths & Marriages	Marriage & Civil Partnership Ceremony - Vestry	Bank Holidays	Mayor John Biggs	No strong alignment to Priorities	560.00	600.00	7.1%	1 hr
15	GOV	Registration of Births, Deaths & Marriages	Marriage & Civil Partnership Ceremony - Licenced Venue	Monday - Friday 10am - 4.30pm	Mayor John Biggs	No strong alignment to Priorities	540.00	550.00	1.9%	2 hrs
16	GOV	Registration of Births, Deaths & Marriages	Marriage & Civil Partnership Ceremony - Licenced Venue	Saturday 10am - 4.30pm	Mayor John Biggs	No strong alignment to Priorities	540.00	580.00	7.4%	2 hrs
17	GOV	Registration of Births, Deaths & Marriages	Marriage & Civil Partnership Ceremony - Licenced Venue	Monday - Friday 5pm - 7.30pm	Mayor John Biggs	No strong alignment to Priorities	560.00	600.00	7.1%	2 hrs
18	GOV	Registration of Births, Deaths & Marriages	Marriage & Civil Partnership Ceremony - Licenced Venue	Saturday 5pm - 7.30pm	Mayor John Biggs	No strong alignment to Priorities	560.00	620.00	10.7%	2 hrs
19	GOV	Registration of Births, Deaths & Marriages	Marriage & Civil Partnership Ceremony - Licenced Venue	Monday - Friday 8pm - 10pm	Mayor John Biggs	No strong alignment to Priorities	820.00	850.00	3.7%	2 hrs
20	GOV	Registration of Births, Deaths & Marriages	Marriage & Civil Partnership Ceremony - Licenced Venue	Saturday 8pm - 10pm	Mayor John Biggs	No strong alignment to Priorities	820.00	850.00	3.7%	2 hrs
21	GOV	Registration of Births, Deaths & Marriages	Marriage & Civil Partnership Ceremony - Licenced Venue	Sundays and Bank Holidays 10am - 4.30pm	Mayor John Biggs	No strong alignment to Priorities	610.00	700.00	14.8%	2 hrs
22	GOV	Registration of Births, Deaths & Marriages	Marriage & Civil Partnership Ceremony - Licenced Venue	Sundays and Bank Holidays 5pm - 7.30pm	Mayor John Biggs	No strong alignment to Priorities	870.00	900.00	3.4%	2 hrs
23	GOV	Registration of Births, Deaths & Marriages	Marriage & Civil Partnership Ceremony - Licenced Venue	Sundays and Bank Holidays 8pm - 10pm	Mayor John Biggs	No strong alignment to Priorities	970.00	1,000.00	3.1%	2 hrs
24	GOV	Registration of Births, Deaths & Marriages	Marriage & Civil Partnership Ceremony - Licenced Venue	Bank Holidays - new charges above 10am - 10pm	Mayor John Biggs	No strong alignment to Priorities	1,020.00	1,050.00	2.9%	2 hrs
25	GOV	Registration of Births, Deaths & Marriages	Marriage & Civil Partnership Ceremony - Licenced Venue	Christmas/New Year's Eve 5pm - 10pm	Mayor John Biggs	No strong alignment to Priorities	2,036.00	2,100.00	3.1%	2 hrs

Appendix 4

Discretionary Fees and Charges within Governance

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
26	GOV	Registration of Births, Deaths & Marriages	Nationality Checking Service	Adult	Mayor John Biggs	No strong alignment to Priorities	60.00	65.00	8.3%	45 mins
27	GOV	Registration of Births, Deaths & Marriages	Nationality Checking Service	Child (If child only appointment)	Mayor John Biggs	No strong alignment to Priorities	60.00	65.00	8.3%	45 mins
28	GOV	Registration of Births, Deaths & Marriages	Nationality Checking Service	Child (If accompanying an adult appointment)	Mayor John Biggs	No strong alignment to Priorities	40.00	45.00	12.5%	45 mins
29	GOV	Registration of Births, Deaths & Marriages	Individual Citizenship Ceremony - Vestry Room	Monday - Friday	Mayor John Biggs	No strong alignment to Priorities	110.00	120.00	9.1%	1 hr
30	GOV	Registration of Births, Deaths & Marriages	Individual Citizenship Ceremony - Vestry Room	Saturday AM	Mayor John Biggs	No strong alignment to Priorities	220.00	240.00	9.1%	1 hr
31	GOV	Registration of Births, Deaths & Marriages	Individual Citizenship Ceremony - Vestry Room	Saturday PM - office will be closed	Mayor John Biggs	No strong alignment to Priorities	320.00	350.00	9.4%	1 hr
32	GOV	Registration of Births, Deaths & Marriages	Individual Citizenship Ceremony - Vestry Room	Sunday	Mayor John Biggs	No strong alignment to Priorities	510.00	530.00	3.9%	1 hr
33	GOV	Registration of Births, Deaths & Marriages	Individual Citizenship Ceremony - other licenced venue	Monday - Friday	Mayor John Biggs	No strong alignment to Priorities	510.00	550.00	7.8%	2 hrs
34	GOV	Registration of Births, Deaths & Marriages	Individual Citizenship Ceremony - other licenced venue	Saturday	Mayor John Biggs	No strong alignment to Priorities	560.00	580.00	3.6%	2 hrs
35	GOV	Registration of Births, Deaths & Marriages	Individual Citizenship Ceremony - other licenced venue	Sunday	Mayor John Biggs	No strong alignment to Priorities	560.00	580.00	3.6%	2 hrs
36	GOV	Registration of Births, Deaths & Marriages	Individual Citizenship Ceremony - other licenced venue	Bank Holidays	Mayor John Biggs	No strong alignment to Priorities	560.00	580.00	3.6%	2 hrs
37	GOV	Registration of Births, Deaths & Marriages	Naming - Space 17	Pre-application meeting	Mayor John Biggs	No strong alignment to Priorities	20.00	25.00	25.0%	1 hr
38	GOV	Registration of Births, Deaths & Marriages	To remove Vestry partition and add charis to allow for between 60 and 120 guests	Provisional Bookings	Mayor John Biggs	No strong alignment to Priorities	60.00	100.00	66.7%	30 min
39	GOV	Registration of Births, Deaths & Marriages	Approved Premises Licenses	Venue with 1 Room	Mayor John Biggs	No strong alignment to Priorities	434.00	457.00	5.3%	Per Annum
40	GOV	Registration of Births, Deaths & Marriages	Approved Premises Licenses	Venue with 2 - 4 Rooms	Mayor John Biggs	No strong alignment to Priorities	638.00	667.00	4.5%	Per Annum
41	GOV	Registration of Births, Deaths & Marriages	Approved Premises Licenses	Venue with 5+ Rooms	Mayor John Biggs	No strong alignment to Priorities	964.00	997.00	3.4%	Per Annum

Appendix 5

Discretionary Fees and Charges within Resources

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
5.1 Council Tax and Business Rates										
1	RES	Council Tax and Business Rates	Costs for Issuing a Summons (Council Tax)	Cost charged per summons issued	Cllr David Edgar	No strong alignment to Priorities	90.00	90.00	0.0%	Per summons issued
2	RES	Council Tax and Business Rates	Costs for obtaining a Liability Order (Council Tax)	Costs charged for each liability order obtained from Thames Magistrates Court	Cllr David Edgar	No strong alignment to Priorities	20.00	20.00	0.0%	Per Liability Order granted
3	RES	Council Tax and Business Rates	Costs for Issuing a Summons (Business Rates)	Cost charged per summons issued	Cllr David Edgar	No strong alignment to Priorities	150.00	150.00	0.0%	Per summons issued
4	RES	Council Tax and Business Rates	Costs for obtaining a Liability Order (Business Rates)	Costs charged for each liability order obtained from Thames Magistrates Court	Cllr David Edgar	No strong alignment to Priorities	50.00	50.00	0.0%	Per Liability Order granted
5.2 Idea Stores and Idea Store Learning										
5	RES	Idea Store	Membership Cards	Lost - children	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	0.50	0.60	20.0%	Per Card
6	RES	Idea Store	Membership Cards	Lost - adult	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	1.00	1.20	20.0%	Per Card
7	RES	Idea Store	Overdue items notification by post	Notification by post to all adults (16 and over)	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	1.05	1.20	14.3%	Per Notification
8	RES	Idea Store	Reserved items notification by post	Notification by post to all adults (16 and over)	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	1.00	1.20	20.0%	Per Notification
9	RES	Idea Store	Overdue return fine (Adults aged 16-64)	Books, CDs, and CD Roms	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	0.20	0.25	25.0%	Per Day
10	RES	Idea Store	Overdue return fine (Adults aged 16-64)	DVDs	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	1.05	1.20	14.3%	Per Day
11	RES	Idea Store	Library reservations (Adults aged 16-64)	Books - Premium services for books held outside the LLC	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	5.10	5.25	2.9%	Per Item
12	RES	Idea Store	Library reservations (Adults aged 16-64)	AV - Premium services for AV held outside LBTH	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	5.10	5.25	2.9%	Per Item
13	RES	Idea Store	Room hire: standard	Average Learning Lab	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	28.00	29.00	3.6%	Per Hour
14	RES	Idea Store	Room hire: specialist	IS Canary Wharf, Dance Studio, Seminar Room, Conference Room, Local History Library and other specialist rooms	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	15.30 - 102.00	15.75 - 105.00	2.9%	Per Hour
15	RES	Idea Store	Photocopying	Card	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	1.00	1.50	50.0%	Per Card
16	RES	Idea Store	Photocopying	A4 B&W	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	0.10	0.15	50.0%	Per Sheet
17	RES	Idea Store	Photocopying	A3 B&W	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	0.20	0.25	25.0%	Per Sheet
18	RES	Idea Store	Photocopying	A4 Colour	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	1.00	0.50	-50.0%	Per Sheet
19	RES	Idea Store	Photocopying	A3 Colour	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	2.00	1.00	-50.0%	Per Sheet

Appendix 5

Discretionary Fees and Charges within Resources

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
20	RES	Idea Store	Fax	To UK	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	0.65	0.70	7.7%	Per Page
21	RES	Idea Store	Fax	Receiving faxes	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	0.15	0.20	33.3%	Per Page
22	RES	Idea Store	Printouts	A4 B&W printouts from internet	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	0.15	0.15	0.0%	Per Sheet
23	RES	Idea Store	Printouts	A4 Colour printouts from internet	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	0.30	0.50	66.7%	Per Sheet
24	RES	Idea Store	Printouts	A3 Colour printouts from internet	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	0.55	1.00	81.8%	Per Sheet
25	RES	Idea Store (Local History Library & Archives)	Printouts	A3 microfilm printouts	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	0.50	1.00	100.0%	Per Sheet
26	RES	Idea Store (Local History Library & Archives)	Printouts	A4 microfilm printouts	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	0.35	0.70	100.0%	Per Sheet
27	RES	Idea Store (Local History Library & Archives)	Digitisation	Images less than 300dpi (whether previously scanned or not)	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	5.00	5.15	3.0%	Per Image
28	RES	Idea Store (Local History Library & Archives)	Digitisation	Images more than 300dpi (whether previously scanned or not)	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	10.00	10.00	0.0%	Per Image
29	RES	Idea Store (Local History Library & Archives)	Digitisation	Burning to CD	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	2.00	2.00	0.0%	Per Disc
30	RES	Idea Store (Local History Library & Archives)	Digitisation	Use of personal digital camera	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	5.00	5.00	0.0%	Per Day
31	RES	Idea Store (Local History Library & Archives)	Image reproduction	Film/TV (UK)	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	100.00	100.00	0.0%	Per Image
32	RES	Idea Store (Local History Library & Archives)	Image reproduction	Film/TV (World)	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	200.00	200.00	0.0%	Per Image
33	RES	Idea Store (Local History Library & Archives)	Image reproduction	Websites (including free-to-view web-only films, and free-to-download smartphone apps)	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	25.00	25.00	0.0%	Per Image
34	RES	Idea Store (Local History Library & Archives)	Image reproduction	Commercial smartphone apps	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	300.00	300.00	0.0%	Per Image
35	RES	Idea Store (Local History Library & Archives)	Image reproduction	Exhibition / non-commercial public display	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	50.00	50.00	0.0%	Per Image
36	RES	Idea Store (Local History Library & Archives)	Image reproduction	Merchandise, advertising, art/design products, other commercial use	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	100.00	100.00	0.0%	Per Image
37	RES	Idea Store (Local History Library & Archives)	Image reproduction	Print media and e-books (UK)	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	50.00	50.00	0.0%	Per Image
38	RES	Idea Store (Local History Library & Archives)	Image reproduction - LBTH residents and voluntary/community groups	Print media and e-books (UK)	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	15.00	15.00	0.0%	Per Image

Appendix 5

Discretionary Fees and Charges within Resources

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
39	RES	Idea Store (Local History Library & Archives)	Image reproduction	Print media and e-books (World)	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	100.00	100.00	0.0%	Per Image
40	RES	Idea Store (Local History Library & Archives)	Image reproduction - LBTH residents and voluntary/community groups	Print media and e-books (World)	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	30.00	30.00	0.0%	Per Image
41	RES	Idea Store (including Local History Library & Archives)	Image reproduction concession - not-for-profit organisations, e.g. small presses, academic projects, community heritage projects	50% discount on reproduction fees listed above, except for use of image for Film/TV (World) distribution	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	Various	Various		Per Image
42	RES	Idea Store Learning	Skills Funding Agency contract: non-accredited ESOL courses funded through Adult Community Learning grant (fees remitted for those in receipt of benefits)	Typical course fee on a 10 hour programme	Cllr Abdul Mukit	1.4 Inequality is reduced	1.30	1.35	3.8%	Per Hour
43	RES	Idea Store Learning	Skills Funding Agency contract: non-accredited ESOL courses funded through Adult Community Learning grant (full fee payers)	Typical course fee on a 10 hour programme	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	2.55	2.65	3.9%	Per Hour
44	RES	Idea Store Learning	Skills Funding Agency contract: accredited ESOL courses funded through Adult Skills grant (full fee payers)	Typical course fee on a 14 hour programme	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	4.10	4.25	3.7%	Per Hour
45	RES	Idea Store Learning	Skills Funding Agency contract: Courses funded through Adult Community Learning grant (fees remitted for those in receipt of benefits)	Typical course fee per hour on a 20 hour programme	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	0.00-2.55	0.00-2.65	3.9%	Per Hour
46	RES	Idea Store Learning	Skills Funding Agency contract: Courses funded through Adult Community Learning grant (full fee payers)	Typical course fee on a 20 hour programme	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	2.25-5.00	2.35-5.15	3.9%	Per Hour

Appendix 6

Statutory Fees and Charges (All Directorates)

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
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Health, Adults & Community

6.1 Financial Deputyship

1	HAC	Financial Deputyship	Management of clients financial affairs as directed by the Court of Protection (COP)	Annual management fee where the court appoints a local authority deputy for property and affairs, payable on the first anniversary of the court order.	Cllr Denise Jones	1.3 People access joined-up services when they need them and feel healthier and independent	775.00	775.00	0%	Annual per Client
2	HAC	Financial Deputyship	Management of clients financial affairs as directed by the Court of Protection (COP)	One off payments for applying and receiving court order	Cllr Denise Jones	1.3 People access joined-up services when they need them and feel healthier and independent	745.00	745.00	0%	One-off per Client
3	HAC	Financial Deputyship	Management of clients financial affairs as directed by the Court of Protection (COP)	Use of Court of Protection with over £16,000	Cllr Denise Jones	1.3 People access joined-up services when they need them and feel healthier and independent	650.00	650.00	0%	Annual per Client
4	HAC	Financial Deputyship	Management of clients financial affairs as directed by the Court of Protection (COP)	Use of Court of Protection with under £16,000	Cllr Denise Jones	1.3 People access joined-up services when they need them and feel healthier and independent	3.5% of Savings	3.5% of Savings	0%	Annual per Client
5	HAC	Financial Deputyship	Management of clients financial affairs as directed by the Court of Protection (COP)	Use of Court of Protection with property	Cllr Denise Jones	1.3 People access joined-up services when they need them and feel healthier and independent	£300 per Property	£300 per Property	0%	Annual per Client
6	HAC	Financial Deputyship	Management of clients financial affairs as directed by the Court of Protection (COP)	Court of Protection producing annual Reports	Cllr Denise Jones	1.3 People access joined-up services when they need them and feel healthier and independent	216.00	216.00	0%	Annual per Client

Place

6.2 Transportation & Highways

1	PLACE	Transportation & Highways	Streetworks	Sample Inspections	Cllr Amina Ali	2.1 People live in a borough that is clean and green	50.00	50.00	0%	Per Inspection
2	PLACE	Transportation & Highways	Streetworks	Defect follow up	Cllr Amina Ali	2.1 People live in a borough that is clean and green	48.00	48.00	0%	Per Inspection
3	PLACE	Transportation & Highways	Streetworks	Fixed penalty notices	Cllr Amina Ali	2.1 People live in a borough that is clean and green	80.00-120.00	80.00-120.00	0%	Per Notice

6.3 Environmental Commercial Services

4	PLACE	Environmental Commercial Services	Licence to store explosives - new	(a) one year's duration	Cllr Amina Ali	2.1 People live in a borough that is clean and green	130.00	130.00	0%	Per Licence
5	PLACE	Environmental Commercial Services	Licence to store explosives - new	(b) two years' duration	Cllr Amina Ali	2.1 People live in a borough that is clean and green	162.00	162.00	0%	Per Licence
6	PLACE	Environmental Commercial Services	Licence to store explosives - new	(c) three years' duration	Cllr Amina Ali	2.1 People live in a borough that is clean and green	196.00	196.00	0%	Per Licence
7	PLACE	Environmental Commercial Services	Licence to store explosives - new	(d) four years' duration	Cllr Amina Ali	2.1 People live in a borough that is clean and green	228.00	228.00	0%	Per Licence
8	PLACE	Environmental Commercial Services	Licence to store explosives - new	(e) five years' duration	Cllr Amina Ali	2.1 People live in a borough that is clean and green	261.00	261.00	0%	Per Licence
9	PLACE	Environmental Commercial Services	Licence to store explosives - renewal	(a) one year's duration	Cllr Amina Ali	2.1 People live in a borough that is clean and green	114.00	114.00	0%	Per Licence
10	PLACE	Environmental Commercial Services	Licence to store explosives - renewal	(b) two years' duration	Cllr Amina Ali	2.1 People live in a borough that is clean and green	135.00	135.00	0%	Per Licence
11	PLACE	Environmental Commercial Services	Licence to store explosives - renewal	(c) three years' duration	Cllr Amina Ali	2.1 People live in a borough that is clean and green	157.00	157.00	0%	Per Licence

Appendix 6

Statutory Fees and Charges (All Directorates)

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
12	PLACE	Environmental Commercial Services	Licence to store explosives - renewal	(d) four years' duration	Cllr Amina Ali	2.1 People live in a borough that is clean and green	180.00	180.00	0%	Per Licence
13	PLACE	Environmental Commercial Services	Licence to store explosives - renewal	(e) five years' duration	Cllr Amina Ali	2.1 People live in a borough that is clean and green	201.00	201.00	0%	Per Licence
14	PLACE	Environmental Commercial Services	Explosives:	Varying licence/registration-varying name of licensee or registered person, or address of site	Cllr Amina Ali	2.1 People live in a borough that is clean and green	36.00	36.00	0%	Per Licence
15	PLACE	Environmental Commercial Services	Explosives: any other kind of variation	The reasonable cost to the licensing authority of having the work carried out	Cllr Amina Ali	2.1 People live in a borough that is clean and green	36.00	36.00	0%	Per Licence
16	PLACE	Environmental Commercial Services	Explosives: Transfer of licence		Cllr Amina Ali	2.1 People live in a borough that is clean and green	36.00	36.00	0%	Per Licence
17	PLACE	Environmental Commercial Services	Explosives: Replacement of licence or registration referred to in this Part if lost		Cllr Amina Ali	2.1 People live in a borough that is clean and green	36.00	36.00	0%	Per Licence
18	PLACE	Environmental Commercial Services	Licensing Act: New Premises Licence/Club Premises/Provisional statement	Rateable value - Band A	Cllr Amina Ali	2.1 People live in a borough that is clean and green	100.00	100.00	0%	Per Licence/Statement
19	PLACE	Environmental Commercial Services	Licensing Act: New Premises Licence/Club Premises/Provisional statement	Rateable value - Band B	Cllr Amina Ali	2.1 People live in a borough that is clean and green	190.00	190.00	0%	Per Licence/Statement
20	PLACE	Environmental Commercial Services	Licensing Act: New Premises Licence/Club Premises/Provisional statement	Rateable value - Band C	Cllr Amina Ali	2.1 People live in a borough that is clean and green	315.00	315.00	0%	Per Licence/Statement
21	PLACE	Environmental Commercial Services	Licensing Act: New Premises Licence/Club Premises/Provisional statement	Rateable value - Band D	Cllr Amina Ali	2.1 People live in a borough that is clean and green	450.00	450.00	0%	Per Licence/Statement
22	PLACE	Environmental Commercial Services	Licensing Act: New Premises Licence/Club Premises/Provisional statement	Rateable value - Band E	Cllr Amina Ali	2.1 People live in a borough that is clean and green	635.00	635.00	0%	Per Licence/Statement
23	PLACE	Environmental Commercial Services	Licensing Act: New Premises Licence/Club Premises/Provisional statement	Band D where premises exclusively for consumption on premises	Cllr Amina Ali	2.1 People live in a borough that is clean and green	900.00	900.00	0%	Per Licence/Statement
24	PLACE	Environmental Commercial Services	Licensing Act: New Premises Licence/Club Premises/Provisional statement	Band E where premises exclusively for consumption on premises	Cllr Amina Ali	2.1 People live in a borough that is clean and green	1,905.00	1,905.00	0%	Per Licence/Statement
25	PLACE	Environmental Commercial Services	Licensing Act: New Premises Licence	Capacity: 5,000-9,999	Cllr Amina Ali	2.1 People live in a borough that is clean and green	1,000.00	1,000.00	0%	Per Licence
26	PLACE	Environmental Commercial Services	Licensing Act: New Premises Licence	Capacity: 10,000-14,999	Cllr Amina Ali	2.1 People live in a borough that is clean and green	2,000.00	2,000.00	0%	Per Licence
27	PLACE	Environmental Commercial Services	Licensing Act: New Premises Licence	Capacity: 15,000-19,999	Cllr Amina Ali	2.1 People live in a borough that is clean and green	4,000.00	4,000.00	0%	Per Licence
28	PLACE	Environmental Commercial Services	Licensing Act: New Premises Licence	Capacity: 20,000-29,999	Cllr Amina Ali	2.1 People live in a borough that is clean and green	8,000.00	8,000.00	0%	Per Licence
29	PLACE	Environmental Commercial Services	Licensing Act: New Premises Licence	Capacity: 30,000-39,999	Cllr Amina Ali	2.1 People live in a borough that is clean and green	16,000.00	16,000.00	0%	Per Licence
30	PLACE	Environmental Commercial Services	Licensing Act: New Premises Licence	Capacity: 40,000-49,999	Cllr Amina Ali	2.1 People live in a borough that is clean and green	24,000.00	24,000.00	0%	Per Licence
31	PLACE	Environmental Commercial Services	Licensing Act: New Premises Licence	Capacity: 50,000-59,999	Cllr Amina Ali	2.1 People live in a borough that is clean and green	32,000.00	32,000.00	0%	Per Licence
32	PLACE	Environmental Commercial Services	Licensing Act: New Premises Licence	Capacity: 60,000-69,999	Cllr Amina Ali	2.1 People live in a borough that is clean and green	40,000.00	40,000.00	0%	Per Licence
33	PLACE	Environmental Commercial Services	Licensing Act: New Premises Licence	Capacity: 70,000-79,999	Cllr Amina Ali	2.1 People live in a borough that is clean and green	48,000.00	48,000.00	0%	Per Licence
34	PLACE	Environmental Commercial Services	Licensing Act: New Premises Licence	Capacity: 80,000-89,999	Cllr Amina Ali	2.1 People live in a borough that is clean and green	56,000.00	56,000.00	0%	Per Licence

Appendix 6

Statutory Fees and Charges (All Directorates)

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
35	PLACE	Environmental Commercial Services	Licensing Act: New Premises Licence	Capacity: 90,000 and over	Cllr Amina Ali	2.1 People live in a borough that is clean and green	64,000.00	64,000.00	0%	Per Licence
36	PLACE	Environmental Commercial Services	Licensing Act: Premises Licence	Theft or loss, etc. of premises licence or summary	Cllr Amina Ali	2.1 People live in a borough that is clean and green	10.50	10.50	0%	Per Licence
37	PLACE	Environmental Commercial Services	Licensing Act: Premises Licence	Change of name or address	Cllr Amina Ali	2.1 People live in a borough that is clean and green	10.50	10.50	0%	Per Licence
38	PLACE	Environmental Commercial Services	Licensing Act: Premises Licence	Transfer	Cllr Amina Ali	2.1 People live in a borough that is clean and green	23.00	23.00	0%	Per Licence
39	PLACE	Environmental Commercial Services	Licensing Act: Provisional Statement	Application for a provisional statement where premises being built, etc.	Cllr Amina Ali	2.1 People live in a borough that is clean and green	315.00	315.00	0%	Per Statement
40	PLACE	Environmental Commercial Services	Licensing Act: Premises Licence	Application to vary licence to specify individual as premises supervisor	Cllr Amina Ali	2.1 People live in a borough that is clean and green	23.00	23.00	0%	Per Licence
41	PLACE	Environmental Commercial Services	Licensing Act: Premises Licence	Interim authority notice following death etc. of licence holder	Cllr Amina Ali	2.1 People live in a borough that is clean and green	23.00	23.00	0%	Per Licence
42	PLACE	Environmental Commercial Services	Licensing Act: Club Premises	Theft, loss etc. of certificate or summary	Cllr Amina Ali	2.1 People live in a borough that is clean and green	10.50	10.50	0%	Per Licence
43	PLACE	Environmental Commercial Services	Licensing Act: Club Premises	Notification of change of name or alteration of rules of club	Cllr Amina Ali	2.1 People live in a borough that is clean and green	10.50	10.50	0%	Per Licence
44	PLACE	Environmental Commercial Services	Licensing Act: Club Premises	Change of relevant registered address of club	Cllr Amina Ali	2.1 People live in a borough that is clean and green	10.50	10.50	0%	Per Licence
45	PLACE	Environmental Commercial Services	Licensing Act: Personal Licence	New application and renewals	Cllr Amina Ali	2.1 People live in a borough that is clean and green	37.00	37.00	0%	Per Licence
46	PLACE	Environmental Commercial Services	Licensing Act: Personal Licence	Theft or Loss of personal licence	Cllr Amina Ali	2.1 People live in a borough that is clean and green	10.50	10.50	0%	Per Licence
47	PLACE	Environmental Commercial Services	Licensing Act: Personal Licence	Notification of change of name or address	Cllr Amina Ali	2.1 People live in a borough that is clean and green	10.50	10.50	0%	Per Licence
48	PLACE	Environmental Commercial Services	Licensing Act: Personal Licence	Right of freeholder etc. to be notified of licensing matters	Cllr Amina Ali	2.1 People live in a borough that is clean and green	21.00	21.00	0%	Per Licence
49	PLACE	Environmental Commercial Services	Gambling Act: Gaming: New Operator	2 or less machines	Cllr Amina Ali	2.1 People live in a borough that is clean and green	50.00	50.00	0%	Per Licence
50	PLACE	Environmental Commercial Services	Gambling Act: Gaming: New Operator	3 or more machines	Cllr Amina Ali	2.1 People live in a borough that is clean and green	150.00	150.00	0%	Per Licence
51	PLACE	Environmental Commercial Services	Gambling Act: Gaming: Existing Operator	3 or more machines	Cllr Amina Ali	2.1 People live in a borough that is clean and green	100.00	100.00	0%	Per Licence
52	PLACE	Environmental Commercial Services	Gambling Act: Gaming:	3 or more machines - Transfer	Cllr Amina Ali	2.1 People live in a borough that is clean and green	25.00	25.00	0%	Per Licence
53	PLACE	Environmental Commercial Services	Gambling Act: Gaming:	Annual Fee	Cllr Amina Ali	2.1 People live in a borough that is clean and green	50.00	50.00	0%	Per Licence
54	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Existing Casino	Annual fee	Cllr Amina Ali	2.1 People live in a borough that is clean and green	2,250.00	2,250.00	0%	Per Licence
55	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Existing Casino	Variation	Cllr Amina Ali	2.1 People live in a borough that is clean and green	1,500.00	1,500.00	0%	Per Variation
56	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Existing Casino	Transfer	Cllr Amina Ali	2.1 People live in a borough that is clean and green	1,015.00	1,015.00	0%	Per Transfer
57	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Existing Casino	Re-instatement	Cllr Amina Ali	2.1 People live in a borough that is clean and green	1,015.00	1,015.00	0%	Per Licence
58	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Existing Casino	copy of Licence	Cllr Amina Ali	2.1 People live in a borough that is clean and green	25.00	25.00	0%	Per Licence

Appendix 6

Statutory Fees and Charges (All Directorates)

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
59	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Existing Casino	Notification of change	Cllr Amina Ali	2.1 People live in a borough that is clean and green	50.00	50.00	0%	Per Notification
60	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: New small Casino	New Application	Cllr Amina Ali	2.1 People live in a borough that is clean and green	8,000.00	8,000.00	0%	Per Licence
61	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: New small Casino	Annual fee	Cllr Amina Ali	2.1 People live in a borough that is clean and green	3,750.00	3,750.00	0%	Per Licence
62	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: New small Casino	Variation	Cllr Amina Ali	2.1 People live in a borough that is clean and green	3,000.00	3,000.00	0%	Per Variation
63	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: New small Casino	Transfer	Cllr Amina Ali	2.1 People live in a borough that is clean and green	1,350.00	1,350.00	0%	Per Transfer
64	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: New small Casino	Reinstatement	Cllr Amina Ali	2.1 People live in a borough that is clean and green	1,350.00	1,350.00	0%	Per Licence
65	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: New small Casino	Provisional Statement	Cllr Amina Ali	2.1 People live in a borough that is clean and green	6,000.00	6,000.00	0%	Per Statement
66	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: New small Casino	Application (Provisional Statement Holders)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	3,000.00	3,000.00	0%	Per Licence
67	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: New small Casino	copy of Licence	Cllr Amina Ali	2.1 People live in a borough that is clean and green	25.00	25.00	0%	Per Copy
68	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: New small Casino	Notification of change	Cllr Amina Ali	2.1 People live in a borough that is clean and green	50.00	50.00	0%	Per Notification
69	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: New Large Casino	New Application	Cllr Amina Ali	2.1 People live in a borough that is clean and green	10,000.00	10,000.00	0%	Per Licence
70	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: New Large Casino	Annual fee	Cllr Amina Ali	2.1 People live in a borough that is clean and green	7,500.00	7,500.00	0%	Per Licence
71	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: New Large Casino	Variation	Cllr Amina Ali	2.1 People live in a borough that is clean and green	3,750.00	3,750.00	0%	Per Variation
72	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: New Large Casino	Transfer	Cllr Amina Ali	2.1 People live in a borough that is clean and green	1,615.00	1,615.00	0%	Per Transfer
73	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: New Large Casino	Reinstatement	Cllr Amina Ali	2.1 People live in a borough that is clean and green	1,615.00	1,615.00	0%	Per Licence
74	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: New Large Casino	Provisional Statement	Cllr Amina Ali	2.1 People live in a borough that is clean and green	7,500.00	7,500.00	0%	Per Statement
75	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: New Large Casino	Application (Provisional Statement Holders)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	5,000.00	5,000.00	0%	Per Licence
76	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: New Large Casino	copy of Licence	Cllr Amina Ali	2.1 People live in a borough that is clean and green	25.00	25.00	0%	Per Copy
77	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: New Large Casino	Notification of change	Cllr Amina Ali	2.1 People live in a borough that is clean and green	50.00	50.00	0%	Per Notification
78	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Regional Casino	New Application	Cllr Amina Ali	2.1 People live in a borough that is clean and green	15,000.00	15,000.00	0%	Per Licence
79	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Regional Casino	Annual fee	Cllr Amina Ali	2.1 People live in a borough that is clean and green	11,250.00	11,250.00	0%	Per Licence
80	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Regional Casino	Variation	Cllr Amina Ali	2.1 People live in a borough that is clean and green	5,625.00	5,625.00	0%	Per Variation
81	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Regional Casino	Transfer	Cllr Amina Ali	2.1 People live in a borough that is clean and green	4,875.00	4,875.00	0%	Per Transfer
82	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Regional Casino	Reinstatement	Cllr Amina Ali	2.1 People live in a borough that is clean and green	4,875.00	4,875.00	0%	Per Licence
83	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Regional Casino	Provisional Statement	Cllr Amina Ali	2.1 People live in a borough that is clean and green	11,250.00	11,250.00	0%	Per Statement

Appendix 6

Statutory Fees and Charges (All Directorates)

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
84	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Regional Casino	Application (Provisional Statement Holders)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	8,000.00	8,000.00	0%	Per Licence
85	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Regional Casino	copy of Licence	Cllr Amina Ali	2.1 People live in a borough that is clean and green	25.00	25.00	0%	Per Copy
86	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Regional Casino	Notification of change	Cllr Amina Ali	2.1 People live in a borough that is clean and green	50.00	50.00	0%	Per Notification
87	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Bingo Club	New Application	Cllr Amina Ali	2.1 People live in a borough that is clean and green	3,500.00	3,500.00	0%	Per Licence
88	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Bingo Club	Annual fee	Cllr Amina Ali	2.1 People live in a borough that is clean and green	750.00	750.00	0%	Per Licence
89	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Bingo Club	Variation	Cllr Amina Ali	2.1 People live in a borough that is clean and green	1,315.00	1,315.00	0%	Per Variation
90	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Bingo Club	Transfer	Cllr Amina Ali	2.1 People live in a borough that is clean and green	900.00	900.00	0%	Per Transfer
91	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Bingo Club	Reinstatement	Cllr Amina Ali	2.1 People live in a borough that is clean and green	900.00	900.00	0%	Per Licence
92	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Bingo Club	Provisional Statement	Cllr Amina Ali	2.1 People live in a borough that is clean and green	2,625.00	2,625.00	0%	Per Statement
93	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Bingo Club	Application (Provisional Statement Holders)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	900.00	900.00	0%	Per Licence
94	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Bingo Club	copy of Licence	Cllr Amina Ali	2.1 People live in a borough that is clean and green	20.00	20.00	0%	Per Copy
95	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Bingo Club	Notification of change	Cllr Amina Ali	2.1 People live in a borough that is clean and green	40.00	40.00	0%	Per Notification
96	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Betting	New Application	Cllr Amina Ali	2.1 People live in a borough that is clean and green	3,000.00	3,000.00	0%	Per Licence
97	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Betting	Annual fee	Cllr Amina Ali	2.1 People live in a borough that is clean and green	500.00	500.00	0%	Per Licence
98	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Betting	Variation	Cllr Amina Ali	2.1 People live in a borough that is clean and green	1,125.00	1,125.00	0%	Per Variation
99	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Betting	Transfer	Cllr Amina Ali	2.1 People live in a borough that is clean and green	900.00	900.00	0%	Per Transfer
100	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Betting	Reinstatement	Cllr Amina Ali	2.1 People live in a borough that is clean and green	900.00	900.00	0%	Per Licence
101	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Betting	Provisional Statement	Cllr Amina Ali	2.1 People live in a borough that is clean and green	2,250.00	2,250.00	0%	Per Statement
102	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Betting	Application (Provisional Statement Holders)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	900.00	900.00	0%	Per Licence
103	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Betting	copy of Licence	Cllr Amina Ali	2.1 People live in a borough that is clean and green	20.00	20.00	0%	Per Copy
104	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Betting	Notification of change	Cllr Amina Ali	2.1 People live in a borough that is clean and green	40.00	40.00	0%	Per Notification
105	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Tracks	New Application	Cllr Amina Ali	2.1 People live in a borough that is clean and green	2,500.00	2,500.00	0%	Per Licence
106	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Tracks	Annual fee	Cllr Amina Ali	2.1 People live in a borough that is clean and green	750.00	750.00	0%	Per Licence
107	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Tracks	Variation	Cllr Amina Ali	2.1 People live in a borough that is clean and green	940.00	940.00	0%	Per Variation
108	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Tracks	Transfer	Cllr Amina Ali	2.1 People live in a borough that is clean and green	715.00	715.00	0%	Per Transfer

Appendix 6

Statutory Fees and Charges (All Directorates)

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
109	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Tracks	Reinstatement	Cllr Amina Ali	2.1 People live in a borough that is clean and green	715.00	715.00	0%	Per Licence
110	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Tracks	Provisional Statement	Cllr Amina Ali	2.1 People live in a borough that is clean and green	1,875.00	1,875.00	0%	Per Statement
111	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Tracks	Application (Provisional Statement Holders)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	715.00	715.00	0%	Per Licence
112	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Tracks	copy of Licence	Cllr Amina Ali	2.1 People live in a borough that is clean and green	20.00	20.00	0%	Per Copy
113	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Tracks	Notification of change	Cllr Amina Ali	2.1 People live in a borough that is clean and green	40.00	40.00	0%	Per Notification
114	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Family Entertainment Centre	New Application	Cllr Amina Ali	2.1 People live in a borough that is clean and green	2,000.00	2,000.00	0%	Per Licence
115	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Family Entertainment Centre	Annual fee	Cllr Amina Ali	2.1 People live in a borough that is clean and green	600.00	600.00	0%	Per Licence
116	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Family Entertainment Centre	Variation	Cllr Amina Ali	2.1 People live in a borough that is clean and green	750.00	750.00	0%	Per Variation
117	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Family Entertainment Centre	Transfer	Cllr Amina Ali	2.1 People live in a borough that is clean and green	715.00	715.00	0%	Per Transfer
118	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Family Entertainment Centre	Reinstatement	Cllr Amina Ali	2.1 People live in a borough that is clean and green	715.00	715.00	0%	Per Licence
119	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Family Entertainment Centre	Provisional Statement	Cllr Amina Ali	2.1 People live in a borough that is clean and green	1,500.00	1,500.00	0%	Per Statement
120	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Family Entertainment Centre	Application (Provisional Statement Holders)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	715.00	715.00	0%	Per Licence
121	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Family Entertainment Centre	copy of Licence	Cllr Amina Ali	2.1 People live in a borough that is clean and green	20.00	20.00	0%	Per Copy
122	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Family Entertainment Centre	Notification of change	Cllr Amina Ali	2.1 People live in a borough that is clean and green	40.00	40.00	0%	Per Notification
123	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Adult Gaming Centre	New Application	Cllr Amina Ali	2.1 People live in a borough that is clean and green	2,000.00	2,000.00	0%	Per Licence
124	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Adult Gaming Centre	Annual fee	Cllr Amina Ali	2.1 People live in a borough that is clean and green	650.00	650.00	0%	Per Licence
125	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Adult Gaming Centre	Variation	Cllr Amina Ali	2.1 People live in a borough that is clean and green	750.00	750.00	0%	Per Variation
126	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Adult Gaming Centre	Transfer	Cllr Amina Ali	2.1 People live in a borough that is clean and green	900.00	900.00	0%	Per Transfer
127	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Adult Gaming Centre	Reinstatement	Cllr Amina Ali	2.1 People live in a borough that is clean and green	900.00	900.00	0%	Per Licence
128	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Adult Gaming Centre	Provisional Statement	Cllr Amina Ali	2.1 People live in a borough that is clean and green	1,500.00	1,500.00	0%	Per Statement
129	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Adult Gaming Centre	Application (Provisional Statement Holders)	Cllr Amina Ali	2.1 People live in a borough that is clean and green	900.00	900.00	0%	Per Licence
130	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Adult Gaming Centre	Copy of Licence	Cllr Amina Ali	2.1 People live in a borough that is clean and green	20.00	20.00	0%	Per Copy
131	PLACE	Environmental Commercial Services	Gambling Act: Premises Licence: Adult Gaming Centre	Notification of change	Cllr Amina Ali	2.1 People live in a borough that is clean and green	40.00	40.00	0%	Per Notification

Appendix 6

Statutory Fees and Charges (All Directorates)

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
132	PLACE	Environmental Commercial Services	Local Authority Industrial Pollution Prevention and Control (LAPCC) Charges	Charges to help reduce any pollution that factories/businesses may cause and, in particular, to help improve air quality. Businesses which operate these premises must have a permit.	Cllr Amina Ali	2.1 People live in a borough that is clean and green	As set by DEFRA	As set by DEFRA		Various
133	PLACE	Environmental Commercial Services	Private Water Supplies Fees	The Private Water Supplies Regulations 2009 allows the Council to charge any relevant person (i.e. owner) responsible for a private water supply a fee up to a specified maximum for undertaking their required duties	Cllr Amina Ali	2.1 People live in a borough that is clean and green	As set by the maximum chargeable under the statutory instrument	As set by the maximum chargeable under the statutory instrument		Various
134	PLACE	Environmental Commercial Services	Enforcement and intervention	Fixed penalty notices	Cllr Amina Ali	2.1 People live in a borough that is clean and green	80.00-120.00	80.00-120.00	0%	Per Notice

6.4 Development Management

135	PLACE	Development Management	Household applications	Extension to an existing dwellinghouse or works within its garden	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	172.00	206.00	20%	1 dwellinghouse
136	PLACE	Development Management	Household applications	Extension to an existing dwellinghouse or works within its garden	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	339.00	407.00	20%	2 or more dwellinghouses
137	PLACE	Development Management	Creation of new dwellings	Outline apps for the erection of new dwelling houses where site does not exceed 2.5 hectares.	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	385.00	462.00	20%	For each 0.1 hectare of site area where site area does not exceed 2.5 hectares.
138	PLACE	Development Management	Creation of new dwellings	Outline apps for the erection of new dwelling houses where site does exceed 2.5 hectares.	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	9,527.00	11,432.00	20%	And an additional £115 for each 0.1 hectare over 2.5 hectares. Subject to a maximum of £125,000
139	PLACE	Development Management	Creation of new dwellings	Full apps for the erection of new dwelling houses	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	385.00	462.00	20%	For each dwelling house if the development is 50 or fewer
140	PLACE	Development Management	Creation of new dwellings	Full apps for the erection of new dwelling houses	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	19,049.00	22,859.00	20%	If development exceeds 50, £115 per dwelling extra. Maximum in total of £250,000
141	PLACE	Development Management	Creation of new dwellings	Change of use of an existing dwellinghouse to use as two or more single dwelling houses	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	385.00	462.00	20%	For each additional dwellinghouse to be created
142	PLACE	Development Management	Creation of new dwellings	Change of use of a building to use as one or more separate dwelling houses	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	385.00	462.00	20%	For each dwellinghouse to be created
143	PLACE	Development Management	Erection of other buildings	Outline applications for erection of buildings (other than dwellings, agricultural buildings, glasshouses, plant and machinery)	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	385.00	462.00	20%	For each 0.1 hectare of site area where the site area does not exceed 2.5 hectares

Appendix 6

Statutory Fees and Charges (All Directorates)

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
144	PLACE	Development Management	Erection of other buildings	Outline applications for erection of buildings (other than dwellings, agricultural buildings, glasshouses, plant and machinery)	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	9,527.00	11,432.00	20%	Where the site area does exceed 2.5 hectares and a additional £115 per 0.1 hectares over 2.5. Maximum total of £125,000
145	PLACE	Development Management	Erection of other buildings	Full applications for erection of buildings (other than dwellings, agricultural buildings, glasshouses, plant and machinery)	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	195.00	234.00	20%	Where floor space created does not exceed 40 sq metres
146	PLACE	Development Management	Erection of other buildings	Full applications for erection of buildings (other than dwellings, agricultural buildings, glasshouses, plant and machinery)	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	385.00	462.00	20%	Where floor space to be created falls between 40 sq metres and 75 sq metres
147	PLACE	Development Management	Erection of other buildings	Full applications for erection of buildings (other than dwellings, agricultural buildings, glasshouses, plant and machinery)	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	385.00	462.00	20%	Where floor space falls between 76 sq metres and 3750 sq metres. £385 for each 75 sq metres of that area.
148	PLACE	Development Management	Erection of other buildings	Full applications for erection of buildings (other than dwellings, agricultural buildings, glasshouses, plant and machinery)	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	19,049.00	22,859.00	20%	Where floorspace exceeds 3750 sq metres and a additional £115 for each 75 sq metres in excess of 3750 sq metres. Subject to a maximum in total of £250,000
149	PLACE	Development Management	Erection of other buildings	Erection, alteration or replacement of plant or machinery.	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	385.00	462.00	20%	Where site does not exceed 5 hectares. £385 for each 0.1 hectares of site area.
150	PLACE	Development Management	Erection of other buildings	Erection, alteration or replacement of plant or machinery.	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	19,049.00	22,859.00	20%	Where site does exceed 5 hectares and an additional £115 for each 0.1 hectares in excess of 5. Maximum total of £250,000
151	PLACE	Development Management	Other operations	The construction of car parks, service roads and other means of access on land used for the purpose of a single undertaking	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	195.00	234.00	20%	
152	PLACE	Development Management	Other operations	The carrying out of any operations not coming within any of the above categories.	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	195.00	234.00	20%	For each 0.1 hectare of site area, to a maximum of £1,690
153	PLACE	Development Management	Other operations	Satellite Dish	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	172.00 / 195.00	206.00 / 234.00	0%	Dwellinghouse / All other applications
154	PLACE	Development Management	Uses of land	Making a material change in the use of a building or land	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	385.00	462.00	20%	
155	PLACE	Development Management	Applications for the approval of reserved matters on an outline planning permission	Applications for the approval of reserved matters on an outline planning permission	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	385.00	462.00	20%	

Appendix 6

Statutory Fees and Charges (All Directorates)

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
156	PLACE	Development Management	Applications to discharge, remove or change conditions on planning permissions	Applications for approval of details required by conditions on a planning permission	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	97.00 / 28.00	116.00 / 34.00	0%	Non household development / Household development
157	PLACE	Development Management	Applications to discharge, remove or change conditions on planning permissions	Removal of variation of a condition of a previous permission	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	195.00	234.00	20%	
158	PLACE	Development Management	Applications to discharge, remove or change conditions on planning permissions	Continuance of a use of land or the retention buildings or works on land without compliance with a condition subject to which a previous planning permission has been granted.	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	195.00	234.00	20%	
159	PLACE	Development Management	Applications for non-material amendments following the grant of planning permission	Householders All other applications.	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	28 / 195	34 / 234	0%	Householders / All other applications
160	PLACE	Development Management	Applications for extension of time limit for implementation.	Householders Major Developments All other applications.	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	57.00 / 575.00 / 195.00	68.00 / 690.00 / 234.00	0%	Householders / Major development / All other applications
161	PLACE	Development Management	Applications for lawful development certificates	Application for existing use of building or land or whether any operations carried out in, over or under land are lawful	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	Same as the fee for a planning app for same development	Same as the fee for a planning app for same development	0%	
162	PLACE	Development Management	Applications for lawful development certificates	Application to ascertain whether failure to comply with any condition or limitation is lawful	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	195.00	234.00	20%	
163	PLACE	Development Management	Applications for lawful development certificates	Application to check whether any proposed use of buildings or land, or any operation to be carried out in, over or under land are lawful	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	Half the amount of the fee for a planning application for the same proposal	Half the amount of the fee for a planning application for the same proposal	0%	
164	PLACE	Development Management	Applications for consent to display an advertisement	Advertisements displayed on business premises (including forecourts) or directing members of the public to the premises	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	110.00	132.00	20%	
165	PLACE	Development Management	Applications for consent to display an advertisement	All other advertisements	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	385.00	462.00	20%	
166	PLACE	Development Management	Applications for prior approval under the General Permitted Development Order.	Determination of whether prior approval is necessary for agriculture/forestry building & operations or demolition of buildings	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	80.00	96.00	20%	
167	PLACE	Development Management	Applications for prior approval under the General Permitted Development Order.	Determinations of whether prior approval is necessary for telecommunication code system operators	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	385.00	462.00	20%	
168	PLACE	Development Management	Concessions and exemptions	Revised or fresh application of the same character or description by the same applicant within 12 months.	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	No fee	No fee	0%	
169	PLACE	Development Management	Concessions and exemptions	Works to improve access for the disabled to public buildings or to improve access, safety, health or comfort for a disabled person home.	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	No fee	No fee	0%	

Appendix 6

Statutory Fees and Charges (All Directorates)

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
170	PLACE	Development Management	Concessions and exemptions	Applications required because of the removal of permitted development rights by a condition or by an Article 4 Direction, or by withdrawal of deemed advertisement consent.	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	No fee	No fee	0%	
171	PLACE	Development Management	Concessions and exemptions	Alternative applications for one site made by the same applicant on the same day	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	Highest of fees applicable for each alternative and a sum equal to half the rest	Highest of fees applicable for each alternative and a sum equal to half the rest	0%	
172	PLACE	Development Management	Concessions and exemptions	Development crossing planning authority boundaries requiring more than one application.	Cllr Rachel Blake	2.1 People live in a borough that is clean and green	Only one fee paid to the authority having the larger site.	Only one fee paid to the authority having the larger site.	0%	

*Proposed 20% increase to planning fees comes into effect on 1st January 2018

Governance										
6.5 Registration of Births, Deaths & Marriages										
1	GOV	Registration of Births, Deaths & Marriages	Searches	Family History	Mayor John Biggs	No strong alignment to Priorities	18.00	18.00	0%	Per 6 Verifications
2	GOV	Registration of Births, Deaths & Marriages	Certificate Issue at time of registration Birth, Death, Marriage or CP	Retrieval - in current register AT TIME OF REGISTRATION	Mayor John Biggs	No strong alignment to Priorities	4.00	4.00	0%	Per Item
3	GOV	Registration of Births, Deaths & Marriages	Certificate Issue at time of registration Birth, Death, Marriage or CP	Retrieval - in current register AFTER REGISTRATION	Mayor John Biggs	No strong alignment to Priorities	7.00	7.00	0%	Per Item
4	GOV	Registration of Births, Deaths & Marriages	Certificate Issue at time of registration Birth, Death, Marriage or CP	Retrieval - in vaults Archived Registers	Mayor John Biggs	No strong alignment to Priorities	10.00	10.00	0%	Per Item
5	GOV	Registration of Births, Deaths & Marriages	Copy of birth, marriage & death certificate	Priority same day service	Mayor John Biggs	No strong alignment to Priorities	20.00	40.00	100%	Per Search
6	GOV	Registration of Births, Deaths & Marriages	Copy of birth, marriage & death certificate	Posted 5 working day / postal applications	Mayor John Biggs	No strong alignment to Priorities	12.00	12.00	0%	Per Search
7	GOV	Registration of Births, Deaths & Marriages	Copy of birth, marriage & death certificate	Collect 5 working day	Mayor John Biggs	No strong alignment to Priorities	10.00	10.00	0%	Per Search
8	GOV	Registration of Births, Deaths & Marriages	Copy of Marriage Certificate	After time of marriage	Mayor John Biggs	No strong alignment to Priorities	7.00	7.00	0%	
9	GOV	Registration of Births, Deaths & Marriages	Copy of Civil Partnership Certificate	At time of Civil Partnership Registration	Mayor John Biggs	No strong alignment to Priorities	4.00	4.00	0%	
10	GOV	Registration of Births, Deaths & Marriages	Copy of Civil Partnership Certificate	After Registration	Mayor John Biggs	No strong alignment to Priorities	7.00	7.00	0%	
11	GOV	Registration of Births, Deaths & Marriages	Wedding Ceremony - Register Office Room	Standard marriage charge	Mayor John Biggs	No strong alignment to Priorities	47.00	47.00	0%	0 Hr
12	GOV	Registration of Births, Deaths & Marriages	Wedding Ceremony - Register Office	Certificate fee - day of ceremony	Mayor John Biggs	No strong alignment to Priorities	4.00	4.00	0%	Per Item
13	GOV	Registration of Births, Deaths & Marriages	Wedding Ceremony - Register Office	Certificate fee - after the ceremony	Mayor John Biggs	No strong alignment to Priorities	7.00	7.00	0%	Per Item
14	GOV	Registration of Births, Deaths & Marriages	Certificate of birth, death or marriage	(a) from a registrar when application is made at the time of registration	Mayor John Biggs	No strong alignment to Priorities	4.00	4.00	0%	30 Mins
15	GOV	Registration of Births, Deaths & Marriages	Certificate of birth, death or marriage	(b) from a current registrar when application is made after the time of registration	Mayor John Biggs	No strong alignment to Priorities	4.00 collect next working day 5.00 post next working day 10.00 same day service	4.00 collect 5 working day 6.00 post 5 working day 40.00 same day service		30 Mins
16	GOV	Registration of Births, Deaths & Marriages	Marriage Act 1949 section 27(6)	Notice of Marriage	Mayor John Biggs	No strong alignment to Priorities	35.00	35.00	0%	30 Mins

Appendix 6

Statutory Fees and Charges (All Directorates)

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
17	GOV	Registration of Births, Deaths & Marriages	Notice of Civil Partnership Statutory Fee	Notice of Civil Partnership	Mayor John Biggs	No strong alignment to Priorities	35.00	35.00	0%	30 Mins
18	GOV	Registration of Births, Deaths & Marriages	Marriage Act 1949 section 31(5F)	Application to reduce the 15 day period	Mayor John Biggs	No strong alignment to Priorities	3.00	3.00	0%	2 Hours
19	GOV	Registration of Births, Deaths & Marriages	Marriage Act 1949 section 27(7)	Attendance of superintendent registrar other than at his office for purpose of being given notice of marriage of house-bound or detained person	Mayor John Biggs	No strong alignment to Priorities	84.00	84.00	0%	2 Hours
20	GOV	Registration of Births, Deaths & Marriages	Marriage Act 1949 section 41(6)	Registration of buildings for Religious worship	Mayor John Biggs	No strong alignment to Priorities	29.00	29.00	0%	30 Mins
21	GOV	Registration of Births, Deaths & Marriages	Marriage Act 1949 section 41(6)	Registration of buildings for solemnization of marriages	Mayor John Biggs	No strong alignment to Priorities	123.00	123.00	0%	30 Mins
22	GOV	Registration of Births, Deaths & Marriages	Marriage Act 1949 section 51(2)	Fee of superintendent registrar attending marriage at the place where a house-bound or detained person usually resides	Mayor John Biggs	No strong alignment to Priorities	84.00	84.00	0%	2 Hours
23	GOV	Registration of Births, Deaths & Marriages	Marriage Act 1949 section 51(1)	Fee of registrar for attending marriage--(a) at register office	Mayor John Biggs	No strong alignment to Priorities	46.00	46.00	0%	30 Mins
24	GOV	Registration of Births, Deaths & Marriages	Marriage Act 1949 section 51(1)	Registered building, house-bound or detained	Mayor John Biggs	No strong alignment to Priorities	94.00	94.00	0%	2 Hours
25	GOV	Registration of Births, Deaths & Marriages	Births and Deaths Registration Act 1953	General search of indexes kept by superintendent registrars	Mayor John Biggs	No strong alignment to Priorities	18.00	18.00	0%	2 Hours
26	GOV	Registration of Births, Deaths & Marriages	Births and Deaths Registration Act 1953	Consideration by Superintendent Registrar of a divorce/civil partnership dissolution obtained outside of the British Isles	Mayor John Biggs	No strong alignment to Priorities	50.00	50.00	0%	2 Hours
27	GOV	Registration of Births, Deaths & Marriages	Births and Deaths Registration Act 1953	Consideration by Registrar General of a divorce/civil partnership dissolution obtained outside of the British Isles	Mayor John Biggs	No strong alignment to Priorities	75.00	75.00	0%	2 Hours
28	GOV	Registration of Births, Deaths & Marriages	Births and Deaths Registration Act 1953	Letter provided by the Registrar General confirming that, on the basis of information provided, no record of a marriage or civil partnership in England and Wales has been found within a 10 year search period (for example: if required when getting married or forming a civil partnership outside England or Wales)	Mayor John Biggs	No strong alignment to Priorities	10.00	10.00	0%	2 Hours
29	GOV	Registration of Births, Deaths & Marriages	Births and Deaths Registration Act 1953	Fees for corrections to initial registration Forename added within 12 months of birth registration	Mayor John Biggs	No strong alignment to Priorities	40.00	40.00	0%	2 Hours
30	GOV	Registration of Births, Deaths & Marriages	Births and Deaths Registration Act 1953	Consideration by Superintendent Registrar of a correction application	Mayor John Biggs	No strong alignment to Priorities	75.00	75.00	0%	2 Hours
31	GOV	Registration of Births, Deaths & Marriages	Births and Deaths Registration Act 1953	Consideration by Registrar General of a correction application	Mayor John Biggs	No strong alignment to Priorities	90.00	90.00	0%	2 Hours


Appendix 6

Statutory Fees and Charges (All Directorates)

#	Dir	Service	Description of fee and charge	Breakdown	Lead Member	Strategic Priority	2017-18 Charge £	2018-19 Proposed Charge £	% Change	Unit of charge
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Resources

6.6 Idea Stores and Idea Store Learning										
1	RES	Idea Store Learning	Skills Funding Agency contract: Courses funded through the Adult Skills budget. Fees fixed by SFA.	Typical fee for programmes ranging from 60 hours - 400 hours depending on the qualification = £4.50 per hour	Cllr Abdul Mukit	1.4 Inequality is reduced and people live in a cohesive community	4.50 - 4.75	4.50 - 4.75	0%	Per Hour

<p style="text-align: center;">Cabinet</p> <p style="text-align: center;">19 December 2017</p>	 <p style="text-align: center;">TOWER HAMLETS</p>
<p>Report of: Matthew Mannion, Committee Services Manager</p>	<p>Classification: Unrestricted</p>
<p>Mayor's Individual Executive Decisions – List of Recently Published Decisions</p>	

Lead Member	Mayor John Biggs
Originating Officer(s)	Matthew Mannion, Committee Services Manager
Wards affected	All wards
Key Decision?	No
Community Plan Theme	All

Executive Summary

The Council's Constitution provides for the Mayor to take Executive decisions either at meetings of Cabinet or outside of the meetings as Individual Mayoral Decisions.

These individual decisions are published on the Council's website but to aid transparency, this noting report lists recent individual decisions that have been taken.

Recommendations:

The Mayor in Cabinet is recommended to:

1. Note the Individual Mayoral Decisions set out in the Appendices.

1. REASONS FOR THE DECISIONS

- 1.1 This is a noting report to aid transparency.
- 1.2 The reasons each decision were taken are set out in their specific reports.

2. ALTERNATIVE OPTIONS

- 2.1 The alternative option would be to not produce this report, but that would not aid transparency of decision making.

3. DETAILS OF REPORT

- 3.1 The Council's Constitution (Part 4.4 Executive Procedure Rules) sets out that "decisions on executive functions are taken by the Mayor, either at the Cabinet meeting or separately". Decisions taken outside of Cabinet are known as Individual Mayoral Decisions.
- 3.2 The majority of decisions are taken at Cabinet meetings but on occasion, due to the nature of the decision (for example, the urgency required), decisions are taken individually by the Mayor outside of the Cabinet meetings.
- 3.3 Any individual decisions taken must follow standard procedures including, for Key Decisions, advance publication of a notice to take the decision on the website. The sign-off sheets containing an introduction to the decisions and the decisions taken along with the full decision reports are published on the website once the decision has been taken and are available on the Tower Hamlets website through www.towerhamlets.gov.uk/committee.
- 3.4 If a specific decision report is Exempt/Confidential under the Access to Information Procedure Rules (Part 4.2 of the Constitution) then notice that the decision has been taken will still be published along with the reason why the report is exempt but the report itself will not be published. In other cases only part of the report may be exempt.
- 3.5 In line with the Constitution, all Individual Mayoral Decisions are subject to the Call-In procedure (Part 4.5 Overview and Scrutiny Procedure Rules). Councillors may call-in the decision within 5 working days of the decision being published on the website.
- 3.6 Each individual decision is given a unique reference number which is recorded on the relevant sign-off sheet and agenda front sheet. Numbers from 101 upwards relate to individual decisions taken by Mayor John Biggs.
- 3.7 The Mayor has requested that, to aid transparency, a noting report be presented at each Cabinet meeting listing recent Individual Mayoral Decisions. The sign-off sheets for each decision are also appended to this report for information.
- 3.8 The list of decisions to report to this Cabinet meeting are:

List of Individual Mayoral Decisions taken since the last report

Decision Number	Date of Decision*	Report Title	Sign off Sheet
177	21/11/2017	Additional Capacity for Adult Social Care Assessments	Appendix 1
178	22/11/2017	Barley Mow Estate – External Fire Risk Works	Appendix 2

* The date of the decision refers to the date of publication on the Council's website.

4. COMMENTS OF THE CHIEF FINANCE OFFICER

- 4.1 This is a noting report. The comments of the Chief Financial Officer in relation to each individual decision have been incorporated into each respective report.

5. LEGAL COMMENTS

- 5.1 This is a noting report. Legal comments in relation to each individual decision have been incorporated into each respective report that accompanies the Individual Mayoral Decisions request.
- 5.2 The decision making processes set out in the Constitution and outlined above are in accordance with the legislation governing local authority decision making including the Local Government Act 2000 (as amended) and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

6. ONE TOWER HAMLETS CONSIDERATIONS

- 6.1 None directly related to this report.

7. BEST VALUE (BV) IMPLICATIONS

- 7.1. None directly related to this report.

8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 8.1 None directly related to this report.

9. RISK MANAGEMENT IMPLICATIONS

- 9.1 None directly related to this report.

10. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 10.1 None directly related to this report.

11. SAFEGUARDING IMPLICATIONS

- 11.1 None directly related to this report.

Linked Reports, Appendices and Background Documents

Linked Report

- None

Appendices


- As listed under Paragraph 3.8

Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012

- None

Officer contact details for documents:

- Matthew Mannion, Committee Services Manager, 020 7364 4651

<p align="center">Individual Mayoral Decision Proforma</p> <p align="center">Decision Log No: 127</p>	 <p align="center">TOWER HAMLETS</p>
<p>Report of: Denise Radley, Corporate Director, Health, Adults & Community</p>	<p>Classification: Unrestricted</p>
<p align="center">Additional Capacity for Adult Social Care Assessments</p>	

Is this a Key Decision?	No
Decision Notice Publication Date:	
General Exception or Urgency Notice published?	Not required
Restrictions:	None
Reason for seeking an Individual Mayoral Decision:	Securing additional capacity to address a Key Priority within Adult Social Care.

EXECUTIVE SUMMARY

Approval is requested to procure additional capacity from an external organisation to undertake Adult Social Care assessments as a one off action to reduce the current backlog. The value of this procurement is above officer delegations and Mayoral approval is therefore required.

Funding from the Improved Better Care Fund is being used to address pressures within Adult Social Care (the fund's intended purpose) and this will impact positively on those currently waiting for a non-urgent assessment and also on social care staff working at the front door of Adult Social Care.

DECISION

The Mayor is recommended to:

1. Approve the procurement of an external service from Skylakes to complete Adult Social Care assessments.
2. Approve a virtual tollgate which is to be presented to competition board for information.

APPROVALS

1. (If applicable) Corporate Director proposing the decision or his/her deputy

I approve the attached report and proposed decision above for submission to the Mayor. I confirm that the Mayor and/or Lead Member have agreed to this decision being taken using this process.

Signed Jeise C Radley Date 16/11/17.

2. Chief Finance Officer or his/her deputy

I have been consulted on the content of the attached report which includes my comments.

Signed Shirley R. R. R. R. Date 16/11/17.

3. Monitoring Officer or his/her deputy

I have been consulted on the content of the attached report which includes my comments.

and have agreed with the CD HAC that
an additional report will be produced setting
out the contract management and quality assurance


Signed [Signature] Date 16/11/17.

4. Mayor

I agree the decision proposed in the recommendations above for the reasons set out in paragraph 1 in the attached report.

Signed [Signature] Date 20/11/17.

I am seeking a guarantee about the steps taken to ensure that the
regards the bank value for money, taking account of the need to
meet our statutory duties.

Individual Mayoral Decision Proforma Decision Log No: <u>178</u>		 TOWER HAMLETS
Report of: Ann Sutcliffe - Acting Corporate Director, Place		Classification: Unrestricted
Barley Mow Estate: Malting and Brewster Houses External Fire Risk Works		

Is this a Key Decision?	No
Decision Notice Publication Date:	13/11/17
General Exception or Urgency Notice published?	Yes In the public interest - The report details urgent fire safety works that must be addressed immediately.
Restrictions:	Unrestricted
Reason for seeking an Individual Mayoral Decision	The report details urgent fire safety works that must be addressed immediately.

EXECUTIVE SUMMARY

Executive Summary

1. Malting and Brewster Houses are two adjacent, identical 14 storey tower blocks on the Barley Mow estate. Each contains 56 x 1 bed and 2 bed flats. 32 (29%) flats are leasehold and 80 are tenanted (currently 1 void). The council embarked on a programme of Fire Risk Assessment (FRA) across its housing stock in 2016. Malting and Brewster Houses were assessed as two blocks being of Substantial Risk. Following this assessment, further detailed investigations were made on the block in order to fully assess the works required.
2. In April 2017, London Fire Brigade advised investigation into the external cladding of the blocks. These investigations, conducted by Savills, have recommended that the cladding to the blocks are removed within 6 months and replaced as soon as is practicable. Replacement materials would take the form of a mineral fibre type insulation with render weatherproofing as installed at Brodick House recently. This form of cladding insulation is fire resistant.
3. Tower Hamlets Homes (THH) currently have temporary measures in place sufficient to maintain safety to the blocks, these include 24/7 concierge, fire warden patrols and fire alarms.

4. Whilst structural strengthening of the internal concrete panels and floors has been verified, some further external structural strengthening works may be required. Provision will be made in the contract proposed in this report for any further strengthening works that might be required to these blocks.
5. This report sets out the works recommended as a result of the investigation, advice from Savills Fire Safety Director and the comments from the London Fire Brigade. Savills report recommends the removal and replacement of the cladding from Malting and Brewster Houses.
6. The options for undertaking this work and the implications for leaseholders are also set out in this report.

DECISION

Recommendations.

The Mayor is recommended to:

1. Agree a waiver of contract standing orders to allow the award of contracts in relation to the proposed works and consultancy services in the manner set out in the report;
2. Adopt a capital estimate of £3.413 million for inclusion within the Housing Revenue Account capital programme to make provision for the necessary works to be undertaken on Brewster and Malting Houses. The component elements of the required estimate are shown in paragraph 3.22.
3. Waive the Council's potential right to recover the cost of the works and services from leaseholders due to the urgent nature of the works required.
4. Authorise the Corporate Director of Place, after consultation with the Corporate Director of Governance, to agree the final contract terms, to award the contracts up to the value stated in recommendation 2, and to execute all contract documentation necessary to give effect to the decisions.

APPROVALS

1. Corporate Director proposing the decision

I approve the attached report and proposed decision above for submission to the Mayor. I confirm that the Mayor and/or Lead Member have agreed to this decision being taken using this process.

Signed  Date 20/11/17

2. Chief Finance Officer

I have been consulted on the content of the attached report which includes my comments.

Signed  Date 20/11/17

3. Monitoring Officer

I have been consulted on the content of the attached report which includes my comments.

(For Key Decision only – delete as applicable)


I confirm that this decision:-

(a) has been published in advance on the Council's Forward Plan OR
(b) is urgent and subject to the 'General Exception' or 'Special Urgency' provision at paragraph 18 or 19 respectively of the Access to Information Procedure Rules.

Signed  Date 21/11/17

4. Mayor

I agree the decision proposed in the recommendations above for the reasons set out in paragraph XX in the attached report.

Signed  Date 21/11/17

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